



Animal Exhibition Information

The City of Plano's Code of Ordinances regulates all Animal Exhibitions, as defined therein, that are held within the City of Plano. The following definitions and ordinance sections are provided to help permit applicants and other interested parties know their rights and responsibilities under the law. Failure to abide by these, and all other requirements of Plano's ordinances, can result in the issuance of citations and/or permit revocation. All of Plano's ordinances can be found online at www.planoanimalshelter.org under the "Local Information" menu tab at the top of the page.

Section 4-1. Definitions.

Animal Exhibition means any temporary spectacle, display, event, exhibition or act featuring performing animals including, but not limited to, circuses, pony rides, animal exhibits, weight pull events, and petting zoos. Such exhibitions shall not include resident or non-resident dog and cat shows which are sponsored by the Animal Services Division. For this definition, temporary shall mean lasting seven (7) days or less.

Wild Animal means any animal not normally considered domesticated, regardless of the state or duration of captivity, that can typically be found in a wild state which, because of its size, vicious nature, potential disease threat, or other natural characteristic(s), would constitute a danger to human life, property or domestic animals, or any animal that is restricted from ownership by any international, federal, or state law including, but not limited to, the following animals:

- Reptiles: venomous reptiles, crocodiles, alligators, any reptile that typically reaches a total length greater than eight (8) feet, and iguanas;
- Birds: emus, ostriches, or rheas;
- Mammals: ocelots, lions, tigers, jaguars, leopards, cougars, bobcats, wolves, dingoes, coyotes, jackals, elephants, armadillos, kangaroos, wallabies, wallaroos, opossums, beavers, porcupines, weasels, martins, minks, badgers, pandas, bears, raccoons, bats, foxes, skunks, cheetahs, servals, caracals, hyenas, squirrels, wild rabbits, or non-human primates;
- Any species illegal to own under federal or state law, or any animal which is, or may be hereafter, listed as a "high risk" animal in the Texas Rabies Control Act;
- Any hybrid of any animal classified as a Wild Animal.

Section 4-123. Permit required for animal exhibition.

(a) The presenter or owner of the animal exhibition, or the property owner where the exhibit is to take place must apply for an animal exhibition permit at least thirty (30) business days before the performance or display and provide exact dates, times, locations, transportation and housing arrangements, and animals involved in each performance or display. A permit shall be issued for an exhibition period of not more than seven (7) days if the animal exhibition pays the required fee and complies with the following conditions:

- (1) All cages or other animal housing areas are kept clean and free of wastes;
- (2) Fresh water is available to all animals at all times. Containers are to be cleaned and disinfected each day. All water containers shall be removable for cleaning and mounted so the animal cannot turn them over;
- (3) If indoors, the ambient temperature in the animal housing areas is maintained between 60-79°F at all times. The temperature in individual cages is maintained at a level that is healthful for the species of animals being housed and adequate ventilation is maintained in all animal housing areas. If outdoors, the exhibition must immediately be halted if at any time the heat index exceeds 95°F;
- (4) All cages and enclosures are constructed of a nonporous material for easy cleaning and disinfecting. Each cage and enclosure is of sufficient size that at minimum the animal will have room to stand, turn, and lie down in a natural position. Each cage and enclosure is thoroughly cleaned and disinfected each day. Each cage and enclosure is locked or otherwise secured to prevent the escape of any animal being kept;
- (5) Daily feeding records are maintained to ensure that all animals are fed a proper and nutritious diet specific to the species' needs. The daily feeding records shall be maintained or posted in a readily accessible location. All veterinarians' orders must be in writing and kept on record and available for inspection during the Animal Exhibition's regular business hours. In general, all animals under six (6) months of age are to be fed at least two (2) times per twenty four (24) hour period, or as advised by a veterinarian, and all other animals must be fed at least one (1) time per twenty four (24) hour period, or as advised by a veterinarian. Food for each animal shall be served in a clean dish so constructed or mounted that the animal cannot readily tip it over and be of the type that are removable for cleaning. Disposable feeding dishes are acceptable for one-time use only. Animals that do not require daily feedings are exempt from the daily feeding requirement; however, feeding records shall be maintained and the animal shall be kept in a healthful body condition;
- (6) Each bird must have sufficient room to stand upright without touching the top of their housing area and to spread their wings fully without touching a side of their housing area. Each bird shall have access to a perch that is placed horizontal

