

## PLANO CITY COUNCIL

**WILL CONVENE INTO EXECUTIVE SESSION AT 5:00 P.M. ON NOVEMBER 26, 2012, FOLLOWED BY THE PRELIMINARY OPEN MEETING IN THE PLANO MUNICIPAL BUILDING, 1520 K AVENUE, IN COMPLIANCE WITH VERNON'S TEXAS CODES ANNOTATED, GOVERNMENT CODE CHAPTER 551 (OPEN MEETINGS ACT), AS FOLLOWS:**

**Mission Statement: The City of Plano is a regional and national leader, providing outstanding services and facilities through cooperative efforts that engage our citizens and contribute to the quality of life in our community.**

### EXECUTIVE SESSION

I.	Legal Advice	Wetherbee	15 min.
	a) Respond to questions and receive legal advice on agenda items		
	b) Public/Private Partnership regulations and proposed Interlocal Agreement for the Cotton Belt project		

### PRELIMINARY OPEN MEETING

I.	Consideration and action resulting from Executive Session discussion	Council	5 min.
II.	Discussion and Direction re Cotton Belt Funding Strategy	Michael Morris	30 min.
III.	Discussion and Direction re Proposed Changes to the Capital Reserve Fund	Rhodes-Whitley	10 min.
IV.	FEMA Proposed Flood Insurance Rate Maps Revision	Cosgrove	10 min.
V.	Comprehensive Monthly Financial Report	Cockrell	10 min.
VI.	Council items for discussion/action on future agendas	Council	5 min.
VII.	Consent and Regular Agendas	Council	5 min.

**In accordance with the provisions of the Open Meetings Act, during Preliminary Open Meetings, agenda items will be discussed and votes may be taken where appropriate.**

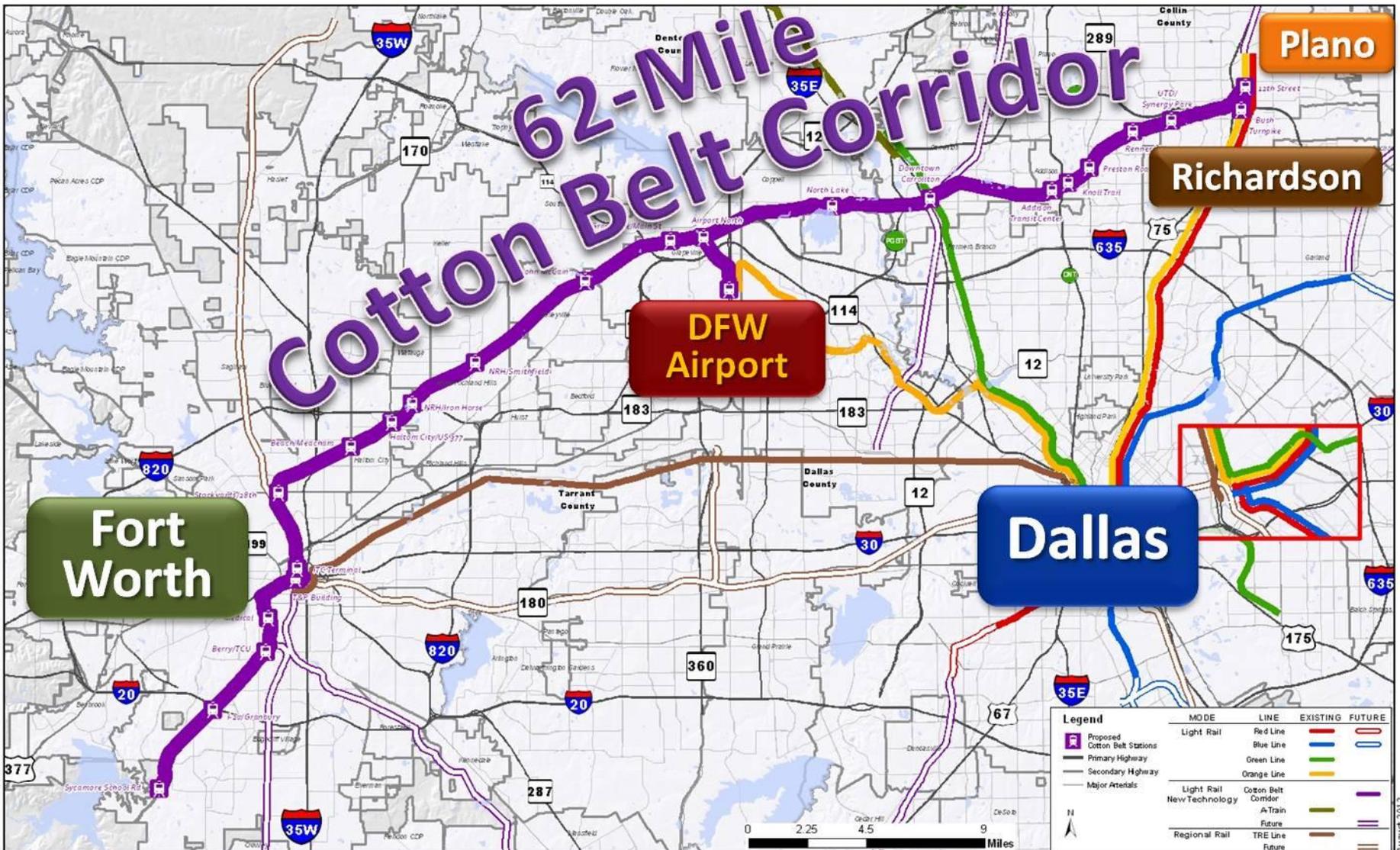
***Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Avenue L, with specially marked parking spaces nearby. Access and special parking are also available on the north side of building. The Council Chamber is accessible by elevator to the lower level. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 972-941-7120.***

# **COTTON BELT CORRIDOR ADVANCING IMPLEMENTATION**

**Plano City Council Briefing**

November 26, 2012

# Cotton Belt Corridor



**North Texas Passenger Rail Network**  
Existing and Proposed Passenger Rail Lines



# Cotton Belt Status

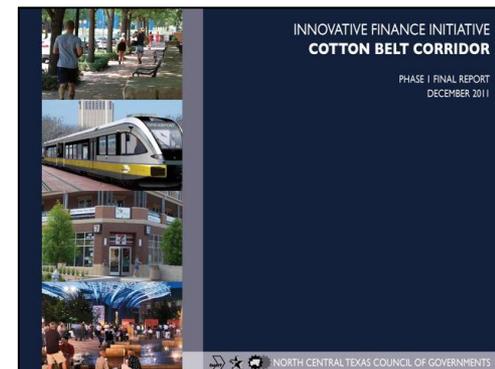
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Final Report Released in December 2011

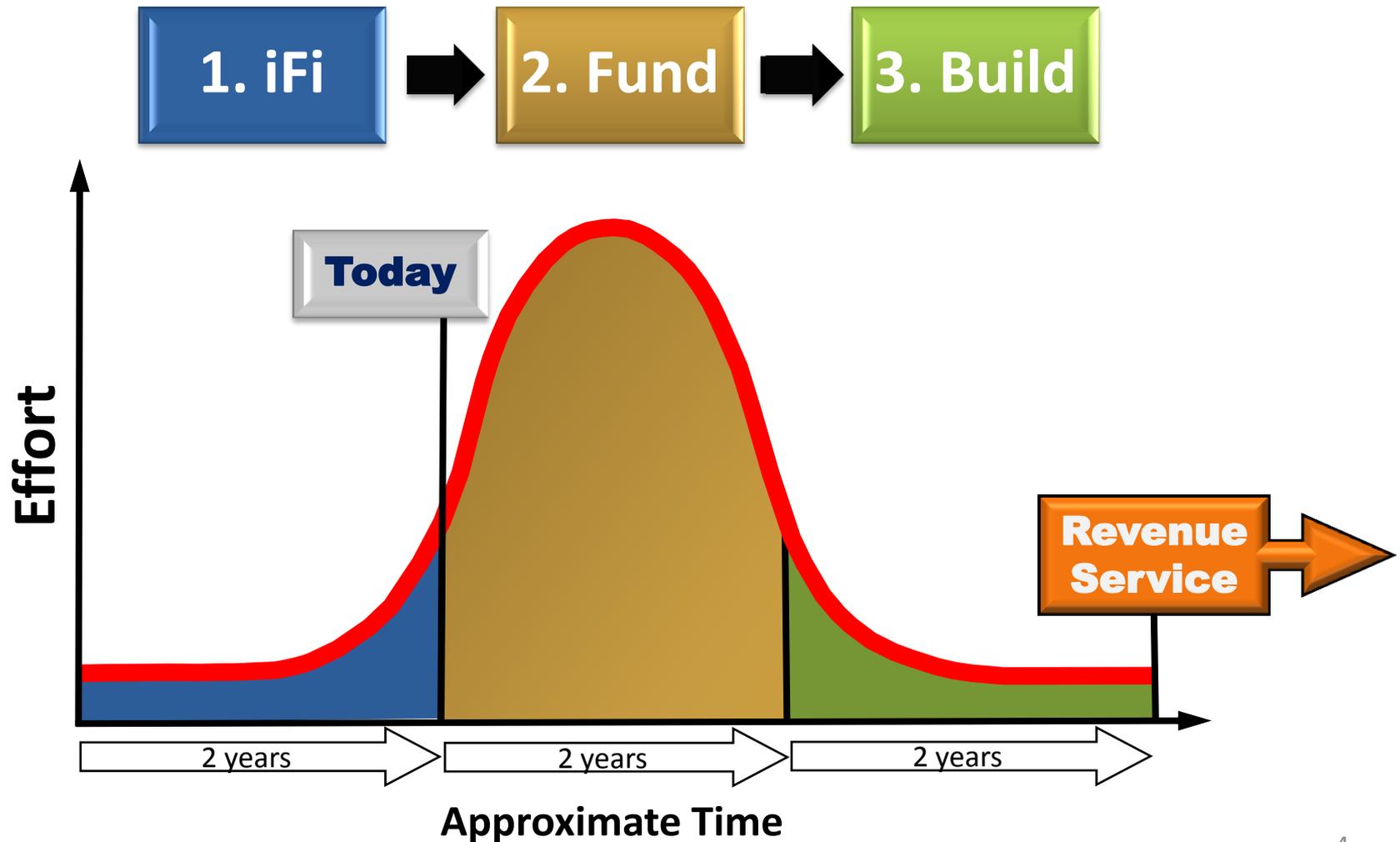
[www.nctcog.org/ifi](http://www.nctcog.org/ifi)

Regional Transportation Council Approval in  
June 2012

Executive Board Approval in November 2012



# Cotton Belt Corridor – 3 Phases



# Private Sector Interest

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Business Approach Summary Letter (Letter of Intent)

Full 62-Mile Corridor

Focused on Economic Development

Propose Special District

Procurement Process Under SB 1048

Unsolicited Proposal will Confirm:

- Technology and Alignment,
- Costs and ROW Needs,
- Available Public Funds –if any
- Value Capture Amount

# Partners Working Group: Joint Procurement Structure

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Joint Procurement Process:

NCTCOG, at Request of Cities, as Responsible  
Governmental Entity (RGE)

DART/The T Local Government Corporation (LGC)

RGE and LGC both Receive Unsolicited Proposal

Simultaneously Provided to all Affected Jurisdictions Along  
Corridor

RGE and LGC Jointly Issue Request for Proposal (RFP) to  
Compete

LGC Takes Lead on Release and Receipt

# Partners Working Group: Joint Procurement Structure (continued)

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Joint Evaluation Committee (Cities, Transit Authorities,  
LGC, RGE)

RGE – Financial Review Lead

LGC – Technical Review Lead

Joint Interim Award (RGE and LGC with Selected  
Proposer)

RGE Assigns Interim Award to Special Purpose District  
(83<sup>rd</sup> Legislature) Prior to Final Comprehensive Award

# Key Points

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## Integrated Procurement Process

Chapter 452 – Takes Advantage of DART and The T Large Project Procurement Expertise

SB 1048 – Allows ALL Partners to Participate

## SB 1048 Procurement Process

Regional in Scope

Cities will Review and Provide Valuable Input

Interim Award Allows for Funding Finalization

## No Commitment Now

Many Additional Decision Points

Interlocal Agreement (ILA) Only Enables Receipt of Unsolicited Proposal

# Local Government Consideration of SB 1048 ILAs

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Addison: November 13, 2012



Plano: November 26, 2012

Richardson: November 26, 2012

Fort Worth: December 11, 2012

Grapevine: December 18, 2012

# Next Efforts

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## DART ILA Adoption Process

