

GENERAL TREE SURVEY FOR PRESERVATION AND PROTECTION

Submission Requirements

The Planning & Zoning Commission meets on the first and third Mondays of each month. In order for an application to be considered for scheduling on the Planning & Zoning Commission agenda, all necessary items must be submitted on or prior to the scheduled submission date. A list of scheduled submission dates are available in the Planning Department. An application is not complete unless all applicable information noted below is submitted to the Planning Department.

This General Tree Survey is required with the submission of a land study or a preliminary site plan.

Place all the following appropriate information on one dimensioned scale drawing, at sheet size 24" x 36", which can be reduced to an 8 1/2" x 11" black line print:

1. Site boundaries and dimensions, lot lines, site acreage and square footage, and approximate distance to the nearest cross street.
2. Location map, north arrow, scale, and title block.
3. Topography at one (1) foot contours or less, referenced to sea level datum, floodplains, drainage ways, and creeks. (See Section 3-1200.).
4. Land use on-site and on adjacent properties.
5. A general legal description including a meets and bounds description with bearing and distance for the boundary of any tracts of land to be included in the proposed development or off-site improvements and easements.
6. Existing topographic information including a delineation of the current limits of the 100 Year Floodplain.
7. Any existing physical improvements on the property such as buildings, utilities, fences, etc.
8. Locations of individual trees, groups of trees (indicating approximate number of trees), a range of sizes, and a list of tree types.
9. All trees 40" DBH shall be shown.
10. A title block in the lower right-hand corner listing the project's subdivision name.

NOTE: REVISION OF ANY PORTION OF A PRESERVATION PLAN REQUIRES SUBMISSION OF THE ENTIRE PLAN.