

# PRESS RELEASE



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City Manager

## For Immediate Release

March 22, 2010

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## Help for job seekers offered at Plano libraries

Plano Public Library System will offer two workshops to help job seekers. First is a Job Search class on Saturday, March 27 from 10 a.m. to noon at Davis Library, 7501-B Independence Parkway. The class will offer information about free resources, using e-mail effectively and preparing for an interview.

The second workshop is a Resume Webinar on Wednesday, April 14 from 3 to 4 p.m. offered simultaneously at three libraries; Davis Library, 7501-B Independence Parkway; Harrington Library, 1501 18<sup>th</sup> Street; and Parr Library, 6200 Windhaven Parkway. The webinar will be presented by Barbara Safani, resume expert and author of "Happy About My Resume: 50 Tips for Building a Better Document to Secure a Brighter Future." Safani's presentation will focus on creating a powerful resume that really sells skills. Each library will feature a door prize drawing for a copy of her book.

For more information on this and other programs presented by Plano Public Library System, please visit [www.planolibrary.org](http://www.planolibrary.org) or call Davis Library at (972) 208-8000, Harrington Library at (972) 941-7175, or Parr Library at (972) 769-4300.

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