Rail Ad Hoc Committee – November 27

Committee-of-the-Whole – December 11

Full Board – January 8

## NCTCOG Executive Board – December 20

Propose Approval of Financial Advisor and Legal Advisor

Elect to Operate Under SB 1048

Review Draft Guidelines Enabling Compliance with  
SB1048

# Next Efforts (continued)

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January 2013

Consultants File Special District Legislation

Local Governments Endorse/Support Special District Legislation

Adoption of Guidelines by NCTCOG Executive Board

Anticipate Receipt of Unsolicited Proposal

Proposal Distributed to Stakeholders for Review

Stakeholder Meeting – January 2013

Review Proposal

Discuss Initial Unsolicited Proposal Comments

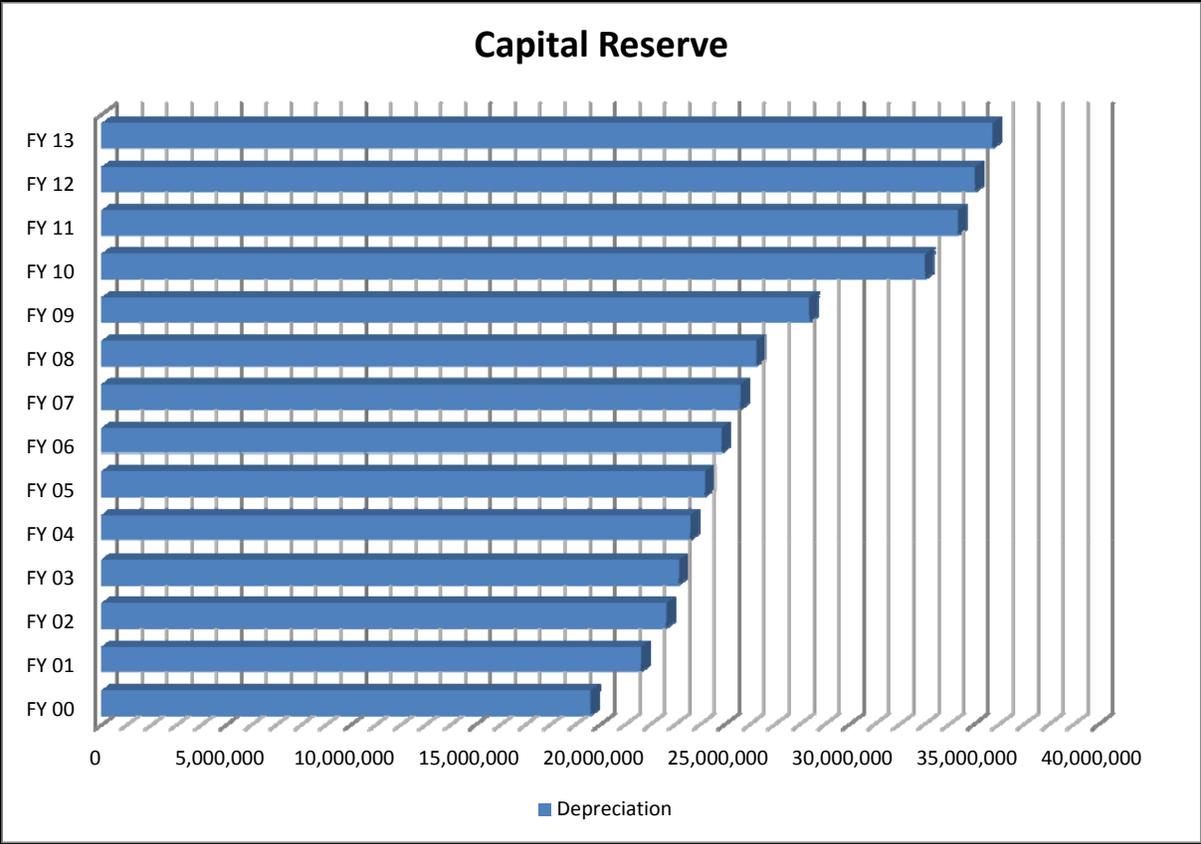


**Date:** November 19, 2012  
**To:** Bruce D. Glasscock, City Manager  
**From:** Karen Rhodes-Whitley, Budget & Research Director  
Janette Weedon, Budget Consultant  
**Subject:** Revised Capital Reserve Fund Policy

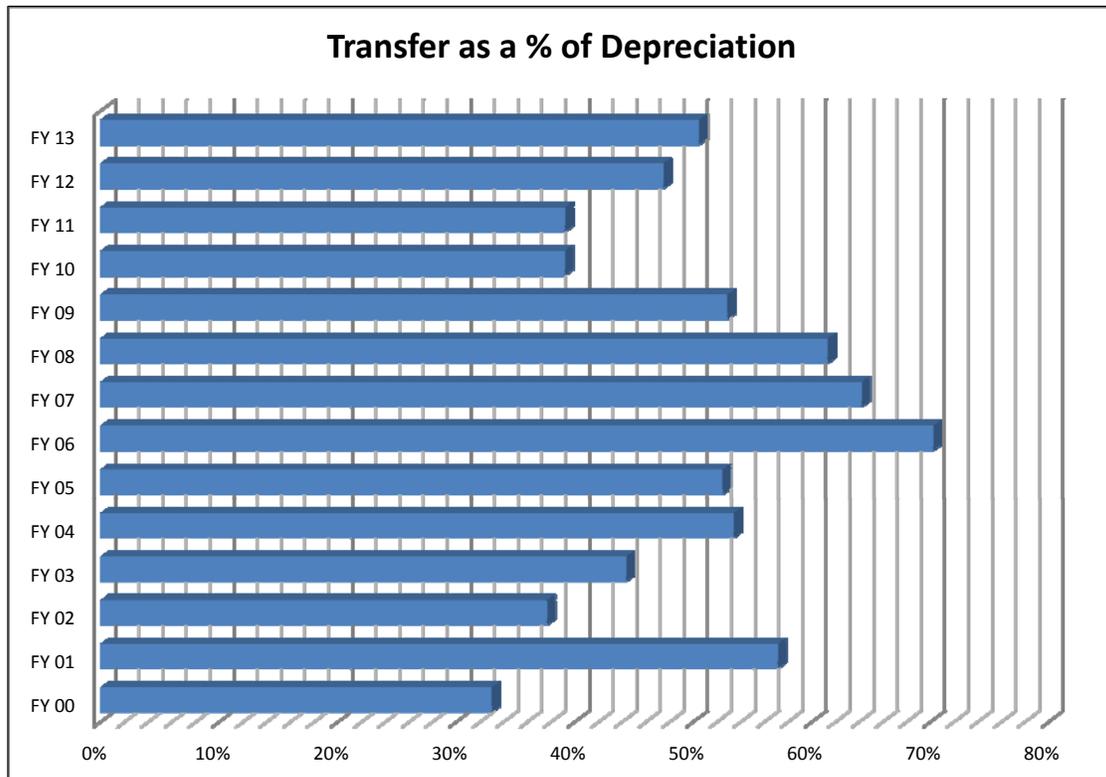
The Capital Reserve Fund was established in 1985-86 with a \$1 million transfer from the General Fund. The fund was created to provide resources to fund maintenance related projects which are not funded within the annual operating budget or within the Community Investment Program. The fund was designed to reduce the impact upon the operating budget due to increased expenditures required to maintain the on-going infrastructure. This approach is considered a Government Finance Officers Association "best practice" and the City's best defense to sustain assets and avoid the potentially enormous costs of replacement.

The current Capital Reserve Fund policy states that a minimum of 75% of the annual depreciation of the total general assets shall be transferred into the Capital Reserve Fund from the General Fund and other sources. The City uses the straight-line depreciation method for all property, plant and equipment based on a useful life of 20 years for buildings and 45 years for improvements other than buildings in the calculation of the total annual depreciation amount. Although buildings will typically last for more than 20 years, the City uses this useful life due to the issuance of 20 year bonds.

Since 2000, the value of depreciation has increased on average by approximately 6% annually. Currently, the City has approximately \$1.61 billion in existing infrastructure that must be maintained in order to provide effective services to Plano's citizens. The chart below reflects the increase in the depreciative value of the city's infrastructure from \$19.6 million in 2000 to \$35.8 million in 2013.



Contributions to the Capital Reserve Fund are made from the General Fund, Water & Sewer Fund, rollback taxes, developer revenue and any reimbursement revenue from Collin County for projects included in the County’s Thoroughfare Plan. Annual transfers have been made subject to availability of revenues as well as the anticipated demands on the Capital Reserve Fund. Historically, the City has struggled to meet the contribution minimum of 75% of the annual depreciation of the total general assets of the City. The chart below reflects the City’s contributions as a % of depreciation since 2000.



The demands on the Capital Reserve Fund will continue to infinity and each year staff closely monitors the increase in total assets, revenue transfers and projected expenditures. To ensure adequate funding in future years, staff recommends a phased-in approach to increase the revenue transfer % of depreciation from 51% in FY 13 to 75% by FY 18.

<b>Contributions</b>	<b>FY 13</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>
General Fund	\$12,875,000	\$15,000,000	\$17,200,000	\$19,500,000	\$22,000,000	\$24,500,000
Water & Sewer	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Other Revenue	\$2,200,000	\$2,200,000	\$2,200,000	\$2,200,000	\$2,200,000	\$2,200,000
Total	\$18,075,000	\$20,200,000	\$22,400,000	\$24,700,000	\$27,200,000	\$29,700,000
Transfer as % of Depreciation	51%	55%	60%	65%	70%	75%

The increased General Fund contribution could come from the healthy rebound of sales tax collections. The 2008 City Council policy caps the sales tax projection at \$57 million and the projected excess sales tax revenues could be used for the General Fund transfer to the Capital Reserve Fund. In 2012, based on continued rebounding of sales tax collections, the City Council revised its policy to increase the cap to \$59 million. This amount is based on an average of the most recent 3 years of sales tax collections. Due to positive trends, sales tax collections are expected to end FY 12 at \$69.8 million.

As before, any amount received over the existing cap could be used for a transfer to the Capital Reserve Fund. This effort supports the fund's policy that the City will strive to maintain an annual contribution to the Capital Reserve Fund equal to a minimum of 75% of the annual depreciation of the total general assets of the City. In addition, this approach supports one of the goals of the Strategic Plan to invest in maintaining city infrastructure and facilities. Sales tax collections are a volatile revenue source and

commitment to this recommendation may limit future General Fund pay-as-you go revenues that may be used for operating expenditures.

This fall, the Facilities Planning Committee proposed the following changes to the Capital Reserve Fund policy:

- Annual review & priority ranking of capital reserve projects by the City's Facilities Planning Committee;
- Expansion of the definition of infrastructure to include signals and underground utilities;
- Add definitions of water, sewer and miscellaneous projects;
- Add Collin County reimbursement as a source of funding;
- Remove language that states "annual expenditures should not exceed the annual depreciation amount of net fixed assets"; and
- Remove language that states "the fund balance should not exceed the annual depreciation expense in any year".

Staff will continue to monitor and communicate progress towards the stated goal and the overall condition of its capital assets. We look forward to discussing the revised Capital Reserve Fund policy at the November 26, 2012 City Council meeting.

# CAPITAL RESERVE FUND POLICY

## STATEMENT OF PURPOSE AND POLICY

The City of Plano recognizes the need for a pro-active approach to safeguarding the city's sizable investment in capital improvements. The purpose of the Capital Reserve Fund is to provide resources to fund maintenance related projects, **with an expected minimum life of ten years**, not funded within the annual operating budget or within the Community Investment Program (CIP). The fund was created to build a reserve in order to develop a pro-active approach to safeguarding the City's sizeable investment in capital improvements. It is the City's intention that this fund be used to maintain and preserve the City's existing infrastructure. This approach can be interpreted as the City's best defense against potentially enormous costs of replacement.

## AUTHORITY

The Budget and Research Department will monitor the financial integrity of the Fund. The priority ranking of projects will be reviewed annually by the Facilities Planning Committee and presented to the City Manager during annual departmental budget review meetings. The City Manager will decide which projects will be included in the annual allocation presented to Council in the Proposed Community Investment Program. The City Council will provide final authority at the Annual Budget and CIP Worksessions.

## DEFINITIONS

- A. Infrastructure – For the purpose of the Capital Reserve Fund, infrastructure includes buildings, parks, park improvements, streets, street improvements, signals and underground utilities. (See Expenditure Section B, Item 3)
- B. General Fixed Assets – The general fixed assets of the City are funded through general obligation bonds and are used in the performance of general governmental functions and exclude the fixed assets of Enterprise and Internal Service funds. General Obligation Bond Fund – General Obligation Improvements are funded by a portion of the ad valorem tax rate. The projects include Municipal Facilities, Park Improvements, and Street Improvements.
- C. Enterprise Funds – The Enterprise Funds account for operations that are financed and operated in a manner similar to private business (i.e. Water & Sewer Funds) – where the intent of the City is that costs of providing the goods or services to the general public on a continuing basis will be financed or recovered through user charges.