to other perches in the same cage and is of adequate size for the species being housed. The housing area must be sufficiently ventilated. The housing area must be cleaned every day and disinfected when birds are sold or otherwise transferred. Large birds shall have separate cages from smaller birds. There shall be clean water and suitable food available to the birds at all times and all troughs or other receptacles must be easily accessible to the birds and placed so that the birds cannot turn them over or defile their contents. Injured, diseased, or dead birds shall be immediately removed from housing areas holding healthy birds;

(7) There is sufficient clean, dry bedding to meet needs of each individual animal;

(8) All animals are fed and watered, and all cages cleaned and disinfected every day during the exhibition, including Sundays and holidays;

(9) All dogs, cats, and ferrets four (4) months of age or older have proof of being currently vaccinated against rabies;

(10) Animals being used to give rides or doing other work are in good physical condition, including their hooves or feet, and given not less than a thirty (30) minute break for each three (3) hours worked;

(11) All areas used by the exhibitor are thoroughly cleaned and all wastes are properly disposed of at the conclusion of the exhibition;

(12) Written procedures are in place to notify the Division of any local rabies control incident as required by Section 4-602 of this chapter;

(13) The animal exhibition is divided into three distinct areas that are separated by barriers:

a. Non-animal areas - where animals, with the exception of service animals, are not permitted;

b. Transition areas - located at both entrances and exits to animal areas; and

c. Animal areas - where animal contact is possible.

(14) The animal exhibition shall be designed so that there is a single entrance transition area leading to the animal area and a separate exit transition area leading out of the animal area. The permit holder shall be responsible for controlling visitor traffic to prevent overcrowding in any of these areas;

(15) Entrance transition areas must be designed to facilitate education. Signs shall be posted at all entry transition areas notifying visitors that they are entering

an animal area and that they are not to eat, drink, smoke, place their hands in their mouth, or use bottles or pacifiers while in the animal area. Signs warning that senior citizens, pregnant women, young children, and persons who are immunocompromised or mentally impaired are at an increased risk of disease or illness and should take extra precautions to protect themselves shall also be posted in the entrance transition area;

(16) Strollers, food, and beverages are allowed to be possessed, prepared, served, or consumed only in non-animal areas. The animal exhibition permit applicant must provide storage or holding areas for these items for visitors;

(17) Exit transition areas must be designed to facilitate hand washing. Signs shall be posted instructing visitors to wash their hands and illustrating proper hand-washing techniques. An appropriate number of hand washing stations shall be present in the exit transitional area. Hand washing stations must be accessible for all visitors, including children and persons with disabilities. Hand washing stations shall comply with all local, state, and federal waste water restrictions and requirements. A staff member must be positioned in the exit transition area at all times to encourage hand washing;

(18) Animal areas must provide adequate ventilation for both animals and people. Visitors may not be allowed to access animal food or water sources. Toys, pacifiers, baby bottles, strollers, food, beverages, or tobacco products may not be present in the animal area at any time. All manure and soiled bedding shall be removed immediately and all animal waste and specific tools for its removal must be stored in designated areas restricted from public access. Animals exhibiting any sign of illness, such as diarrhea, vomiting, nasal discharge, or malaise, shall immediately be removed from the animal area. No pregnant animals may be exhibited at any time. All animals that are required by state law to have a rabies vaccination must have the appropriate documentation stating that this requirement has been met. All animals being exhibited must have a health certificate that was issued by a licensed veterinarian within the last twelve (12) months.

(b) Any wild animal, as defined in this chapter, may not be displayed in any Animal Exhibition or otherwise possessed within the City, unless the possession is specifically allowed by another section of this chapter.

(c) A person commits an offense if he owns, manages, or represents an animal exhibition that requires a permit refuses, upon request by the Division during business hours, to make his animals, that portion of his premises used to house or service the animals, facilities, equipment, and any necessary registrations, records, feeding logs or permits available for inspection.

(d) A person commits an offense if he owns, manages or operates an animal exhibition without a permit.

