



Mayor's Message

Phil Dyer

The City of Plano Boards and Commissions Program is critical to our governance process. Each group is made up of citizen volunteers who share their time and expertise with the community. We encourage you to take an active role in building an effective and responsive municipal government.

Please take a few minutes to read this overview and learn about the opportunities to serve. The rewards of serving your City are immeasurable. If you feel you can contribute, please fill out an application and submit it to the City Secretary's Office. To find other ways to volunteer to serve Plano, please visit MyVolunteerPage.com.

General Information

The Plano City Council is seeking committed individuals, dedicated to the present and future well-being of Plano, to serve on the City's standing Boards, Commissions and Committees.

All appointees to City Boards, Commissions and Committees must:

- Be residents of the City for at least 12-consecutive months prior to appointment to a board or commission;
- Have a current and valid voter registration;
- Adhere to a Code of Conduct;
- Applicants for final decision-making boards cannot have financial interest in a contract with the City;
- Have no indebtedness to the City (i.e., unpaid taxes, library fines, etc.); and
- **Attend at least 75% of regular meetings.**

In general, it is City Council's policy to appoint persons to a maximum of two terms, however all appointments are made at the discretion of the Council. Please contact the City Secretary's Office or any Council Member for additional information regarding term limitations.

Information and application for Boards & Commissions are available at www.plano.gov/City_Hall/CityGovernment/Boards_Commissions.

Board Descriptions

The following dates and times are regularly scheduled meetings and **do not include additional called meetings**. For additional meeting and eligibility information, call the City Secretary's Office at (972) 941-7120. Basic responsibilities of each Board, Commission and Committee include, but are not limited to:

Animal Shelter

Advisory Committee

7 members 2-year terms
Meetings: 4 times per year
(Jan., April, July & Oct.)
Plano Animal Shelter,
4028 W. Plano Parkway

Promotes awareness of services, procedures and compliance with state regulations. Recommends programs, services and improvements. Members consist of 1 licensed veterinarian, 1 municipal official, 1 person officiating daily at an animal shelter/ serving as the City of Plano Animal Services Manager, 1 rep from an animal welfare organization, and the remainder Plano residents.

Arts of Collin County

7 members 3-year terms
Meetings: 4 p.m., 3rd Thursday
Allen City Hall,
305 Century Parkway, Allen

Membership includes 2 persons each from the cities of Plano, Allen and Frisco and 1 at-large rep for the purpose of financing, constructing, owning, managing and operating approved projects for the establishment and operation of a performing arts center.

Board of Adjustment

5 members, 4 alternates 2-year terms
Meetings: 3 p.m., 2nd & 4th Tuesdays
Plano Municipal Center, 1520 K Ave.

May grant variances to regulations for height, yard, area exterior structure, coverage and parking regulations. May grant variances to the regulation of signs and hear appeals.

Building Standards Commission

5 members, 4 alternates 2-year terms
Meetings: 4 p.m., 3rd Tuesday
Plano Municipal Center, 1520 K Ave.

Hears and determines cases concerning alleged violations of ordinances for the preservation of public safety. Reviews and recommends proposed amendments to the building and fire codes. Hears appeals from decisions of the Building Official or Fire Chief. Hears requests to use alternate materials or methods of construction.

Civil Service Commission

3 members 3-year terms
Meetings: At least every January
& as needed
Plano Municipal Center, 1520 K Ave.

Appointed by the City Manager and confirmed by City Council. Hears appeals related to promotional and disciplinary actions; approves local civil service rules and regulations; approves eligibility and testing parameters for firefighters and police officers covered under Chapter 143 of the Texas Local Government Code. Must be a resident of Plano for 3 years, must be over 25 years of age and must not have held a public office within the preceding 3 years.

Collin County Appraisal District Board

2-year terms
Meetings: 7 a.m., 4th Thursday
250 W. Eldorado Pkwy., McKinney

Determines Appraisal District's goals. Operates as the decision-making body on appraisal district operations.

Community Relations Commission

8 members 2-year terms
Meetings: 5:30 p.m., As called
(typically meets weekly during April & May)
Plano Municipal Center, 1520 K Ave.
Serves as a hearing board to address significant issues as directed by

Council. Oversees the Community Development Block Grant and the Community Service Grants. Reviews and makes recommendations regarding significant community problems impacting the quality of life.

Cultural Affairs Commission

7 members 2-year terms
Meetings: 6 p.m., 1st Thursday
Plano Municipal Center, 1520 K Ave.