## **PROCEDURES**

### A. Funding

1. The City will strive to maintain an annual contribution to the Capital Reserve Fund equal **to a minimum of 75%** of the annual depreciation of the total general assets of the City. The annual contributions to the Capital Reserve Fund will be made from the General Fund, and the Water & Sewer Fund. The minimum amount also includes funding from Items #2, #3 and 4 of this section.
2. Any revenue received from rollback taxes shall be included in the Capital Reserve Fund.
3. Developer revenue for screening walls and fund interest earnings will also be included the Capital Reserve Fund.
4. Any reimbursement revenue from Collin County for projects included in the County's Thoroughfare Plan.

### B. Expenditures

1. As a general guide, routine annual maintenance and basic upkeep will not qualify as Capital Reserve activities.
2. Major renovations, restorations or repairs should be considered as candidates for future bond programs and omitted from Capital Reserve requests. A major project or renovation will be classified as such if the replacement cost exceeds ten percent (10%) of the prorated replacement cost of an asset in any given year. As a guideline, no project or combined projects shall exceed forty five percent (45%) of the prorated replacement costs of an asset during any five-year Community Investment Program.

**Example of 10%:** The value of a section of road must be 10% of the total value of the road. Total value of the road is \$100,000, cost to replace a section \$10,000. The value must be of the specific asset, in this case the road only.

**Example of 45%:** The road has several sections that must be replaced over a 5 year period. Each section costs \$10,000 and the overall value of the road is \$100,000. The total of all the sectional projects over the 5 year period is more than 45%, \$50,000 = 50%. Therefore, the project would not be funded using capital reserve funds.

3. Capital Reserve projects will fall under one of the following categories:
  - Streets** – Includes such projects as street repairs, alleys, screening walls, sidewalk repairs, bridge repairs, signals, etc.
  - Parks** – Includes such projects as playground replacements, lighting systems, trail replacements, irrigation, pavilions, parking lots, park buildings, restrooms, bleachers and picnic tables, dredging of ponds and lakes, fencing around athletic fields.
  - Facilities** – Includes such projects as HVAC scheduled replacements, incinerators, roof replacements, major remodeling, technology upgrades associated with the replacements, sustainability associated with replacements and major remodels.
  - Water & Sewer** – Includes such projects as pump station rehabilitation, design standards for water projects and sewer line rehabilitation.
  - Miscellaneous** – Includes such projects as living screening walls, landscape replacement and maintenance related projects not defined above.

4. Projects may be prioritized by departments using the following guidelines:
  - a. Safety and security
  - b. High maintenance costs
  - c. Excessive down time
  - d. Difficulty or inability to obtain repair parts or materials
  - e. Energy inefficiencies
  - f. Space limitations and overcrowding
  - g. Technological innovations
  - h. Aesthetics and general appearance
  - i. Sustainability

**All projects are subject to the annual budget review process by the City Manager and the City Council.**

# CAPITAL RESERVE FUND GENERAL FIXED ASSETS - PHASED IN APPROACH TO 75% FUNDING

Assumes 2%  
Growth

	Actual	Actual	Actual	Actual	Re-Est	Budget	Projected	Projected	Projected	Projected	Projected						
	9-30-08	9-30-09	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14	9-30-15	9-30-16	9-30-17	9-30-18	9-30-19	9-30-20	9-30-21	9-30-22	9-30-23	9-30-24
Land	106,928,486	107,064,055	122,637,203	126,826,738	129,363,273	131,950,538	134,589,549	137,281,340	140,026,967	142,827,506	145,684,056	148,597,737	151,569,692				
Buildings	96,054,185	124,645,356	155,386,785	163,866,714	167,144,048	170,486,929	173,896,668	177,374,601	180,922,093	184,540,535	188,231,346	191,995,973	195,835,892				
Improvements other than bldgs.	966,775,868	998,705,215	1,138,788,459	1,178,337,934	1,201,904,693	1,225,942,787	1,250,461,642	1,275,470,875	1,300,980,293	1,326,999,898	1,353,539,896	1,380,610,694	1,408,222,908				
Equipment	79,626,177	87,634,414	88,948,181	93,348,603	95,215,575	97,119,887	99,062,284	101,043,530	103,064,401	105,125,689	107,228,202	109,372,766	111,560,222				
Construction in progress	180,710,351	175,665,557	54,820,418	47,052,918	47,052,918	47,052,918	47,052,918	47,052,918	47,052,918	47,052,918	47,052,918	47,052,918	47,052,918				
<b>Total</b>	1,430,095,067	1,493,714,597	1,560,581,046	1,609,432,907	1,640,680,507	1,672,553,059	1,705,063,061	1,738,223,264	1,772,046,671	1,806,546,546	1,841,736,419	1,877,630,089	1,914,241,632				
Less Construction in progress	-180,710,351	-175,665,557	-54,820,418	-47,052,918	-47,052,918	-47,052,918	-47,052,918	-47,052,918	-47,052,918	-47,052,918	-47,052,918	-47,052,918	-47,052,918				
	1,249,384,716	1,318,049,040	1,505,760,628	1,562,379,989	1,593,627,589	1,625,500,141	1,658,010,143	1,691,170,346	1,724,993,753	1,759,493,628	1,794,683,501	1,830,577,171	1,867,188,714				
Depreciation																	
Buildings (20 Yrs)	4,802,709	6,232,268	7,769,339	8,193,336	8,357,202	8,524,346	8,694,833	8,868,730	9,046,105	9,227,027	9,411,567	9,599,799	9,791,795				
Improve. (45 Yrs)	21,483,908	22,193,449	25,306,410	26,185,287	26,708,993	27,243,173	27,788,036	28,343,797	28,910,673	29,488,887	30,078,664	30,680,238	31,293,842				
Total	26,286,617	28,425,717	33,075,749	34,378,623	35,066,196	35,767,519	36,482,870	37,212,527	37,956,778	38,715,913	39,490,232	40,280,036	41,085,637				
% Increase from Previous Year	2.53%	8.14%	16.36%	3.94%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%				
Capital Reserve Transfer from General Fund	11,634,487	10,763,577	10,563,296	11,086,318	10,500,000	12,875,000	15,000,000	17,200,000	19,500,000	22,000,000	24,500,000	25,200,000	25,700,000				
from Water & Sewer Fund	3,000,000	1,200,000	1,200,000	1,200,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000				
All Other Revenue	1,503,178	3,088,945	1,199,063	1,191,147	3,158,320	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000				
Total Transfer	16,137,665	15,052,522	12,962,359	13,477,465	16,658,320	18,075,000	20,200,000	22,400,000	24,700,000	27,200,000	29,700,000	30,400,000	30,900,000				
% Increase from Previous Year	-2.04%	-6.72%	-13.89%	3.97%	23.60%	8.50%	11.76%	10.89%	10.27%	10.12%	9.19%	2.36%	1.64%				
Difference ( Transfer - Depreciation)	-10,148,952	-13,373,195	-20,113,390	-20,901,158	-18,407,876	-17,692,519	-16,282,870	-14,812,527	-13,256,778	-11,515,913	-9,790,232	-9,880,036	-10,185,637				
Transfer as a % of Depreciation	61%	53%	39%	39%	48%	51%	55%	60%	65%	70%	75%	75%	75%				
Difference ( Expense - Depreciation)	4,079,956	3,670,014	3,900,686	3,970,081	4,049,483	4,130,472	4,213,082	4,297,343	4,383,290	4,470,956	4,560,375	4,651,583	4,744,614				
Expense as a % of Depreciation	115.52%	112.91%	111.79%	111.55%	111.55%	111.55%	111.55%	111.55%	111.55%	111.55%	111.55%	111.55%	111.55%				
<b>Expenditures:</b>																	
Street Projects <sup>(1)</sup>	7,647,338	6,674,778	5,454,835	8,948,926	20,710,000	10,100,000	9,870,000	10,363,500	10,881,675	11,425,759	11,997,047	12,596,899	13,226,744				
Park Projects <sup>(1)</sup>	3,504,114	3,157,492	1,401,717	2,275,421	6,796,000	6,455,000	4,515,000	4,740,750	4,977,788	5,226,677	5,488,011	5,762,411	6,050,532				
Municipal Facilities Projects <sup>(2)</sup>	3,032,896	3,530,144	1,683,809	2,000,426	7,260,915	2,671,000	2,804,550	2,944,778	3,092,016	3,246,617	3,408,948	3,579,395	3,758,365				
Water & Sewer Projects <sup>(2)</sup>	0	0	170,076	90,782	3,825,000	451,000	473,550	497,228	522,089	548,193	575,603	604,383	634,602				
Miscellaneous <sup>(1)</sup>	2,095	228,325	59,810	-189,170	0	0	0	0	0	0	0	0	0				
	14,186,443	13,590,739	8,770,247	13,126,385	38,591,915	19,677,000	17,663,100	18,546,255	19,473,568	20,447,246	21,469,608	22,543,089	23,670,243				

Assumes 5%  
Growth

# COMPREHENSIVE MONTHLY FINANCIAL REPORT

October 2012



# ABOUT THIS REPORT

The City of Plano Finance Department is dedicated to excellence in local government, comprehensive fiscal management, compliance and reporting. The Comprehensive Monthly Financial Report (CMFR) is a unique document, directed at providing our audience (internal and external users), with the general awareness of the City's financial positions and economic activity.

This report is comprised of five sections:

1. The **Financial Analysis** reports the performance of the major operating funds of the City. Narrative disclosures are used to highlight any significant changes or fluctuations.
  - 1A. The **Financial Summary** provides comparative data for major revenue sources and expenditure items.
2. The **Economic Analysis** section contains a summary of the key economic indicators and an in-depth review with graphic illustrations.
3. The **Investment Report** provides a description of investment activity during the month and a summary of interest earnings.
4. The **Quarterly Hotel/Motel Report** provides a summary of Hotel/Motel tax collections during the previous fiscal quarter, as well as comparisons and analyses of tax receipts and occupancy data from the two fiscal years preceding.

We would like to acknowledge those responsible for this report: Heather Potyok for the Financial Summary; Amy Anderson for the Economic Analysis Report and Myra Conklin for the Investment Report.

The CMFR is intended to provide our audience with a timely, unique, and informative document. Please provide us with any comments or suggestions you may have and should you desire additional information, feel free to contact my office.



Denise Tacke  
Director of Finance  
P.O. Box 860358  
Plano, TX 75006-0358  
972-941-7135



## **SECTION 1**

### **FINANCIAL ANALYSIS**

#### **City of Plano Comprehensive Monthly Financial Report**

This report is designed for internal use and does not include all the funds and accounts included in the City of Plano's operations. For a complete report, refer to the City of Plano Comprehensive Annual Financial Report, available on the City of Plano's website and through the City's Finance Department.

