

NOTICE OF MEETING

Notice is hereby given that the **PLANO CIVIL SERVICE COMMISSION** will meet in a Called Meeting in the **BUILDING INSPECTIONS TRAINING ROOM LOCATED ON THE 1ST FLOOR OF THE MUNICIPAL CENTER, 1520 AVENUE K, AT 8:30 A.M. JANUARY 31, 2012.**

The Civil Service Commission may convene into Executive Session pursuant to Section 551.071 of the Texas Government Code to consult with its attorney regarding posted items.

1. Call to Order
2. General Discussion
In accordance with the Open Meeting Act, the Civil Service Commission will hear comments of interest relevant to the Civil Service Commission, but any discussion shall be limited to placing the item on a future agenda for future consideration. Remarks are limited to three (3) minutes per speaker, with a maximum of 30 total minutes of testimony. Other time restraints may be directed by the Chairman. Specific factual information or an explanation of current policy may be made in response to an inquiry, but any discussion or decision must be limited to a proposal to place the item on a future agenda. Speakers will be notified when speaking time has expired.
3. Approval of the April 19, 2011 meeting minutes
4. Approval of the May 20, 2011 meeting minutes
5. Approval of the July 19, 2011 meeting minutes
6. Approval of the August 22, 2011 meeting minutes
7. Election of Chairman and Vice Chairman in accordance with Texas Local Government Code Chapter 143.006 (e).
8. Items for future discussion/action on future agendas
9. Adjourn

Liaison: City Manager Glasscock or his designee

Plano Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance, facing Avenue L, with specially marked parking spaces nearby. Access and special parking are also available on the north side of the building. Requests for sign interpreters or special services must be received 48 hours prior to the meeting time by calling Shirley Montgomery at 972-941-7296.

CIVIL SERVICE COMMISSION
Called Meeting
April 19, 2011

PRESENT:

Commission Members:

David O'Dens, Chairman
NiCole Williams, Vice Chairman
Robert Hill, Commission Member

Legal Counsel:

Darrell Noga

City Staff:

Darlene McAndrew, Civil Service Director
Victoria Huynh, Asst City Attorney III
Hugo Esparza, Fire Chief
Dan Thompson, Assistant Fire Chief
Alicia Nors, Police Sergeant
Ed Drain, Asst Police Chief
Shirley Montgomery, HR Administrative Coordinator

Chairman O'Dens called the meeting to order at 8:36 a.m.

Approval of Minutes

Upon a motion by Vice Chairman Williams, seconded by Chairman O'Dens, the February 16, 2011 minutes were unanimously approved.

Revisions to Sections 143.003, 143.022 (A), 143.022 (B), 143.022 (C), 143.023 (A), 143.024, 143.026 and 143.027

Upon a motion by Chairman O'Dens, seconded by Vice Chairman Williams, the revisions to Section 143.003 were unanimously approved.

Upon a motion by Chairman O'Dens, seconded by Member Hill, the revisions to Section 143.022 (A) were unanimously approved.

Upon a motion by Chairman O'Dens, seconded by Vice Chairman Williams, the revisions to Section 143.022 (B) were unanimously approved.

Upon a motion by Chairman O'Dens, seconded by Member Hill, the revisions to Section 143.022 (C) were unanimously approved.

Upon a motion by Chairman O'Dens, seconded by Vice Chairman Williams, the revisions to Section 143.023 (A) were unanimously approved.

Upon a motion by Chairman O'Dens, seconded by Member Hill, the revisions to Section 143.024 were unanimously approved.

Upon a motion by Chairman O'Dens, seconded by Vice Chairman Williams, the revisions to Section 143.026 were unanimously approved.

Upon a motion by Chairman O'Dens, seconded by Member Hill, the revisions to Section 143.027 were unanimously approved.

March 11, 2011 Fire Captain Exam Appeals

Question #2: Appeal filed by Daniel Anderson. Member Hill made a motion to accept "c" or "d" as correct answers, no second. Chairman O'Dens moved to deny the appeal, seconded by Vice Chairman Williams. Appeal denied 2-1, Hill opposed.

Question #11: Appeal filed by Anderson. Upon a motion by Chairman O'Dens, seconded by Member Hill, the Commission unanimously voted to delete the question by giving credit for any answer. Other appeals of Question #11 filed by Hardy, Kanzaki, Nowell, Moore and Vike held moot by ruling on Anderson appeal of same question.

Question 13: Appeal filed by Timothy Taylor. Appeal withdrawn at request of appellant Taylor.

Question #18: Appeal filed by John Vike. Upon a motion by Vice Chairman Williams, seconded by Chairman O'Dens, the Commission voted unanimously to deny the appeal.

Question #30: Appeal filed by Brian Kanzaki. Upon a motion by Vice Chairman Williams, seconded by Chairman O'Dens, the Commission voted unanimously to deny the appeal.

Question #34: Appeal filed by Daniel Moore. Upon a motion by Member Hill, seconded by Chairman O'Dens, the Commission voted unanimously to give credit for "b" or "c".

