

## Solicitor's Permit Frequently Asked Questions

--FAQ is being provided to make you aware of important details regarding the Solicitor Ordinance--

1. Solicitation involves the activity of selling, or advertising, or asking or begging for contributions, on private or public property.
2. Permits are required for **all** commercial solicitation, including solicitation on residential property. Permits are not required for commercial solicitation on non-residential property – this activity is subject to trespassing laws. Permits are not required for charitable solicitation.
3. A non-refundable processing fee of \$20.00 is due with the Solicitor's Permit application. The Police Department verifies information in the application. It can take up to 10 business days to process the application and issue the permit.
4. Permits are not renewable. Each subsequent solicitation period requires a new application.
5. Each solicitor must show, upon request from any person, a valid US government issued photo ID and the current Solicitor's Permit.
6. Hours for solicitation are from 30 minutes after sunrise to 30 minutes before sunset.
7. Handbills cannot be hung on utility poles per Ordinance 3-1600(c)(15).
8. Solicitors may not enter the traveled portion of any roadway except on residential streets.
9. If a residence has a sign (at least 3" x 4" with letters at least 2/3" high) posted near the entrance stating "No Solicitation," "No Peddlers," "No Trespassing" or other language indicating they do not want solicitation at the residence, no solicitation may occur. Solicitors cannot leave handbills at these residences. Solicitors cannot create any sound to attract the attention of the occupants in the vicinity of the residence.
10. Door-to-door solicitation of any potentially hazardous food is prohibited. The sale of any non-hazardous food must be approved, prior to application for a Solicitor's Permit, by the Plano Health Department (972-941-7143).

Recent changes to procedures or to the Municipal Ordinance may not be reflected in these documents.

### **INFORMATION ON OTHER TYPES OF PERMITS:**

- Block Party Permits: Streets/Traffic (972-941-4140)
- Garage Sale Permits: Building Inspections (972-941-7140)
- Parade Permit: Parks and Recreation (972-941-7250)
- Special Events Permits: Building Inspections (972-941-7140)
- Temporary Sales Permits (temporary business vendors): Building Inspections (972-941-4140)