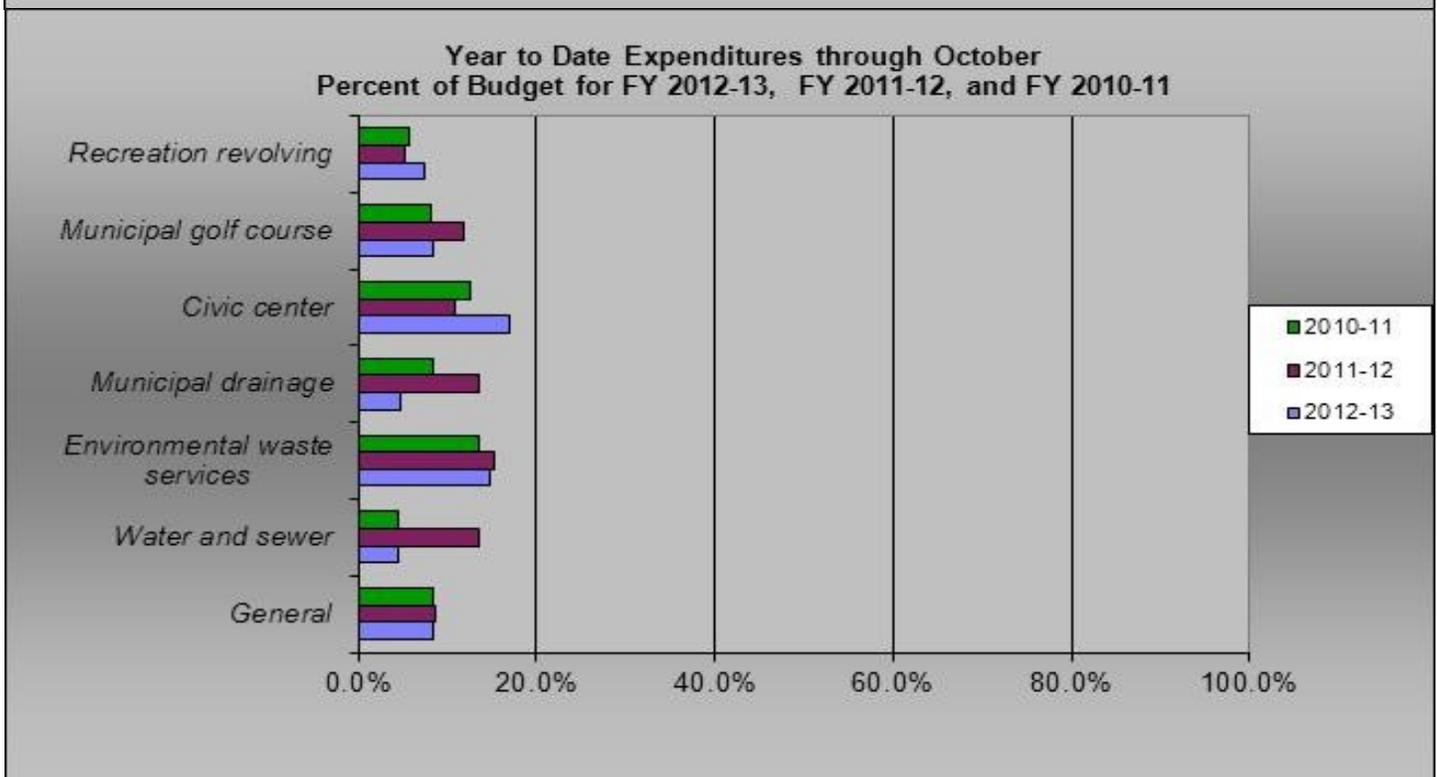
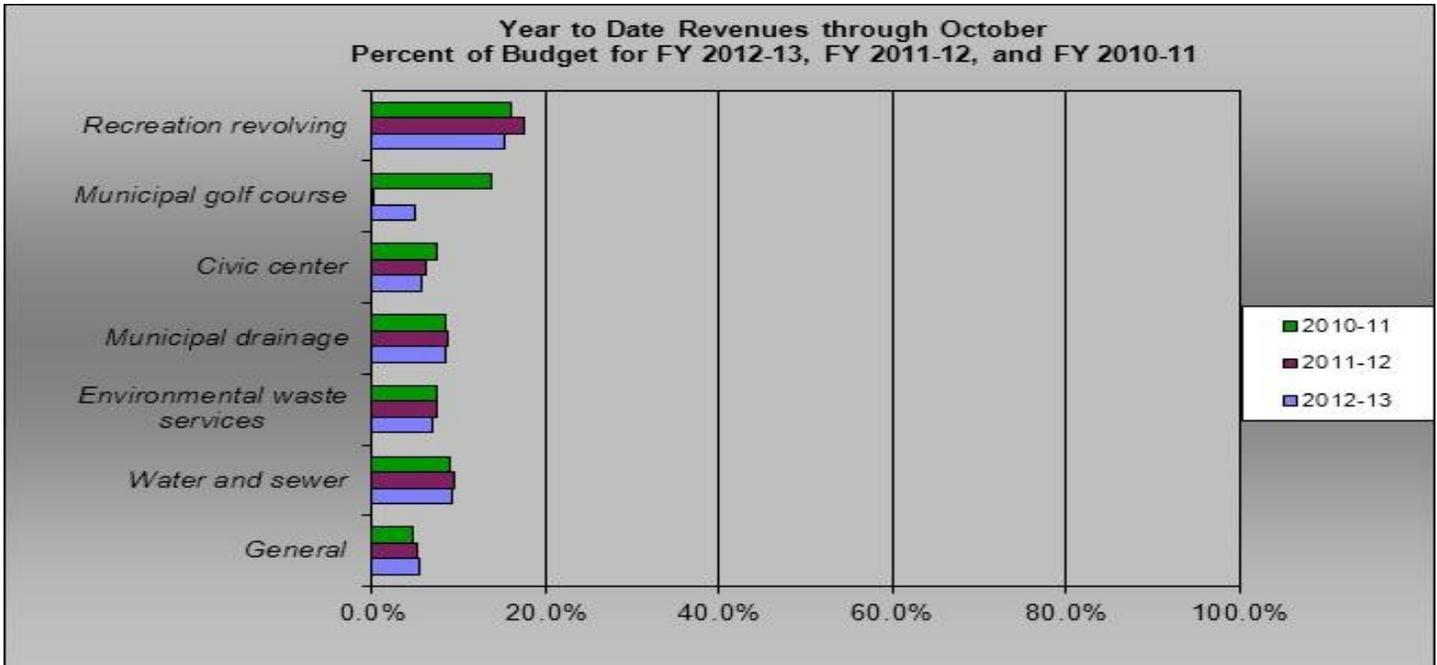
# REPORT NOTES OCTOBER 2012

The information represented in this report provides a summary of the General Fund and Enterprise Fund revenues and expenses which offers readers an overview of the City of Plano's finances.

This section compares year to date activity in the current fiscal year to the same time period in prior year. Please note that ending fund balances are subject to final audit adjustments.

The graphs below represent year to date revenues and expenses as a percent of the budget comparing the current and prior fiscal years.

## HIGHLIGHTS OF FUND VARIANCES



# REPORT NOTES CONTINUED

## OCTOBER 2012

### FINANCIAL HIGHLIGHTS

#### GENERAL FUND VARIANCES

##### Revenues

- Sales tax revenues increased from the prior year by \$442,064, primarily as a result of an increase in business to business sales. Large gains were reported by manufacturing, information, construction and wholesale trade industries.
- Ad valorem tax revenues increased \$263,669 due an increase in the tax levy of which is a result of an increase in property values of 2.53%. Of this increase 1/3 is comprised of new property coming on-line while 2/3 represents existing property.
- In February 2012, a five year, \$1,000,000 sponsorship agreement with Texas Health Presbyterian Hospital Plano was approved. In October 2012, the City received \$50,000 of this \$200,000 annual payment. As part of the agreement, Texas Health Plano will be recognized at four Plano recreation centers in addition to making health information available to the public at those locations.
- Building permit revenues, which are based on square footage and valuation, are higher by \$58,242, primarily due to one large value project for apartment and mixed use development in the current year.
- Ambulance service revenue increased \$233,115 due to a change in ambulance billing providers performing billing and collection services. Changes to our billing provider were newly implemented in October 2011.
- Electric franchise revenue decreased \$69,133 due to warmer weather in the previous year, as extreme temperatures impact usage.

##### Expenditures

- Municipal garage charges for the Police and Fire Departments increased \$27,273 and \$46,375, respectively, due to increased fuel costs for both Departments, as well as major repairs to vehicles and equipment for the Fire Department.
- Medical and surgical expenses for the Fire Department for Emergency Medical Services increased \$47,378. Medical and surgical expenses are incurred on an "as needed basis."
- Equipment Rental expense for the Police Department increased \$151,912 due to a change in contract terms.
- Professional Services/Contracts for the City's ambulance billing provider are paid based on a percentage of collections. As revenues have increased for this period, fees paid for services have seen a corresponding increase of \$181,443.
- Costs associated with ammunition in the Police Department increased \$37,290. Ammunition is procured on an "as needed basis."
- Contract expenses for Park Field Services increased \$608,231 due to timing of pending encumbrances.
- The annual maintenance agreement for the City's new radio system increased over the prior year by \$222,687, primarily due to the expiration of the original warranty contract.
- Personnel services increased \$496,944 from the prior year primarily due to a 3% non-civil service and 2% civil service salary increase effective September 24, 2012. Additionally, a portion of the increase is due to a 0.73% increase in the employer percentage contributed to Texas Municipal Retirement System (TMRS) effective January 1, 2012, increased overtime costs resulting from additional departmental needs as well as a headcount increase of 4 individuals overall.
- Maintenance agreements for Facilities decreased \$85,774 primarily due to timing of encumbrances for Energy Management, which involves regulating heating and cooling of City buildings.
- Professional service contracts for facilities maintenance decreased \$1,057,014 due to the timing of encumbrances for janitorial services.
- Library costs and encumbrances for books and non-print media decreased \$148,256 and \$72,683 respectively, due a delay in procurement as a result of changes in personnel.
- Electric utility expenses decreased \$303,365 due to a decline in usage resulting from warmer weather in the prior year.

# REPORT NOTES CONTINUED

## OCTOBER 2012

- Contract costs for signs and markings decreased \$75,072 due to a decline in encumbered funds carried over in the current year as a result of improved working conditions and availability of materials in the prior year.
- Water billings to City Departments decreased \$98,483 due to a reduction in usage as a result of water restrictions.

### ENTERPRISE FUND VARIANCES

#### Water and Sewer

Water and sewer revenues declined \$297,953 and \$250,389, respectively, due to a decline in water consumption of 113,250,990 gallons as a result of the extreme drought conditions which increased water restrictions to Stage 3 effective November 1, 2011. Personnel services increased \$27,475 from the prior year primarily due to a 3% non-civil service salary increase effective September 24, 2012. Additionally, a portion of the increase is due to a 0.73% increase in the employer percentage contributed to Texas Municipal Retirement System (TMRS) effective January 1, 2012, as well as increased headcount of four new employees. Expenses and encumbrances for the fixed network meter reading system decreased \$7,665,249 due to completion of the project in the prior year. Professional contract costs decreased \$209,775 due to a water quality study performed in the prior year. Contractual payments to North Texas Municipal Water District (NTMWD) decreased \$60,882 due to a contract change reflecting a decline in the amount of expected waste removal. Prior year land contract costs of \$90,000 in relation to exterior work on the Environmental Education Complex were reimbursed by the Environmental Waste Services Fund. This included dirt, hardscape, irrigation, and landscape preparation.

#### Environmental Waste Services

Commercial solid waste revenues are \$84,106 lower primarily due to a decrease in collection fees, disposal volumes and timing of collections. Commercial solid waste revenues are the City's portion of the waste and disposal fees collected by Allied Waste, the City's waste disposal contractor. Municipal garage charges increased \$87,022 due to increased fuel and repair costs. Contractual payments to North Texas Municipal Water District (NTMWD) decreased \$74,450 due to a contract change reflecting a decline in the amount of expected waste removal. Equipment rentals decreased \$32,031 due to the need for an emergency excavator at the Custer grind site in the prior year. The Environmental Waste Services Fund reimbursed the Water and Sewer Fund \$40,000 for a split rail fence and plant materials at the Environmental Education Complex.

#### Municipal Drainage

Municipal drainage charges have remained consistent with the prior year at approximately \$440,000 as there have been no rate changes. Contract costs for engineering decreased \$46,830 primarily due to additional funds in the prior year for the Integrated Storm Water Management (ISWM) Based Program that the City is required to develop by the Environmental Protection Agency (EPA). Maintenance Agreements decreased \$89,925 due to a change in vendor.

#### Civic Center

Hotel/Motel Tax Revenue decreased \$32,170 due to timing of monthly payments being received. Lease fees increased \$18,294 due to new business. Service fees, which are a function of inside catering, are \$2,759 greater than prior year, as inside catering is up \$9,916 over prior year, due to new business as well as rescheduling of an event from February to October. Additionally, equipment rentals are down \$5,121 as clients are using less technology in general and those that use technology are bringing more of their own equipment.

# REPORT NOTES CONTINUED

## OCTOBER 2012

Concession sales declined \$13,335 and will continue to decline as Plano Center no longer operates concessions at ball fields and swimming pools. Advertising costs increased \$355,618 due to the timing of encumbrances. Professional service contracts for advertising expenses increased \$76,795 due to the timing of encumbrances. Last fiscal year, advertising costs were encumbered in December 2011. Equipment replacement costs increased by \$40,403 due to an increased need to replace equipment in the current year.

### **Golf Course**

Pecan Hollow Golf Course (the Golf Course) was closed for renovation from November 1, 2010 through October 31, 2011. The Golf Course had an increase in year to date rounds of 5,222, causing revenue to increase by \$43,832. Personnel services decreased \$9,017 due to a retiree lump sum payout including final check, sick and vacation payout in October 2011. Prior year software costs of \$6,749 relate to a new on-line tee time reservation system.

### **Recreation Revolving**

Carpenter Park Recreation Center closed on October 30, 2010 and re-opened on August 5, 2011 after a renovation project. The renovation added 9,100 square feet resulting in the new weight and fitness room being 230% larger and allowing for a 1,500 square foot Senior Activity/Multi-Purpose room. Recreation fee revenue decreased \$39,828 due to the closure of the Plano Aquatic Center for renovations and a special event rescheduling for November 2012. Maintenance Agreements increased \$50,916 for the registration system, due to timing of the payments. In the prior year the payment was not sent out until February. Contract costs for Carpenter Recreation Center increased \$13,518 as additional instructors were hired to staff the larger recreation center.



