



DEVELOPMENT APPLICATION
NONRESIDENTIAL, MF, SF-A,
PH, & MIXED USE DEVELOPMENT
PAGE 1 OF 2

For Office Use Only
Project # \_\_\_\_\_

Subject Property Information (complete the following)

Parcel Description (existing platted subdivision name, block and lot designation; if unplatted, propose)

\_\_\_\_\_

Existing Zoning \_\_\_\_\_

General Location (street frontage and distance to cross street) \_\_\_\_\_

Gross Area of Parcel (to the nearest tenth of acre) \_\_\_\_\_

Items Required with Submittal (check the appropriate boxes to indicate items submitted with application)

The general requirements and appropriate development step items must accompany this application unless noted otherwise on the pre-application conference form. Additional options may be required as determined in pre-application conference.

General Requirements (Required for ALL development applications)

- Plan and Plat Checklists (1 completed original for each plan or plat prepared)
Current Tax Certificate (1 original tax certificate from all taxing agencies)
Pre-application Conference Form

Concept Plan Step

(See Fee Schedule for all Amounts)

Concept Plan (checklist, 9 copies - 24" x 36") Fee Amount \$ \_\_\_\_\_

Preliminary Site Plan Step

Preliminary Site Plan (checklist, 9 copies - 24" x 36") Fee Amount \$ \_\_\_\_\_

General Tree Survey (3 copies - 24" x 36")

Open Space Exhibit (3 copies - 24" x 36")

Traffic Impact Analysis (3 copies - 8 1/2" x 11") Fee Amount \$ \_\_\_\_\_

Site Plan Step

Site Plan (checklist, 9 copies - 24" x 36") Fee Amount \$ \_\_\_\_\_

Preliminary Plat/Preliminary Replat (checklist, 9 copies - 24" x 36") Fee Amount \$ \_\_\_\_\_

Landscape Plan (checklist, 3 copies - 24" x 36") Fee Amount \$ \_\_\_\_\_

Tree Preservation Plan (3 copies - 24" x 36")

Facade Plan (checklist, 2 color & 1 blackline copy - 24" x 36"; 2 material boards - 8 1/2" x 14" max) Fee Amount \$ \_\_\_\_\_

Civil Engineering Plans (2 bound sets - 24" x 36")

Final Plat Step

Final Plat/Replat (checklist, 9 copies - 24" x 36") Fee Amount \$ \_\_\_\_\_

Additional Options

Site-specific Storm Water Management Plan (4 copies - 24" x 36")

Conveyance Plat (checklist, 9 copies - 24" x 36") Fee Amount \$ \_\_\_\_\_

Amended Plat/Minor Plat (checklist, 9 copies - 24" x 36") Fee Amount \$ \_\_\_\_\_

Vacation of Plat (9 copies - 24" x 36") Fee Amount \$ \_\_\_\_\_

Substantially Conforming Site Plan (checklist, 9 copies - 24" x 36") Fee Amount \$ \_\_\_\_\_

# DEVELOPMENT APPLICATION

## PAGE 2 OF 2

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|----------------------------|
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| Project # _____            |

### Owner and Authorization *(sign and notarize)*

Name *(signature required below)* \_\_\_\_\_  
Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Owner, check ONE of the following:

- I will represent the application myself; OR
- I hereby designate \_\_\_\_\_ *(name of project representative)* to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

**I hereby certify that I am the owner of the property and further certify that the information provided on this development application is true and correct.**

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

**STATE OF TEXAS:**  
**COUNTY OF:**

BEFORE ME, a Notary Public, on this day personally appeared \_\_\_\_\_ *(printed owner's name)* the above signed, who, under oath, stated the following: "I hereby certify that I am the owner for the purposes of this application; that all information submitted herein is true and correct."

SUBSCRIBED AND SWORN TO before me, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

### Project Representative *(complete if designated by owner)*

- Purchaser       Tenant       Preparer of Development Application
- Other *(specify)* \_\_\_\_\_

Name \_\_\_\_\_  
Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_