Receives annual applications for grants for arts and event activities within Plano. These include Major Arts Grants, Small Arts Grants, Special Event Sponsorship Grants and Urban-Town Center Grants. Recommends to City Council the disposition of funds. No member of the Commission shall have served on the board of an affected agency for the previous 12 months.

DART Board

2-year terms
Meetings: 6:30 p.m., 2nd & 4th Tuesdays
1401 Pacific Ave., Dallas

City Council appoints 1 member, and jointly appoints 1 shared member with other Metroplex cities to the DART Board, which is the governing board over the regional transportation system.

Denton County Central Appraisal District

2-year terms
Meetings: 4 p.m., 4th Thursday
3911 Morse Street, Denton

Determines Appraisal District's goals. Operates as the decision-making body on appraisal district operations.

Heritage Commission

7 members 2-year terms
Meetings: 5:30 p.m., 4th Tuesday
Plano Municipal Center, 1520 K Ave.

Recommends buildings for heritage designation. Conducts design review for proposed work to buildings and for new construction. Makes recommendations to City Council regarding grants and tax exemptions. Preferably, appointees should have demonstrated interest, competence and knowledge in historic preservation or other disciplines related to historic preservation.

Library Advisory Board

9 members 2-year terms
Meetings: 7 p.m., 1st Tuesday (Feb., May, Aug., Nov.)
Various Plano Public Library locations

Advises Council on matters relating to the operations of the Library Department. Reviews Board approved library policies. Reviews and approves special requests for the use of library facilities.

Multicultural Outreach Roundtable (MCOR)

Membership varies in size
Meetings: 7 p.m., 2nd Tuesday
Plano Municipal Center, 1520 K Ave.

Partners with the City Council and the diverse citizens of Plano encouraging understanding and participation in the government process and fulfilling the needs and desires of its diverse citizens. **No application is required.**

North Texas Municipal Water District Board of Directors

2 members 2-year terms
Meetings: 4 p.m., 4th Thursday
NTMWD, 505 E. Brown, Wylie

Governing board overseeing regional water, wastewater and solid waste systems.

Parks and Recreation Planning Board

7 members 2-year terms
Meetings: 6:30 p.m., 1st Tuesday (Jan., April, May, Aug., Oct.)
Various Parks and Recreation facilities

Makes recommendations regarding park land acquisitions and park master plan, Parks and Recreation Capital Improvement Program, bond referenda, park facility-user fees; and analyzes long range Parks and Recreation facility needs. Reviews and approves master plans for development or improvement of parks and recreation facilities.

Photographic Traffic Signal Advisory Committee

8 members 2-year terms
Meetings: As needed
Plano Municipal Center, 1520 K Ave.

Each City Council member appoints 1 member. Serves as an advisory committee to the City Council on the installation and operation of Plano's photographic (Red Light Camera) traffic signal enforcement system at newly selected intersection approaches pursuant to Chapter 707 of the Texas Transportation Code.

Planning and Zoning Commission

8 members 2-year terms
Meetings: 7 p.m., 1st & 3rd Mondays & worksessions
Plano Municipal Center, 1520 K Ave.

Makes recommendations to Council on updates to the City's Comprehensive Plan, and on zoning and rezoning petitions, including amendments to zoning regulations. Hears and takes action on site plans and plats for new development and redevelopment projects.

Plano Housing Authority (PHA)

5 members 2-year terms
Meetings: 6:30 p.m., 4th Tuesday
PHA Office, 1740 G Ave.

Governance and administrative control of low-income housing projects and programs.

Retirement Security Plan Committee (RSP)

5 members 2-year terms
Meetings: 4 times per year (Jan., Apr., July & Oct.)

Plano Municipal Center, 1520 K Ave.

City Manager appoints 3 City employees and 2 non-employees who administer/hold fiduciary responsibility for the RSP Trust.

Self Sufficiency Committee

8 members 2-year terms
+1 appointed from Plano Housing Authority
Meetings: 6:30 p.m., 1st Monday
PHA Office, 1740 G Ave.

Works with the Plano Housing Authority to provide oversight for a self sufficiency program for residents of housing administered by the Housing Authority.

Senior Citizens Advisory Board

9 members 2-year terms
Meetings: 5 p.m., 1st Thursday (Jan., April, July, Oct.)
Various locations

Recommends and advises City Council on issues that are important to seniors living in Plano.

Tax Increment Financing Reinvestment Zone No. 2 Board (East TIF)

5 to 15 members 2-year terms
Meetings: As called by members
Plano Municipal Center, 1520 K Ave.

Makes recommendations to the City Council concerning the administration of the TIF in the zone.