## **SECTION 1A**

### **FINANCIAL SUMMARY**

**City of Plano  
Comprehensive Monthly Financial Report**

**MONTHLY FINANCIAL SUMMARY REPORT  
THROUGH OCTOBER 31 OF FISCAL YEARS 2013, 2012, AND 2011  
GENERAL FUND**

	<u>Fiscal</u> <u>Year</u>	<u>Annual</u> <u>Budget</u>	<u>1 Month</u> <u>Actual</u>	<u>Actual/</u> <u>Budget</u>	<u>Performance</u> <u>Index *</u>
<b>REVENUES:</b>					
Ad valorem tax	2013	\$ 81,449,338	1,647,701	2.0%	24.28
	2012	78,254,045	1,384,032	1.8%	21.22
	2011	76,291,685	419,092	0.5%	6.59
Sales tax	2013	59,036,697	6,461,912	10.9%	131.35
	2012	57,012,269	6,019,848	10.6%	126.71
	2011	57,012,269	6,116,019	10.7%	128.73
Other revenue	2013	53,189,865	2,490,317	4.7%	56.18
	2012	49,567,845	2,091,429	4.2%	50.63
	2011	<u>49,822,530</u>	<u>1,977,994</u>	4.0%	47.64
<b>TOTAL REVENUE</b>	2013	193,675,900	10,599,930	5.5%	65.68
	2012	184,834,159	9,495,309	5.1%	61.65
	2011	<u>183,126,484</u>	<u>8,513,105</u>	4.6%	55.79
<b>EXPENDITURES &amp; ENCUMBRANCES:</b>					
Current operating	2013	\$ 205,509,160	16,638,957	8.1%	97.16
	2012	196,252,918	16,289,369	8.3%	99.60
	2011	196,031,891	16,163,742	8.2%	98.95
Capital outlay	2013	1,243,000	560,313	45.1%	540.93
	2012	1,000,000	738,606	73.9%	886.33
	2011	<u>1,026,000</u>	<u>634,001</u>	61.8%	741.52
Total expenditures and encumbrances	2013	206,752,160	17,199,270	8.3%	99.83
	2012	197,252,918	17,027,975	8.6%	103.59
	2011	<u>197,057,891</u>	<u>16,797,743</u>	8.5%	102.29
Excess (deficiency) of revenues over (under) expenditures	2013	(13,076,260)	(6,599,340)	-	-
	2012	(12,418,759)	(7,532,666)	-	-
	2011	(13,931,407)	(8,284,638)	-	-
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	2013	18,560,214	1,546,685	8.3%	100.00
	2012	18,435,944	1,536,329	8.3%	100.00
	2011	19,742,695	1,660,778	8.4%	100.95
Transfers out	2013	(23,968,451)	(1,997,371)	8.3%	100.00
	2012	(19,779,447)	(1,658,589)	8.4%	100.62
	2011	<u>(19,929,334)</u>	<u>(2,653,558)</u>	13.3%	159.78
<b>NET CHANGE IN FUND BALANCES</b>	2013	(18,484,497)	(7,050,026)		
	2012	(13,762,262)	(7,654,926)		
	2011	(14,118,046)	(9,277,418)		
<b>FUND BALANCES-BEGINNING</b>	2013		52,966,631		
	2012		44,833,725		
	2011		<u>41,400,577</u>		
<b>FUND BALANCES-ENDING OCTOBER 31</b>	2013		45,916,605		
	2012		37,178,799		
	2011		<u>32,123,159</u>		

\* The Performance Index is a projection of the City's proximity to arriving at re-estimated budget figures at this point in time. It is calculated taking twelve months divided by the number of months completed to date in the current fiscal year times 100 multiplied by the actual/budget percentage.

**MONTHLY FINANCIAL SUMMARY REPORT  
THROUGH OCTOBER 31 OF FISCAL YEARS 2013, 2012, AND 2011  
WATER AND SEWER FUND**

	<u>Fiscal Year</u>	<u>Annual Budget</u>	<u>1 Month Actual</u>	<u>Actual/ Budget</u>	<u>Performance Index*</u>
<b>REVENUES:</b>					
<b>Water and sewer revenue</b>	2013	\$ 115,585,527	10,781,600	9.3%	111.93
	2012	119,524,755	11,327,367	9.5%	113.72
	2011	114,814,263	10,396,925	9.1%	108.67
<b>Other fees and service charges</b>	2013	2,990,978	243,850	8.2%	97.83
	2012	2,815,933	235,411	8.4%	100.32
	2011	2,869,613	193,481	6.7%	80.91
<b>TOTAL REVENUE</b>	2013	118,576,505	11,025,450	9.3%	111.58
	2012	122,340,688	11,562,778	9.5%	113.42
	2011	117,683,876	10,590,406	9.0%	107.99
<b>EXPENSES &amp; ENCUMBRANCES:</b>					
<b>Capital outlay</b>	2013	26,500	564	2.1%	25.54
	2012	320,849	91,187	28.4%	341.05
	2011	-	23,423	0.0%	0.00
<b>Other expenses &amp; encumbrances</b>	2013	86,995,308	3,999,894	4.6%	55.17
	2012	87,479,673	11,891,254	13.6%	163.12
	2011	79,534,355	3,603,674	4.5%	54.37
<b>Total expenses and encumbrances</b>	2013	87,021,808	4,000,458	4.6%	55.16
	2012	87,800,522	11,982,441	13.6%	163.77
	2011	79,534,355	3,627,097	4.6%	54.72
<b>Excess (deficiency) of revenues over (under) expenses</b>	2013	31,554,697	7,024,992	-	-
	2012	34,540,166	(419,663)	-	-
	2011	38,149,521	6,963,309	-	-
<b>TRANSFERS IN (OUT)</b>					
<b>Transfers in</b>	2013	-	-	0.0%	-
	2012	436,352	-	0.0%	-
	2011	157,239	-	0.0%	-
<b>Transfers out</b>	2013	(35,050,982)	(2,545,915)	7.3%	87.16
	2012	(36,649,160)	(2,804,097)	7.7%	91.81
	2011	(33,965,035)	(2,830,420)	8.3%	100.00
<b>CHANGE IN NET ASSETS</b>	2013	\$ (3,496,285)	4,479,077		
	2012	(1,672,642)	(3,223,760)		
	2011	4,341,725	4,132,889		
<b>TOTAL NET ASSETS-BEGINNING</b>	2013		372,075,566		
	2012		364,250,750		
	2011		343,560,326		
<b>TOTAL NET ASSETS-ENDING OCTOBER 31</b>	2013		376,554,643		
	2012		361,026,990		
	2011		347,693,215		

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**MONTHLY FINANCIAL SUMMARY REPORT  
THROUGH OCTOBER 31 OF FISCAL YEARS 2013, 2012, AND 2011  
ENVIRONMENTAL WASTE SERVICES FUND**

	<b>Fiscal Year</b>	<b>Annual Budget</b>	<b>1 Month Actual</b>	<b>Actual/ Budget</b>	<b>Performance Index*</b>
<b>REVENUES:</b>					
<b>Commerical solid waste franchise</b>	2013	\$ 6,903,270	429,823	6.2%	74.72
	2012	6,834,921	513,929	7.5%	90.23
	2011	6,504,545	468,953	7.2%	86.52
<b>Refuse collection revenue</b>	2013	13,597,475	1,066,190	7.8%	94.09
	2012	13,418,184	1,063,522	7.9%	95.11
	2011	13,172,550	1,058,249	8.0%	96.40
<b>Other fees and service charges</b>	2013	3,127,943	115,281	3.7%	44.23
	2012	2,962,558	128,486	4.3%	52.04
	2011	2,455,656	135,563	5.5%	66.25
<b>TOTAL REVENUE</b>	2013	23,628,688	1,611,294	6.8%	81.83
	2012	23,215,663	1,705,937	7.3%	88.18
	2011	22,132,751	1,662,765	7.5%	90.15
<b>EXPENSES &amp; ENCUMBRANCES:</b>					
<b>Capital outlay</b>	2013	56,000	1,308	2.3%	28.03
	2012	667,000	-	0.0%	0.00
	2011	6,500	-	0.0%	0.00
<b>Other expenses &amp; encumbrances</b>	2013	22,640,881	3,330,345	14.7%	176.51
	2012	21,814,011	3,429,516	15.7%	188.66
	2011	21,502,075	2,944,511	13.7%	164.33
<b>Total expenses and encumbrances</b>	2013	22,696,881	3,331,653	14.7%	176.15
	2012	22,481,011	3,429,516	15.3%	183.06
	2011	21,508,575	2,944,511	13.7%	164.28
<b>Excess (deficiency) of revenues over (under) expenses</b>	2013	931,807	(1,720,359)	-	-
	2012	734,652	(1,723,579)	-	-
	2011	624,176	(1,281,746)	-	-
<b>TRANSFERS IN (OUT)</b>					
<b>Transfers in</b>	2013	100,000	8,333	8.3%	100.00
	2012	100,000	8,333	8.3%	100.00
	2011	100,000	8,333	8.3%	100.00
<b>Transfers out</b>	2013	(1,285,330)	(107,111)	8.3%	100.00
	2012	(1,264,415)	(105,368)	8.3%	100.00
	2011	(1,275,905)	(106,325)	8.3%	100.00
<b>CHANGE IN NET ASSETS</b>	2013	\$ (253,523)	(1,819,137)		
	2012	(429,763)	(1,820,614)		
	2011	(551,729)	(1,379,738)		
<b>TOTAL NET ASSETS-BEGINNING</b>	2013		2,190,180		
	2012		2,190,138		
	2011		2,128,099		
<b>TOTAL NET ASSETS-ENDING OCTOBER 31</b>	2013		371,043		
	2012		369,524		
	2011		748,361		

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**MONTHLY FINANCIAL SUMMARY REPORT  
THROUGH OCTOBER 31 OF FISCAL YEARS 2013, 2012, AND 2011  
MUNICIPAL DRAINAGE FUND**

	<b>Fiscal Year</b>	<b>Annual Budget</b>	<b>1 Month Actual</b>	<b>Actual/ Actual</b>	<b>Performance Index*</b>
<b>REVENUES:</b>					
<b>Fees and service charges</b>	2013	\$ 5,246,088	445,350	8.5%	101.87
	2012	5,158,231	443,161	8.6%	103.10
	2011	5,145,367	435,212	8.5%	101.50
<b>Miscellaneous revenue</b>	2013	46,900	2,100	4.5%	53.73
	2012	26,000	1,087	4.2%	50.17
	2011	42,440	4,389	10.3%	124.10
<b>TOTAL REVENUE</b>	2013	5,292,988	447,450	8.5%	101.44
	2012	5,184,231	444,248	8.6%	102.83
	2011	5,187,807	439,601	8.5%	101.68
<b>EXPENSES &amp; ENCUMBRANCES:</b>					
<b>Capital outlay</b>	2013	-	-	0.0%	-
	2012	-	3,351	0.0%	0.00
	2011	300,000	-	0.0%	-
<b>Other expenses &amp; encumbrances</b>	2013	2,737,140	133,321	4.9%	58.45
	2012	2,628,169	350,858	13.3%	160.20
	2011	2,604,071	244,313	9.4%	112.58
<b>Total expenses and encumbrances</b>	2013	2,737,140	133,321	4.9%	58.45
	2012	2,628,169	354,209	13.5%	161.73
	2011	2,904,071	244,313	8.4%	100.95
<b>Excess (deficiency) of revenues over (under) expenses</b>	2013	2,555,848	314,129	-	-
	2012	2,556,062	90,039	-	-
	2011	2,283,736	195,288	-	-
<b>TRANSFERS OUT</b>					
<b>Operating transfers out</b>	2013	(3,300,578)	(275,048)	8.3%	100.00
	2012	(3,290,690)	(274,224)	8.3%	100.00
	2011	(3,291,318)	(274,277)	8.3%	100.00
<b>CHANGE IN NET ASSETS</b>	2013	(744,730)	39,081		
	2012	(734,628)	(184,185)		
	2011	(1,007,582)	(78,989)		
<b>TOTAL NET ASSETS-BEGINNING</b>	2013		33,387,750		
	2012		32,725,438		
	2011		32,455,677		
<b>TOTAL NET ASSETS-ENDING OCTOBER 31</b>	2013		33,426,831		
	2012		32,541,253		
	2011		32,376,688		

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**MONTHLY FINANCIAL SUMMARY REPORT  
THROUGH OCTOBER 31 OF FISCAL YEARS 2013, 2012, AND 2011  
NONMAJOR BUSINESS-TYPE FUNDS**

	<b>Fiscal Year</b>	<b>Annual Budget</b>	<b>1 Month Actual</b>	<b>Actual/ Budget</b>	<b>Performance Index*</b>
<b>REVENUES:</b>					
Hotel/motel tax	2013	\$ 4,905,020	269,995	5.5%	66.05
	2012	4,567,687	302,165	6.6%	79.38
	2011	3,946,116	365,264	9.3%	111.08
Other revenue	2013	6,455,854	696,159	10.8%	129.40
	2012	6,310,469	677,400	10.7%	128.81
	2011	5,590,680	635,567	11.4%	136.42
<b>TOTAL REVENUE</b>	2013	11,360,874	966,154	8.5%	102.05
	2012	10,878,156	979,565	9.0%	108.06
	2011	9,536,796	1,000,831	10.5%	125.93
<b>EXPENSES &amp; ENCUMBRANCES:</b>					
Capital outlay	2013	10,000	2,098	21.0%	-
	2012	-	26,455	0.0%	-
	2011	-	-	0.0%	-
Other expenses & encumbrances	2013	11,688,275	1,592,548	13.6%	163.50
	2012	10,831,426	986,037	9.1%	109.24
	2011	10,427,098	1,128,612	10.8%	129.89
<b>Total expenses and encumbrances</b>	2013	11,698,275	1,594,646	13.6%	163.58
	2012	10,831,426	1,012,492	9.3%	112.17
	2011	10,427,098	1,128,612	10.8%	129.89
<b>Excess (deficiency) of Revenues over (under) expenses</b>	2013	(337,401)	(628,492)	-	-
	2012	46,730	(32,927)	-	-
	2011	(890,302)	(127,781)	-	-
<b>TRANSFERS OUT:</b>					
Operating transfers out	2013	(584,547)	(48,712)	8.3%	100.00
	2012	(560,376)	(46,698)	8.3%	100.00
	2011	(454,772)	(37,898)	8.3%	100.00
<b>CHANGE IN NET ASSETS</b>	2013	(921,948)	(677,204)		
	2012	(513,646)	(79,625)		
	2011	(1,345,074)	(165,679)		
<b>TOTAL NET ASSETS-BEGINNING</b>	2013		8,839,577		
	2012		8,611,952		
	2011		10,264,683		
<b>TOTAL NET ASSETS-ENDING OCTOBER 31</b>	2013		8,162,373		
	2012		8,532,327		
	2011		10,099,004		

\* The Performance Index is a projection of the City's proximity to arriving at re-estimated budget figures at this point in time. It is calculated taking twelve months divided by the number of months completed to date in the current fiscal year times 100 multiplied by the actual/budget percentage.