Question #34: Appeal filed by Michael Vernon. Reconsidered at end of today's proceedings as relief sought was to throw question out entirely as no answer was correct (appeal thus not necessarily mooted but prior ruling on Moore appeal of Question #34). Upon a motion by Vice Chairman Williams, seconded by Chairman O'Dens, the Commission voted unanimously to deny the appeal.

Question #48: Appeal filed by Brian Kanzaki. Appeal withdrawn by appellant Kanzaki.

Question #53: Appeal filed by Brice Nowell. Appeal withdrawn by appellant Nowell.

Question #55: Appeal filed by Daniel Anderson. Upon a motion by Vice Chairman Williams, seconded by Chairman O'Dens, the Commission voted 2-1 to deny the appeal. Hill opposed.

Question #57: Appeal filed by Michael Vernon to remove question from test. Vice Chairman Williams made a motion to grant appeal but with relief of answers "b" or "c" accepted, no second, so motion fails. Member Hill made a motion to accept any answer, no second, so motion fails. There being no majority vote or further motion, the appeal was denied.

Question #57: Appeal filed by Jaime Reyes. Upon a motion by Member Hill, seconded by Vice Chairman Williams, the Commission unanimously voted to accept "a" or "b" as correct answers.

Question #59: Appeal filed by Daniel Anderson. Upon a motion by Member Hill, seconded by Vice Chairman Williams, the Commission unanimously voted to delete the question by giving credit for any answer.

Question #59: Appeal filed by Hardy, Kanzaki, Moore, and Reyes. All of these appeals mooted by Commission ruling on Anderson's appeal of Question #59 to delete the question by giving credit for any answer.

Question #59: Appeal filed by John Vike. Appeal withdrawn by appellant Vike.

Question #61: Appeal filed by Jaime Reyes. Upon a motion by Vice Chairman Williams, seconded by Member Hill, the Commission voted 2-1 to deny the appeal, O'Dens opposed.

Question #75: Appeal filed by Moore. Upon a motion by Vice Chairman Williams, seconded by Member Hill, the Commission voted 2-1 to accept "c" or "d" as correct answers, O'Dens opposed.

Question #75: Appeal filed by Anderson. Appellant Anderson changed the relief sought in his appeal to the same relief sought by appellant Moore on Question #75. Ruling on Moore's appeal of Question #75 applied.

Question #80: Appeal filed by Daniel Anderson. Upon a motion by Member Hill, seconded by Vice Chairman Williams, the Commission voted unanimously to deny the appeal.

Question #82: Appeal filed by Daniel Moore. Member Hill made a motion to accept "b" or "c", no second, so motion fails. Vice Chairman Williams moved to deny the appeal, seconded by Chairman O'Dens, the Commission voted 2-1 to deny the appeal, Hill opposed.

Election of Vice Chairman

Upon a motion by Chairman O'Dens, seconded by Member Hill, Member Williams was unanimously elected as Vice Chairman.

There being no further business, Chairman O'Dens adjourned at 10:22 a.m.

David O'Dens, Chairman

NiCole Williams, Vice-Chairman

Robert Hill, Commission Member

Darlene McAndrew, Civil Service Director

**CIVIL SERVICE COMMISSION
Called Meeting
May 20, 2011**

PRESENT:

Commission Members:

David O'Dens, Chairman
NiCole Williams, Vice Chairman
Robert Hill, Commission Member

Legal Counsel:

Darrell Noga

City Staff:

Darlene McAndrew, Civil Service Director
Victoria Huynh, Asst City Attorney III
Hugo Esparza, Fire Chief
Alicia Nors, Police Sergeant
Shirley Montgomery, HR Administrative Coordinator

Chairman O'Dens called the meeting to order at 8:36 a.m.

Approval of Minutes

Approval of the April 19, 2011 minutes was tabled.

Revisions to Sections 143.003 and 143.036

Upon a motion by Chairman O'Dens, seconded by Member Hill, Commission voted unanimously to accept revisions to Section 143.003.

Upon a motion by Chairman O'Dens, seconded by Vice Chairman Williams, Commission voted unanimously to accept revisions to Section 143.036.

April 13, 2011 Fire Apparatus Operator Promotional Exam Appeals

Question #1: Appeal filed by Clint Smith. Upon a motion by Chairman O'Dens, seconded by Vice Chairman Williams, the Commission voted unanimously to deny the appeal 3-0.

Question #4: Appeal filed by Andrew Scates. Scates was not present; in his appeal no relief was requested. Upon a motion by Chairman O'Dens, seconded by Member Hill, the Commission voted unanimously to deny the appeal 3-0.

Question #7: Appeal filed by Cody Gray. Appeal withdrawn by appellant Gray.

Question #10: Appeal filed by Kalina, Popsick and Scates. Member Hill made a motion to allow answers "b" or "c". There being no second, motion failed. Vice Chairman Williams then made a motion to deny all three appeals, seconded by Chairman O'Dens. In a vote of 2-1 the appeals were denied, Hill opposed.

