



ZONING PETITION

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For Office Use Only

Case # _____

Type of Petition Requested *(check the appropriate box)*

- Rezoning/Initial Zoning *(for single-family detached, single-family attached, and two-family residential petitions)*
- Rezoning/Initial Zoning *(for multifamily residential, nonresidential, and planned development petitions)*
- Specific Use Permit *(specify use in General Description below)*
- Zoning Ordinance Text Amendment *(specify request in General Description below)*
- Heritage Resource Designation *(specify request in General Description below)*

General Description of Request *(complete the following)*

Existing Zoning _____

Proposed Zoning/Purpose of Request _____

Subject Property Information *(complete the following)*

General Location *(street frontage and distance to cross street)* _____

Gross Area of Parcel *(to the nearest tenth of acre)* _____

Items Required with Submittal *(check the appropriate boxes to indicate items submitted with petition)*

The items listed below must be submitted with the zoning petition unless noted otherwise on the zoning petition checklist. (Please refer to the checklist for additional information.)

- Zoning Petition Checklist *(1 completed original)*
- Petition Fee *(See Fee Schedule)* Fee Amount \$ _____
- Current Tax Certificate *(1 original tax certificate from all taxing agencies)*
- Pre-application Conference Form
- Metes and Bounds Legal Description *(1 copy - 8 1/2 " x 11")*
- Zoning Exhibit *(3 copies - 24" x 36")*
- Proposed Development Stipulations *(1 copy - 8 1/2 " x 11")*
- Concept Plan or Land Study *(requires separate development application)*
- Traffic Impact Analysis *(3 copies - 8 1/2 " x 11") (See Fee Schedule)* Fee Amount \$ _____
- Site-specific Storm Water Management Plan *(requires separate development application)*

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Owner and Authorization *(sign and notarize)*

Name *(signature required below)* _____

Company Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Fax _____ Email _____

Owner, check ONE of the following:

- I will represent the application myself; OR
- I hereby designate _____ *(name of project representative)* to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

I hereby certify that I am the owner of the property requested for zoning in this petition and further certify that the information provided on this zoning petition is true and correct.

Owner's Signature _____ Date _____

STATE OF TEXAS:
COUNTY OF:

BEFORE ME, a Notary Public, on this day personally appeared _____ *(printed owner's name)* the above signed, who, under oath, stated the following: "I hereby certify that I am the owner for the purposes of this application; that all information submitted herein is true and correct."

SUBSCRIBED AND SWORN TO before me, this the _____ day of _____, 20____.

Notary Public in and for the State of Texas

Project Representative *(complete if designated by owner)*

- Purchaser Tenant Preparer of Zoning Petition
- Other *(specify)* _____

Name _____

Company Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Fax _____ Email _____