CITY OF PLANO, TEXAS  
EQUITY IN TREASURY POOL  
October 2012

FUND NO.	FUND NAME	CASH	EQUITY IN TREASURY POOL	TOTAL 10/31/2012	TOTAL 10/1/2012	TOTAL 10/31/2011
<b>GENERAL FUND:</b>						
01	General	\$ 43,140	45,100,929	45,144,069	53,784,763	35,627,151
77	Payroll	-	2,566,370	2,566,370	2,372,521	2,454,330
		43,140	47,667,299	47,710,439	56,157,284	38,081,481
<b>DEBT SERVICE FUND:</b>						
03	G.O. Debt Service	-	3,096,341	3,096,341	2,223,733	2,788,122
		-	3,096,341	3,096,341	2,223,733	2,788,122
<b>CAPITAL PROJECTS:</b>						
21	Senior Center Facilities	-	333,174	333,174	332,940	322,422
22	Recreation Center Facilities	-	325,686	325,686	1,097,182	1,245,063
23	Street Enhancement	-	1,795,734	1,795,734	1,794,473	1,764,264
25	1991 Police & Courts Facility	-	1,542,943	1,542,943	1,542,163	1,526,961
27	1991 Library Facility	-	918,880	918,880	918,235	907,733
28	1991 Fire Facility	-	3,948,295	3,948,295	3,945,522	3,872,416
29	Technology Improvements	-	1,809,638	1,809,638	1,808,367	1,723,026
31	Municipal Facilities	-	575,786	575,786	575,382	503,990
32	Park Improvements	-	7,677,693	7,677,693	7,670,378	7,269,154
33	Street & Drainage Improvement	-	17,744,181	17,744,181	16,388,474	15,191,225
35	Capital Reserve	-	46,291,273	46,291,273	46,001,117	44,678,154
38	DART L.A.P.	-	270,391	270,391	270,201	267,798
39	Spring Creekwalk	-	24,649	24,649	24,632	24,413
52	Park Service Areas	-	5,148,396	5,148,396	5,124,220	4,927,771
53	Creative & Performing Arts	-	2,328,367	2,328,367	2,326,732	2,283,591
54	Animal Control Facilities	-	345,093	345,093	344,850	341,784
59	Service Center	-	126,640	126,640	126,551	125,426
60	Joint Use Facilities	-	664,958	664,958	664,491	658,546
85	Public Arts	-	130,548	130,548	130,456	127,968
160	TXDOT-SH121	-	7,517,287	7,517,287	7,512,032	10,400,196
109	G.O. Bond Clearing - 2010	-	1,572,691	1,572,691	1,598,417	1,900,142
110	G.O. Bond Clearing - 1999	-	387,023	387,023	386,751	386,873
190	G.O. Bond Clearing - 2000	-	3,603,791	3,603,791	3,601,260	3,602,389
230	Tax Notes Clearing - 2001	-	959,245	959,245	1,061,289	1,113,681
250	Tax Notes Clearing - 2001-A	-	59,765	59,765	59,574	59,741
270	G.O. Bond Refund/Clearing - 2003	-	4,060	4,060	4,057	4,058
089	C.O. Bond Clearing - 2006	-	144,448	144,448	144,347	144,392
102	G.O. Bond Clearing - 2007	-	-	-	-	73,534
106	G.O. Bond Clearing - 2009	-	566,911	566,911	573,584	2,577,309
220	Tax and Revenue C.O. Clearing - 2010	-	6,761,024	6,761,024	6,756,740	8,754,923
92	G.O. Bond Clearing - 2011	-	2,275,542	2,275,542	2,634,495	12,908,433
120	G.O. Bond Refund/Clearing - 2011	-	25,164,278	25,164,278	25,242,318	-
		-	141,018,390	141,018,390	140,661,230	129,687,376
<b>ENTERPRISE FUNDS:</b>						
26	Municipal Drainage CIP	-	374,105	374,105	373,842	370,518
34	Sewer CIP	-	14,291,539	14,291,539	14,098,292	12,517,986
36	Water CIP	-	13,481,695	13,481,695	13,284,267	17,720,750
37	Downtown Center Development	-	238,184	238,184	221,557	177,664
41	Water & Sewer - Operating	882,722	22,027,160	22,909,882	20,782,496	20,883,900
42	Water & Sewer - Debt Service	-	388,192	388,192	387,919	373,886
43	Municipal Drainage - Debt Service	-	4,099,376	4,099,376	3,853,804	4,058,461
45	Sustainability & Environmental Services	650	870,711	871,361	1,441,054	549,019
46	Convention & Tourism	2,717	2,538,017	2,540,734	2,618,187	2,280,663
81	Friends of Plano Centre	-	4,097	4,097	4,094	4,058
47	Municipal Drainage	-	3,001,196	3,001,196	2,979,058	3,462,220
48	Municipal Golf Course	-	46,819	46,819	64,625	(52,747)
51	Recreation Revolving	350	1,895,636	1,895,986	2,057,115	1,414,322
330	Municipal Drain Rev Bond Clearing - 2007	-	233,245	233,245	233,081	231,008
340	Municipal Drain Rev Bond Clearing - 2008	-	231,429	231,429	257,965	665,359
107	Municipal Drain Rev Bond Clearing - 2009	-	1,707,801	1,707,801	1,706,602	1,691,429
260	Municipal Drain Rev Bond Clearing - 2010	-	3,480,315	3,480,315	3,477,871	3,446,949
		886,439	68,909,517	69,795,956	67,841,829	69,795,445

CITY OF PLANO, TEXAS  
EQUITY IN TREASURY POOL  
October 2012

FUND NO.	FUND NAME	CASH	EQUITY IN TREASURY POOL	TOTAL 10/31/2012	TOTAL 10/1/2012	TOTAL 10/31/2011
<b>SPECIAL REVENUE FUNDS:</b>						
2	Sproles Library	-	34,688	34,688	34,663	34,355
5	TIF-East Side	-	7,514,557	7,514,557	7,514,557	9,630,537
11	LLEBG-Police Grant	-	513,902	513,902	40,573	75,598
12	Criminal Investigation Grant	-	1,966,172	1,966,172	1,956,227	1,533,964
13	Grant	95	(206,834)	(206,739)	(202,806)	(121,545)
14	Wireline Fees	-	13,357,248	13,357,248	13,294,374	12,202,782
15	Judicial Efficiency	-	124,645	124,645	124,096	113,370
17	Intergovernmental	-	484,474	484,474	484,134	420,412
18	Government Access/CATV	-	782,453	782,453	802,901	426,156
19	Teen Court Program	-	56,178	56,178	55,530	55,302
20	Municipal Courts Technology	-	1,406,015	1,406,015	1,410,136	1,787,613
24	American Recovery/Reinv Act Grant	-	105,681	105,681	112,229	137,142
55	Municipal Court-Building Security Fees	-	928,028	928,028	924,255	986,617
57	State Library Grants	-	(1,344)	(1,344)	(1,344)	(1,077)
67	Disaster Relief	-	607,764	607,764	591,381	652,020
68	Animal Shelter Donations	-	105,078	105,078	102,626	53,718
73	Memorial Library	-	391,098	391,098	390,653	361,622
86	Juvenile Case Manager	-	661,088	661,088	641,924	437,804
87	Traffic Safety	-	5,025,455	5,025,455	4,826,336	4,983,732
88	Child Safety	-	1,321,530	1,321,530	1,320,602	1,227,571
170	Economic Development Incentive Fund	-	21,343,585	21,343,585	20,280,370	16,469,065
		95	56,521,461	56,521,556	54,703,417	51,466,758
<b>INTERNAL SERVICE FUNDS:</b>						
6	Public Safety Technology	-	2,105,560	2,105,560	2,106,308	2,076,646
9	Technology Infrastructure	-	(6,616)	(6,616)	(6,463)	(7,102)
58	PC Replacement	-	744,440	744,440	705,134	427,714
61	Equipment Maintenance	200	411,737	411,937	237,430	332,584
62	Information Technology	-	4,798,786	4,798,786	5,202,852	4,764,105
64	Warehouse	100	209,811	209,911	188,641	181,404
65	Property/Liability Loss	-	4,681,081	4,681,081	5,196,448	3,831,697
66	Technology Services	-	7,676,123	7,676,123	8,285,922	7,578,558
71	Equipment Replacement	-	20,219,039	20,219,039	19,490,635	16,281,003
78	Health Claims	-	27,186,609	27,186,609	26,300,379	22,686,748
79	Parkway Service Ctr. Expansion	-	(28,206)	(28,206)	(28,187)	(28,195)
		300	67,998,364	67,998,664	67,679,099	58,125,162
<b>FIDUCIARY FUNDS:</b>						
7	Unclaimed Property	-	72,180	72,180	72,130	67,904
8	Library Training Lab	-	2,839	2,839	2,837	2,811
69	Collin County Seized Assets	-	113,437	113,437	113,357	113,402
74	Developers' Escrow	-	2,392,989	2,392,989	2,423,243	2,455,048
84	Rebate	-	656,997	656,997	656,536	892,566
		-	3,238,442	3,238,442	3,268,103	3,531,731
<b>TOTAL</b>		\$ 929,974	388,449,814	389,379,788	392,534,695	353,476,075
<b>TRUST FUNDS</b>						
72	Retirement Security Plan	-	89,836,795	89,836,795	89,836,795	73,968,261
91	115 Trust	-	37,431,921	37,431,921	43,136,327	35,063,291
<b>TOTAL TRUST FUNDS</b>		\$ -	127,268,716	127,268,716	132,973,122	109,031,552

A Treasury Pool fund has been created for the purpose of consolidating cash and investments. All City funds not restricted or held in trust are included in this consolidated fund. Each fund's "Equity in Treasury Pool" represents the fund's proportionate share of the Treasury Pool Fund. At October 31, 2012 the Treasury Pool, including an adjustment to Fair Value as required by GASB 31, consisted of the following:

Cash	58,181,525
Local Government Investment Pool	24,366,626
Texas Daily	24,280,704
Federal Securities	218,208,508
Certificates of Deposit	49,559,084
Fair Value Adjustment	3,618,298
Municipal Bonds	9,054,502
Interest Receivable	1,180,567
	<u>388,449,814</u>

