

**Minutes**  
**Parks and Recreation Planning Board**  
**Work Session**  
**November 6, 2007**

**1. Parks and Recreation Spotlight: FitLinxx System**

K'Ann Parham, Recreation Supervisor, presented an overview of the FitLinxx System that is integrated with the exercise equipment at the Tom Muehlenbeck and Oak Point Centers. The system is used to monitor and track a participant's workouts and will aid in the transition to a healthier lifestyle. The system will be installed later at Liberty and Carpenter Recreation Centers.

**2. Staff and Board Reports**

**a. Park Development Projects**

Robin Reeves, Chief Park Planner, reported that the plans for Oak Point Park and Nature Preserve are complete. A general contractor will be chosen that has Leadership in Energy and Environmental Design (LEED) experience. After the playground equipment is installed at Archgate Park, that project will be substantially complete.

**b. Christmas Craft Fair**

Dana Conklin, Marketing and Special Events Manager, reported the Christmas Craft Fair will be held November 17 and 18 at Plano Centre. This year will mark the 29<sup>th</sup> anniversary for this event.

**c. Dickens in Historic Downtown Plano**

Dana reported that Dickens in Historic Downtown Plano will be held on November 30 with the tree lighting ceremony beginning at 7:00 p.m.

**d. Christmas Parade**

The Christmas Parade will be held on Saturday, December 1 benefiting Plano Santa's Inc.

**e. Cellular Tower Master Plan**

Robin Reeves reported that a master plan was being developed to locate potential cellular equipment sites on electric towers along Bluebonnet and Preston Ridge Trails. The objective is to identify suitable locations for

future cellular equipment requests, so that a master plan can be approved by the Board so individual requests will not have to come to the Board. The target for completion of the plan is January. Parks and Recreation is working in conjunction with Customer and Utility Services on this project.

**f. Election of Vice-Chair and Secretary**

Don Wendell reported that the Board will elect the Vice-Chair and Secretary at the December meeting. He asked that Board members consider this item and be prepared to elect the officers at that meeting.

**g. Items for Future Agendas**

Mary Long questioned when Carpenter Park Recreation Center would be updated. Robin Reeves said that renovation funds were approved in the 2005 bond election. Bill Neukranz asked for an updated list of certifications and awards that Parks and Recreation has received. Don Wendell indicated that documents to update Board member notebooks would be distributed next month. Don also said John Gilliam would provide ethics training at the December meeting.

**h. Board Member Reports**

Susan Plonka reported she attended the TRAPS conference at Plano Centre. She was especially impressed with the LEED seminar.

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**Regular Session**  
**November 6, 2007**

**Members Present**

Nathan Barbera  
Megan Greene  
Mary Long  
Bill Neukranz  
Susan Plonka

**Staff Present**

Don Wendell  
Amy Fortenberry  
Dana Conklin  
Robin Reeves  
John Gilliam  
Susan Berger

**Absent**

Ben Harris

The meeting was called to order by Susan Plonka at 7:05 p.m., followed by the Pledge of Allegiance.

**1. Consideration of Minutes from the October 2, 2007 Parks and Recreation Planning Board Meeting**

A motion to approve the minutes from the October 2, 2007 meeting was made by Nathan Barbera, seconded by Mary Long, and approved 5-0.

**2. Consideration of Rescheduling Certain Board Meetings in 2008**

Don Wendell identified two meeting dates which present conflicts and asked that the Board consider moving these dates forward one week. The dates considered were: January 1 to January 8 and February 5 to 12. A motion to change the meeting dates to the proposed dates was made by Bill Neukranz, seconded by Nathan Barbera, and approved 5-0.

**3. Review of Plano's Trail System**

Robin Reeves, Chief Park Planner, presented an overview of the City's existing trail system which encompasses most of the city. There is an emphasis to connect the trails to adjoining cities such as Murphy, Allen, and Richardson. He also reviewed proposed trail extensions.

There being no further business, the meeting was adjourned at 7:40 pm.

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Mary Long, Secretary

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Date