

**Minutes**  
**Parks and Recreation Planning Board**  
**Work Session**  
**February 12, 2008**

**1. Parks and Recreation Report on Automated External Defibrillator (AED) Use at the Plano Senior Center**

Amy Fortenberry, Recreation Services Manager, provided information regarding the recent use of an automated external defibrillator (AED). The unit was used on April 25, 2007 at Heritage Yards in which a adult sports participant suffered a heart attack. He made a full recovery. On January 14, 2008, a citizen was using the fitness equipment at the Senior Center and suffered a heart attack. An AED was successfully used by a Parks and Recreation staff member and a Geriatric Wellness Center employee.

The number of AED units varies by center depending upon the size of the facility. Recreation staff members receive American Red Cross training annually, obtaining both CPR and AED certification. In addition, lifeguards maintain oxygen certification.

**2. Staff and Board Reports**

**a. Oak Point Park and Nature Preserve**

Jim Fox, Park Services Manager, reported that the construction manager is obtaining bids from subcontractors in order for the contract to go to City Council, which is anticipated to be in March.

**b. Memorial Park**

Jim Fox reported that construction at Memorial Park is on schedule. The trees have been transplanted and the grading is complete. Completion is scheduled for August. Artwork will be installed in the fall.

**c. Fit and Fun Challenge**

Amy Fortenberry reported that the Fit and Fun Challenge was cancelled due to low enrollment; staff will offer the program next year and utilize additional advertising methods. During PISD spring break, a Tournament of Champs will be offered at Carpenter Park Recreation Center.

**d. Tom Muehlenbeck Center Usage**

Amy Fortenberry reported that usage at the Tom Muehlenbeck Center continues to exceed expectations. We budgeted \$250,000 in annual membership sales, and over \$600,000 has been received in three months. Revenue of membership sales is shared by all centers. Programs are also exceeding projections, with aquatic programs at 80 percent capacity.

**e. Board Member Reports**

Susan Plonka reported that new bridge on Bluebonnet Trail near Carpenter Park Recreation Center is being heavily used.

**f. Items for Future Agendas**

Board members requested an update on bike trails be added to the March agenda.

**Minutes**  
**Parks and Recreation Planning Board**  
**Regular Session**  
**February 12, 2008**

**Members Present**

Nathan Barbera  
Megan Greene  
Paul Jasina  
Mary Long  
Bill Neukranz  
Susan Plonka

**Staff Present**

Don Wendell  
Jim Fox  
Amy Fortenberry  
Dana Conklin  
Ed Voss  
Susan Berger

**Absent**

Ben Harris

The meeting was called to order by Chairperson Susan Plonka at 7:00 p.m., followed by the Pledge of Allegiance.

**1. Consideration of Minutes from the January 8, 2008 Parks and Recreation Planning Board Meeting**

Susan Plonka requested that a sentence be added to the January 8, 2008 minutes stating that the Board will review the Cellular Equipment Master Plan on an annual basis. A motion to approve the minutes from the January 8, 2008 meeting, with the addition, was made by Bill Neukranz, seconded by Nathan Barbera, and approved 6-0.

**2. Discussion of PISD Tennis Court Lighting Projects**

Bill Dakin, Landscape Architect, presented an overview of the lighting of tennis courts at various schools. Funding was approved in the last bond program to light additional PISD tennis courts. Bill reported that a new style of lighting product is being installed for the purpose of elimination of glare. Letters explaining the project will be sent to residents near Schimelpfenig Middle School and Plano West Senior High School. Construction is expected to begin this fall.

**3. Discussion and Possible Action Regarding Revisions to Chapter 15, Article III (Athletic Activities) of the City's Code of Ordinances**

Ed Voss, Athletic Superintendent, provided an overview of the proposed changes to the City Athletic Ordinance which governs the scheduling and use of the City's outdoor sports fields. Staff met with local sports organizations to discuss needed changes. Areas covered were dates of sports seasons, defining the City's requirements for tournaments and meets, dates of practices, defining casual scheduling, and hours and days of lighting. After discussion, a motion to approve the changes was made by Mary Long, seconded by Paul Jasina, and approved 6-0.

**4. Discussion and Possible Action Regarding a Cellular Equipment Master Plan Along Hike and Bike Trails**

Jim Fox, Park Services Manager, presented the Cellular Equipment Master Plan. He identified the criteria used to identify specific sites. It was decided not to use towers located next to a school because of safety considerations due to schools being high activity centers. Staff decided to use only transmission equipment that is located in linear parks. After discussion, the Board wanted to change the title of the plan to "Wireless Equipment Master Plan for Linear Parks," change the word "cellular" to wireless, and reword the first paragraph to change the review period by the Board from bi-annually to annually.

Any park locations outside this document will be dealt with on a case by case basis. No action was taken. The plan will be presented to the Board again next month.

Parks and Recreation Planning Board  
Regular Session Minutes  
February 12, 2008  
Page 3

There being no further business, the meeting was adjourned at 8:15 pm.

---

Mary Long, Secretary

---

Date