## HEALTH CLAIMS FUND THROUGH OCTOBER 30 OF FISCAL YEARS 2012 AND 2013

<u>Health Claims Fund</u>	MTD			Fiscal YTD		
	FY12	FY13	% Change	Prior	Current	% Change
	Oct	Oct				
<b>Revenues</b>						
Employees Health Ins. Contributions	422,843	422,443	-0.1%	422,843	422,443	-0.1%
Employers Health Ins. Contributions	1,868,311	1,865,249	-0.2%	1,868,311	1,865,249	-0.2%
Contributions for Retirees	70,742	118,795	65.1%	70,742	118,795	65.1%
Cobra Insurance Receipts	2,809	8,058	208.8%	2,809	8,058	208.8%
Retiree Insurance Receipts	57,843	54,814	-4.9%	57,843	54,814	-4.9%
Retiree Contributions	-	-	-	-	-	-
Employer Contribution-OPEB	320,183	319,770	-0.1%	320,183	319,770	-0.1%
Interest	7,010	18,785	168.0%	7,010	18,785	168.0%
Miscellaneous Revenue	-	25	-	-	25	-
<b>Total Revenues</b>	<b>2,549,340</b>	<b>2,605,936</b>	<b>2.2%</b>	<b>2,549,340</b>	<b>2,605,936</b>	<b>2.2%</b>
<b>Transfers Out</b>	<b>336,379</b>	<b>381,654</b>	<b>13.5%</b>	<b>336,379</b>	<b>381,654</b>	<b>13.5%</b>
<b>Expenses</b>						
Stop Loss Premiums	136,813	137,763	0.7%	136,813	137,763	0.7%
Stop Loss Reimbursements	(78,140)	(124,680)	63.8%	(78,140)	(124,680)	63.8%
Fees - Total	88,883	89,783	3.4%	88,883	89,783	3.4%
Health Claims Paid Reinsurance	303	289	-4.6%	303	289	-4.6%
Retiree Claims	-	-	-	-	-	-
Rx Claims - Total	222,558	275,983	24.0%	222,558	275,983	24.0%
Health Claims - Total	1,217,008	1,578,514	29.7%	1,217,008	1,578,514	29.7%
Contracts - Prof Services (Hay)	5,757	-	-100.0%	5,757	-	-100.0%
Retiree Insurance Paid- Medicare	54,304	88,288	25.7%	54,304	88,288	25.7%
<b>Total Expenses</b>	<b>1,647,463</b>	<b>2,025,898</b>	<b>23.0%</b>	<b>1,647,463</b>	<b>2,025,898</b>	<b>23.0%</b>
<b>Net increase (decrease)</b>	<b>565,498</b>	<b>198,385</b>	<b>-64.9%</b>	<b>565,498</b>	<b>198,385</b>	<b>-64.9%</b>
<b>Health Claims Fund Balance - Cumulative</b>	<b>22,581,674</b>	<b>25,427,278</b>	<b>12.6%</b>			

### ANALYSIS OF PROPERTY LIABILITY LOSS FUND THROUGH OCTOBER 31 OF FISCAL YEARS 2013, 2012 & 2011

PROPERTY LIABILITY LOSS FUND	Fiscal Year 2013	Fiscal Year 2012	Fiscal Year 2011
Claims Paid per General Ledger	\$ 166,355	\$ 215,755	\$ 136,367
Net Judgments/Damages/Attorney Fees	32,981	15,495	15,431
<b>Total Expenses</b>	<b>\$ 199,336</b>	<b>\$ 231,250</b>	<b>\$ 151,798</b>



## **SECTION 2**

### **ECONOMIC ANALYSIS**

**City of Plano  
Comprehensive Monthly Financial Report**

# ECONOMIC ANALYSIS OCTOBER 2012

**General Fund Revenue  
October YTD  
Figure I**

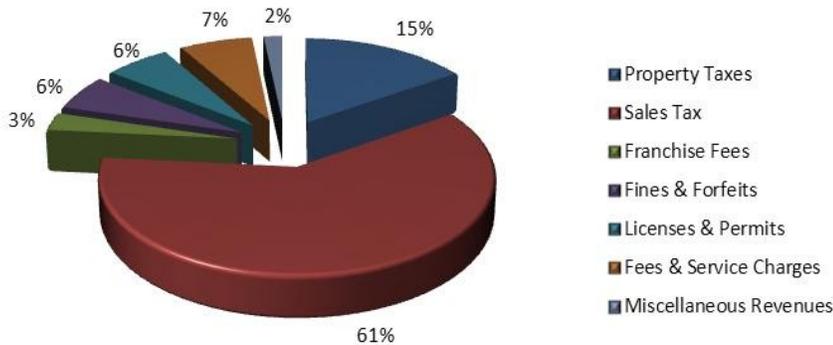


Figure I shows a breakdown of the various sources of revenues for the City's General Fund year to date through October 31, 2012. The largest category is Sales Tax in the amount of \$6,461,912. Closest behind Sales Tax is Property Tax in the amount of \$1,647,701 and Fees and Service Charges with a total of \$716,065.

**General Fund Expenditures and  
Encumbrances  
October YTD  
Figure II**

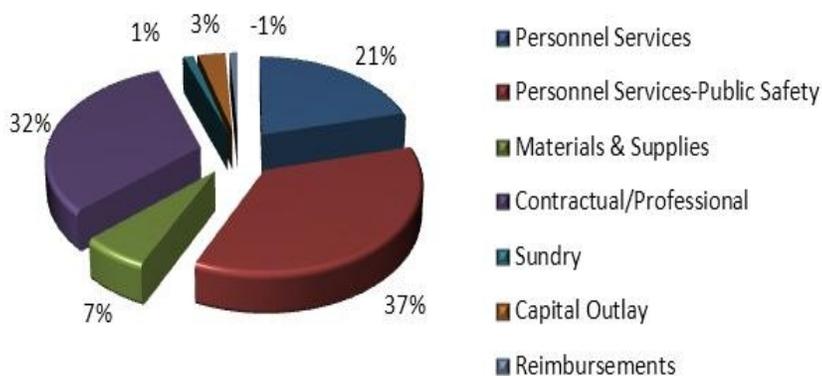


Figure II shows a breakdown of the various expenditures and encumbrances for the City's General Fund Year to Date through October 31, 2012. The largest category is Personnel Services-Public Safety in the amount of \$6,290,134 which includes the police, fire, fire-civilian and public safety communications departments. Closest behind that category are Contractual and Professional Services totaling \$5,544,070 and Personnel Services (for all other departments) totaling \$3,652,256.

# ECONOMIC ANALYSIS

## OCTOBER 2012

### Sales Tax Comparisons City of Plano and Area Cities

Figure III

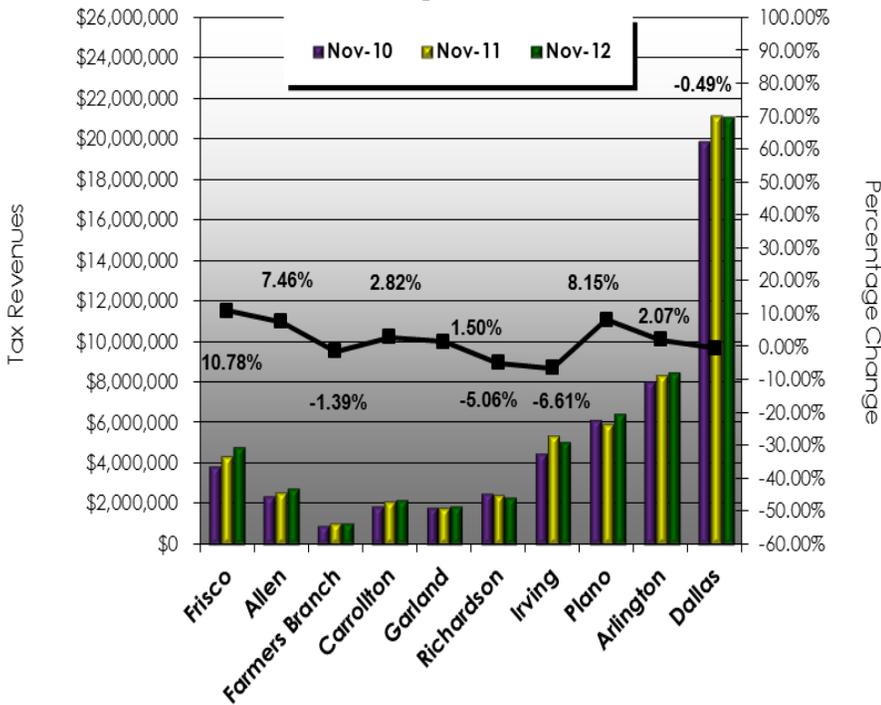
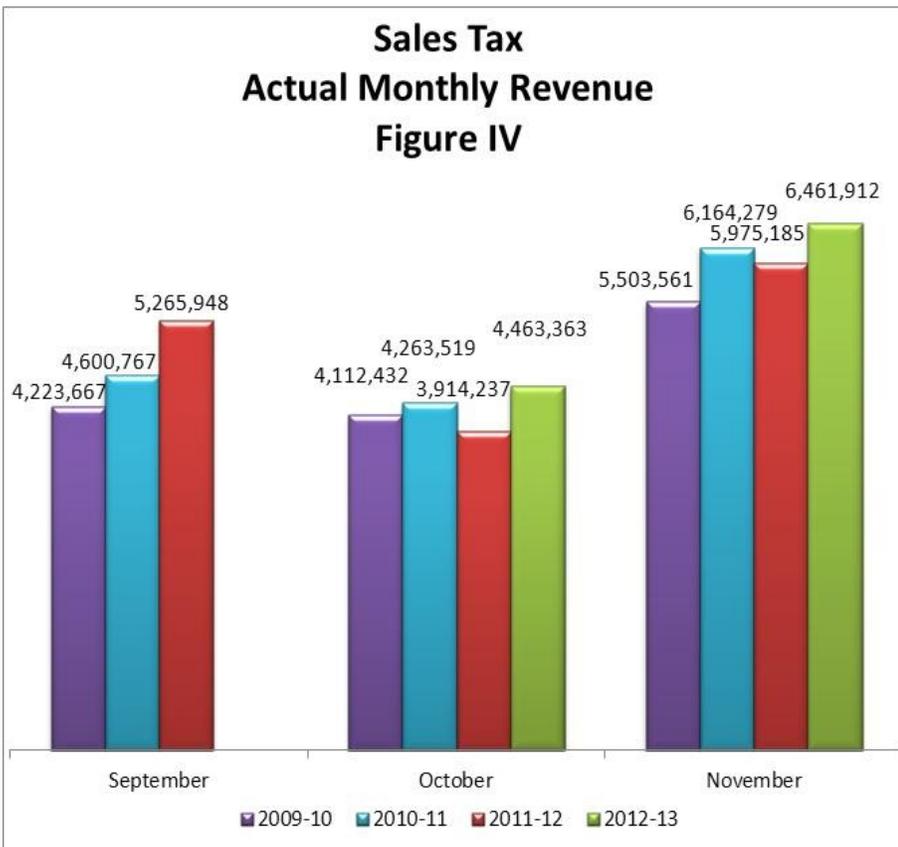


Figure III shows sales tax allocations collected in the months of November 2010, November 2011 and November 2012 for the City of Plano and nine area cities. Each of the cities shown has a sales tax rate of 1%, except for the cities of Allen and Frisco, which have a 2% rate, but distribute half of the amount shown in the graph to 4A and 4B development corporations within their respective cities, and the City of Arlington which has a 1.75% sales tax rate with .25% dedicated to road maintenance and .50% for funding of the Dallas Cowboys Complex Development Project. In the month of November the City of Plano received \$6,461,912 from this 1% tax.

The percentage change in sales tax allocations for the area cities, comparing November 2011 to November 2012, ranged from -6.61% for the City of Irving to 10.78% for the City of Frisco.

### Sales Tax Actual Monthly Revenue Figure IV



Sales tax allocation of \$6,461,912 was remitted to the City of Plano in the month of November. This amount represents an increase of 8.15% compared to the amount received in November 2011. Sales tax revenue is generated from the 1% tax on applicable business activity within the City. These taxes were collected by businesses filing monthly returns, reported in September to the State, and received in November by the City of Plano.

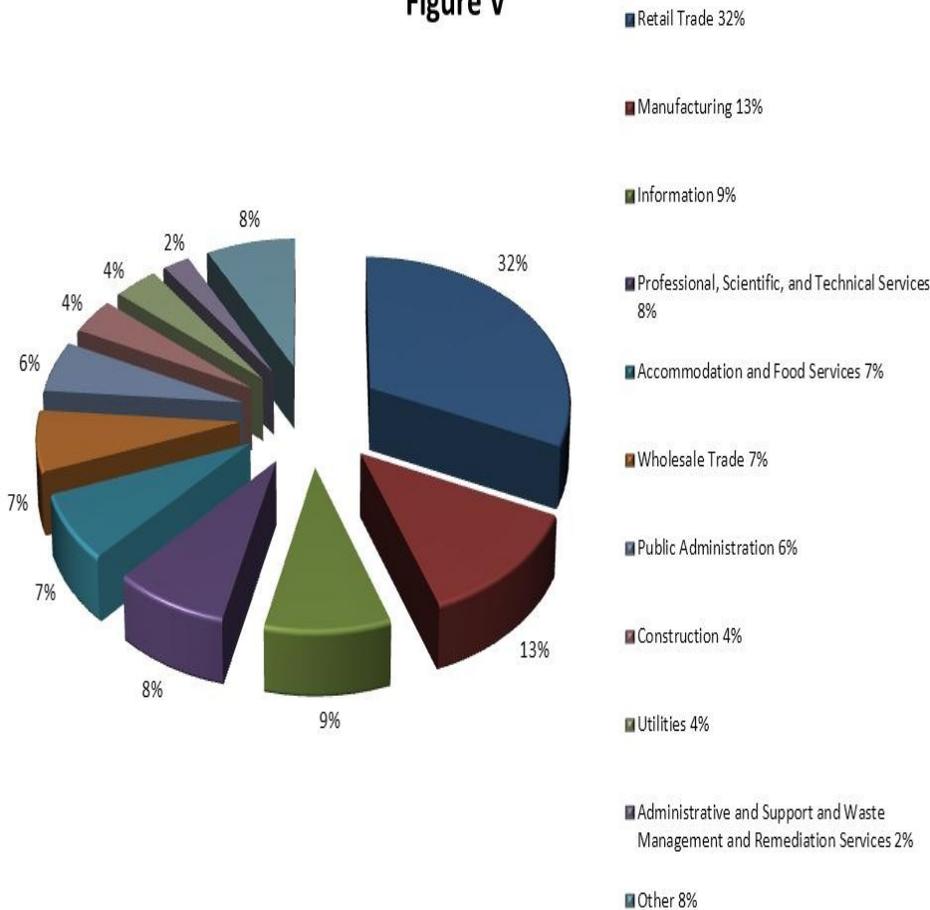
Figure IV represents actual sales and use tax receipts for the months of September, October, and November of fiscal years 2009-2010, 2010-2011, 2011-2012, and 2012-13.