(e) A person commits an offense if he owns, operate, manages, or represents an animal exhibition and has a permit issued under this section and fails to maintain the conditions in 4-802(a). Each animal or condition in violation of this chapter shall constitute a separate offense.

Section 4-124. Revocation, denial and appeal.

(a) The Animal Services Manager may revoke a permit issued under section 4-802 or refuse to issue a permit if the permittee or applicant fails to meet the standards required in section 4-802, refuses to permit inspections of the premises, or violates this chapter in any other way.

(b) A denial or revocation of a permit may be appealed to the Health Director. The appeal must be made in writing within ten (10) days of receiving written notice of the permit denial or revocation from the Division. If no appeal request is received within the ten-day period, the denial or revocation of the permit becomes final. Upon receiving an appeal, the Health Director shall hold a hearing at a time and place of his designation within ten (10) days of the appeal being received. Based upon the recorded evidence of the hearing, the Health Director shall make a final ruling. The appellant may request an accelerated hearing date and the Health Director shall grant the request if scheduling permits.

(c) The decision of the Health Director shall be final.

(d) The permittee or applicant may reapply for a permit under section 4-802 at any time.

Section 4-128. Display of Permits Required.

A person commits an offense if he holds a permit for an Animal Establishment, Animal Exhibition, Pet Grooming Facility, or Wildlife Educational Center and fails to prominently display a copy of the current permit in a public area at all times.

Section 4-181 (b). Keeping Wild Animals

For the purposes of this chapter, the Health Director shall make the determination of whether any animal in question is a domestic animal or a wild animal and whether any wild animal is indigenous pursuant to the definitions in section 4-1 of this chapter.



APPLICATION FOR ANIMAL EXHIBITION

CITY OF PLANO ANIMAL SERVICES
4028 W PLANO PKWY
PLANO, TX 75093
PHONE: (972) 769-4360 FAX (972) 769-4359

**EXHIBITION *MAY NOT* BE IN OPERATION UNTIL PERMIT HAS BEEN APPROVED AND PAID FOR.
FULLY COMPLETED APPLICATION MUST ACCOMPANY PAYMENT FOR PERMIT TO BE ISSUED.**

DETAILED SITEPLAN OF THE EXHIBITION AND COMPLETE LIST OF ANIMALS TO BE DISPLAYED MUST BE ATTACHED TO THIS APPLICATION.

PERMIT FEE: \$25.00 DATE(S) OF OPERATION: _____ TIME(S): _____

EXHIBITION ADDRESS: _____

TYPE OF EXHIBITION (DISPLAY ONLY, PETTING ZOO, PONY RIDE, ETC.): _____

APPLICANT'S NAME: _____

EXHIBITION OPERATOR'S NAME: _____

BUSINESS PHYSICAL ADDRESS: _____ ZIP CODE: _____

BUSINESS PHONE: _____ FAX NO.: _____ CELL PHONE: _____

EMAIL: _____ STATE SALES TAX ID NO.: _____

MAILING ADDRESS (IF DIFFERENT): _____

CITY: _____ STATE: _____ ZIP CODE: _____

HIRING AGENT'S NAME: _____

HIRING AGENT'S ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____ CELL PHONE: _____

PHONE: _____ FAX NO.: _____ EMAIL: _____

**FAILURE TO FOLLOW ALL GUIDELINES IN CHAPTER 4 – "ANIMALS" OF PLANO'S CODE OF ORDINANCES,
OR OPERATING WITHOUT AN ANIMAL EXHIBITION PERMIT SUBJECTS OWNER AND/OR MANAGER TO
CITATIONS AND/OR EXHIBITION TO IMMEDIATE CLOSURE.**

APPLICANT'S SIGNATURE: _____

THIS PORTION TO BE COMPLETED BY ANIMAL SERVICES

PERMIT NO.: _____ PAYMENT DATE: _____ FEE: _____

RECEIPT NO.: _____ PAYMENT TYPE: _____ RECEIVED BY: _____

INSPECTOR: _____ INSPECTION DATE: _____ EXPIRATION DATE: _____

ANIMAL SERVICES SIGNATURE: _____