Question #24: Appeal filed by Andrew Scates. Scates was not present; in his appeal no relief was requested. Upon a motion by Chairman O'Dens, seconded by Member Hill, the Commission unanimously denied the appeal.

Question #31: Appeal filed by Keil Baldia. Appeal withdrawn by appellant Baldia.

Question #31: Appeal filed by Buchanan, Harris, Leidig and Smith. Upon a motion by Vice Chairman Williams, seconded by Member Hill, the Commission voted 2-1 to allow "c" or "d" as correct answers, O'Dens opposed.

Question #32: Appeal filed by Bryan Buchanan. Upon a motion by Member Hill, seconded by Chairman O'Dens, the Commission unanimously denied the appeal 3-0.

Question #40: Appeal filed by Keil Baldia. Appeal withdrawn by appellant Baldia.

Question #47: Appeal filed by Clint Smith. Upon a motion by Vice Chairman Williams, seconded by Chairman O'Dens, the Commission unanimously denied the appeal 3-0.

Question #53: Appeal filed by Matthew Nichter. Upon a motion by Member Hill, seconded by Vice Chairman Williams, the Commission voted 2-1 to allow "c" or "d" as correct answers, O'Dens opposed.

Question #62: Appeal filed by Matthew Nichter. Upon a motion by Commission Member Hill, seconded by Chairman O'Dens, the Commission unanimously denied the appeal.

Question #64: Appeal filed by Clint Smith. Upon a motion by Vice Chairman Williams, seconded by Chairman O'Dens, the Commission voted 2-1 to deny the appeal, Hill opposed.

Question #83: Appeal filed by Gray and Nichter. Member Hill made a motion to accept "c" or "d"; no second, so motion failed. Chairman O'Dens made a motion to deny the appeals, seconded by Vice Chairman Williams. Appeals denied 2-1, Hill opposed.

Question #86: Appeal filed by Bryan Buchanan. Buchanan was not present; in his appeal no relief was requested. Upon a motion by Member Hill, seconded by Chairman O'Dens, the Commission unanimously denied the appeal.

Question #90: Appeal filed by Bryan Buchanan. Buchanan was not present; in his appeal no relief was requested. Upon a motion by Vice Chairman Williams, seconded by Chairman O'Dens, the Commission unanimously denied the appeal.

Question #95: Appeal filed by Matthew Brewer. Upon a motion by Vice Chairman Williams, seconded by Chairman O'Dens, Commission unanimously denied the appeal.

Question #98: Appeal filed by Matthew Nichter. Chairman O'Dens made a motion to deny the appeal; there was no second, so motion failed. Vice Chairman Williams moved to accept "a" or "b" as the correct answers, Member Hill seconded. Commission voted 2-1 to accept "a" or "b" as correct answers, O'Dens opposed.

There being no further business, Vice Chairman O'Dens adjourned at 10:44 a.m.

David O'Dens, Chairman

NiCole Williams, Vice-Chairman

Robert Hill, Commission Member

Darlene McAndrew, Civil Service Director

CIVIL SERVICE COMMISSION
Called Meeting
July 19, 2011

PRESENT:

Commission Members:

David O'Dens, Chairman
NiCole Williams, Vice Chairman
Robert Hill, Commission Member

Legal Counsel:

Darrell Noga

City Staff:

Victoria Huynh, Asst City Attorney III
Hugo Esparza, Fire Chief
Greg Rushin, Police Chief
Shirley Montgomery, Administrative Coordinator

Absent:

Darlene McAndrew

Chairman O'Dens called the meeting to order at 8:32 a.m.

Approval of Minutes

Approval of the April 19, 2011 minutes was tabled.

Approval of the May 20, 2011 minutes was tabled.

Revisions to Sections 143.034

Upon a motion by Chairman O'Dens, seconded by Vice Chairman Williams, the Commission voted unanimously to accept revisions to Sections 143.034.

There being no further business, upon a motion by Chairman O'Dens, seconded by Vice Chairman Williams, the meeting was adjourned at 8:40 a.m.

David O'Dens, Chairman

NiCole Williams, Vice-Chairman

Robert Hill, Commission Member

Darlene McAndrew, Civil Service Director

CIVIL SERVICE COMMISSION
Called Meeting
August 22, 2011

PRESENT:

Commission Members:

David O'Dens, Chairman
NiCole Williams, Vice Chairman
Robert Hill, Commission Member

Legal Counsel:

Darrell Noga

City Staff:

Victoria Huynh, Asst City Attorney III
Hugo Esparza, Fire Chief
Greg Rushin, Police Chief
Shirley Montgomery, Administrative Coordinator

Absent:

Darlene McAndrew

Chairman O'Dens called the meeting to order at 8:34 a.m.

Proposed rule amendments

Upon a motion by Vice Chairman Williams, seconded by Chairman O'Dens, the Commission unanimously approved the proposed rule amendments.

There being no further business, upon a motion by Chairman O'Dens seconded by Vice Chairman Williams, the meeting adjourned at 8:40 a.m.

David O'Dens, Chairman

NiCole Williams, Vice-Chairman

Robert Hill, Commission Member

Darlene McAndrew, Civil Service Director