

## **NOTICE OF MEETING**

### **RETIREMENT SECURITY PLAN COMMITTEE**

Notice is hereby given that the RSP Committee will meet in regular session at the Building Inspections Conference Room on the 1<sup>st</sup> floor of the Municipal Center at 3:00 p.m. on Thursday, July 15, 2004, to consider the following:

- I. Call to Order
- II. Approval of minutes from the April 15, 2004 meeting
- III. Quarterly report by Bank One
- IV. Quarterly appraisal report by U.S. Trust
- V. Review of actuarial valuation by Gabriel, Roeder, Smith
  - Discussion regarding annual review of plan document and benefit calculations
- VI. Discussion regarding annual statements
- VII. Ratification of payment to U. S. Trust in the amount of \$25,965.00 for services rendered for the period beginning April 1, 2004 through June 30, 2004.
- VIII. Ratification of payment to Gabriel, Roeder, Smith & Company for services rendered:
  - Invoice #90278 in the amount of \$5,100.00 for billing period March 2004
  - Invoice #90374 in the amount of \$6,300.00 for billing period April 2004
- IX. Ratification of payments to participants
- X. Other business
  - Update on total and permanent disability option
- XI. Adjournment

Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance, facing Avenue L, with specially marked parking spaces nearby. Access and special parking are also available on the north side of building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling Cathy Persons at 972-941-5155.