# ECONOMIC ANALYSIS

## OCTOBER 2012

### Sales and Use Tax by NAICS Code

Figure V



The North American Industry Classification System (NAICS) is the standard used by Federal statistical agencies in classifying business establishments for the purpose of collecting, analyzing, and publishing statistical data related to the U.S. business economy.

Figure V shows the percentage of sales and use tax by NAICS Code collected in November 2012.

Some examples in each code are as follows:

**Retail Trade:** Target, Louis Vuitton, Home Depot

**Manufacturing:** Apple, Nokia, Pepsico

**Information:** Ericsson, Netsocket, Verizon

**Professional, Scientific, and Technical Services:** Cable Consultants, Sigma-net, HCL America

**Accommodation and Food Services:** Pizza Hut, Auntie Anne's, Compass One

**Wholesale Trade:** Insight Direct, Cardtronics, Hobby Lobby

**Public Administration:** Telgian Corporation, Ace Cash Express, TXU Energy Retail Company

**Construction:** Venture Mechanical, Grayson Pro-Tech, Ace Fence of DFW

**Utilities:** Ambit Texas, 10K Energy, Cirro Group

**Administrative and Support and Waste Management and Remediation Services:** Just Mowing Operations, My Alarm Center, Allied Waste Systems

**All other NAICS codes:** *Unknown, Real Estate and Rental and Leasing, Other Services (except Public Administration), Finance and Insurance, Arts, Entertainment, and Recreation, Management of Companies and Enterprises, Health Care and Social Assistance, Mining, Transportation and Warehousing, Educational Services, Agriculture, Forestry, Fishing and Hunting:* Quiktrip, Signature Graphics, IBM Credit, Vanguard Leasing, Tech Dogs, Navico, Ecova, Home Buyers Resale Warranty Corporation, Main Event, Airjump, DPS Holdings, Abovenet Communications, Carefusion Solutions, Assisted Living Concepts, Denbury Onshore, Chevron, Jordan Towing, Fleetnet America, Plano ISD, Capella University, Treeland Nursery, Plants Alive

# ECONOMIC ANALYSIS

## OCTOBER 2012

**Cumulative Jobs Created in Plano**  
Figure VI

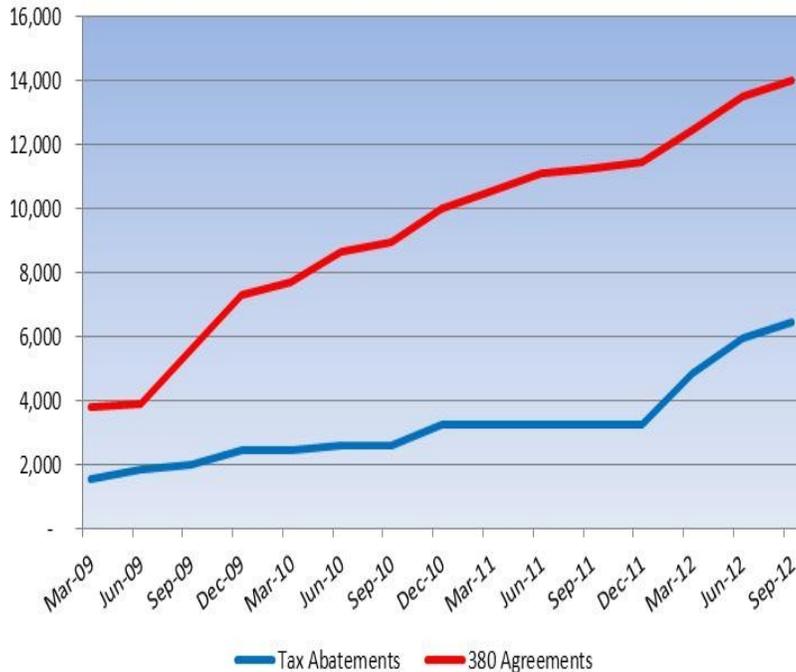


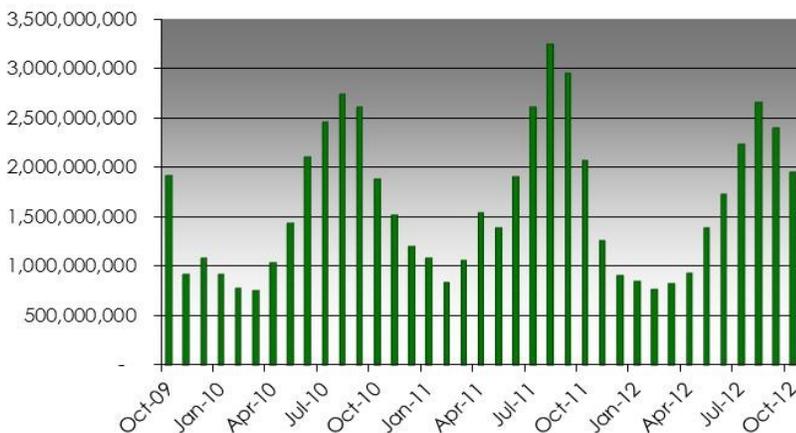
Figure VI, left, tracks the number of jobs cumulatively beginning 4th quarter 2008 created in Plano due to the City entering into either a Property Tax Abatement Agreement or a 380 Economic Development Agreement (380 agreement).

The City of Plano often uses property tax abatements to attract new industry and commercial enterprises, and to encourage the retention and development of existing businesses. The City can limit the property taxes assessed on real property or tangible personal property located on real property due to the repairs or improvements to the property. Only property located within a reinvestment zone is eligible for a tax abatement agreement. During the 3rd quarter of 2012, there were 520 jobs created via tax abatement agreements.

Enacted by the Texas Legislature in 1991, 380 Agreements let cities make loans and grants of public money to businesses or developers in return for building projects within the city. Cities often pay these grants from the increase in sales or property taxes generated by the project. During the 3rd quarter of 2012, 505 jobs were created via 380 agreements.

Please note that the quarterly jobs created in this figure are based on the date the agreement was passed by City Council.

**Local Water Consumption**  
(Gallons)  
Figure VII

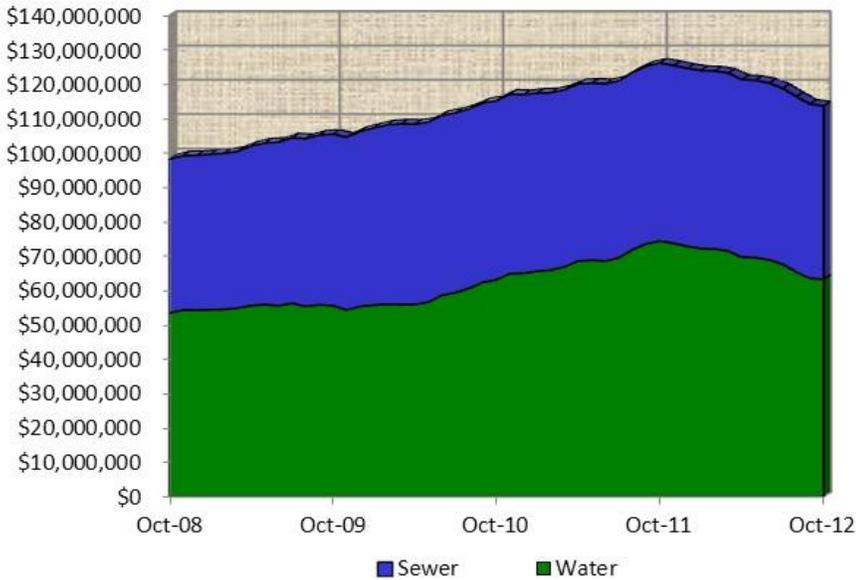


In October, the City of Plano pumped 1,842,986,000 gallons of water from the North Texas Municipal Water District (NTMWD). Consumption was 1,963,883,510 gallons among 80,100 billed water accounts while billed sewer accounts numbered 76,241. The minimum daily water pumpage was 36,647,000 gallons, which occurred on Sunday, October 14<sup>th</sup>. Maximum daily pumpage was 79,263,000 gallons and occurred on Tuesday, October 9<sup>th</sup>. This month's average daily pumpage was 59,451,000 gallons.

Figure VI shows the monthly actual local water consumption.

# ECONOMIC ANALYSIS OCTOBER 2012

**Annualized Water & Sewer Billings  
Figure VIII**

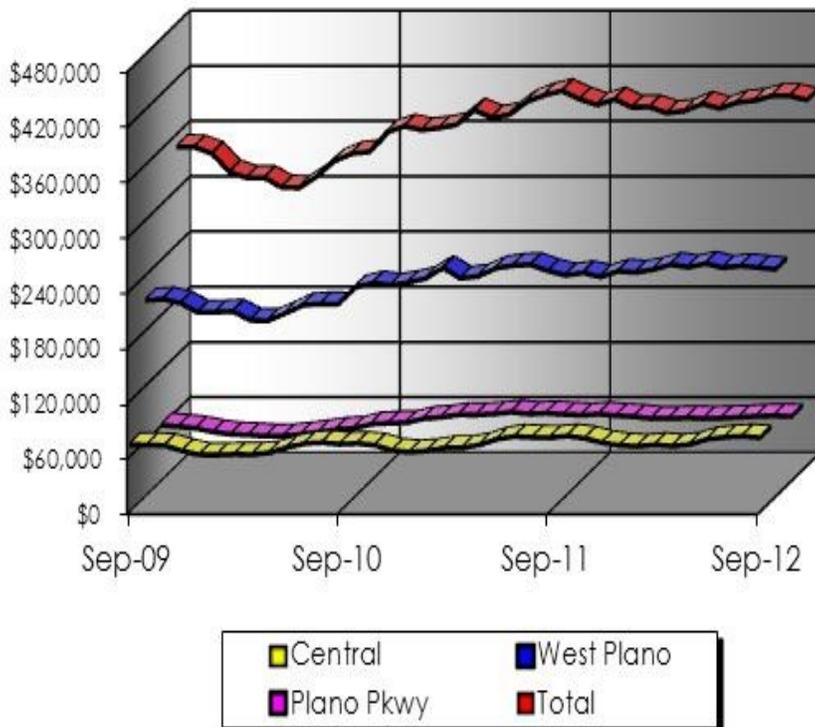


The actual water and sewer customer billing revenues in October were \$6,697,577 and \$4,151,611 representing a decrease of 4.03% and 5.69% respectively compared to October 2011 revenues. The aggregate water and sewer accounts netted \$10,849,188 for a decrease of 4.67%.

October consumption brought annualized revenue of \$63,230,916 for water and \$50,427,702 for sewer, totaling \$113,658,618. This total represents a decrease of 9.9% compared to last year's annualized revenue.

Figure VIII represents the annualized billing history of water and sewer revenues for October 2008 through October 2012.

**Hotel/Motel Occupancy Tax  
Six Month Trend  
Figure IX**



September revenue from hotel/motel occupancy tax was \$380,327. This represents an increase of \$21,363 or 5.95% compared to September 2011. The average monthly revenue for the past six months was \$396,710, an increase of 1.36% from the previous year's average. The six-month average for the Central area increased to \$80,414, the West Plano average increased to \$246,389, and the Plano Pkwy average decreased to \$69,907 from the prior year.

The six month trend amount will not equal the hotel/motel taxes reported in the financial section. The economic report is based on the amount of taxes earned during a month, while the financial report indicates when the City received the tax.

# ECONOMIC ANALYSIS

## OCTOBER 2012

**Unemployment Rates**  
**Unadjusted Rate Comparison**

Figure X

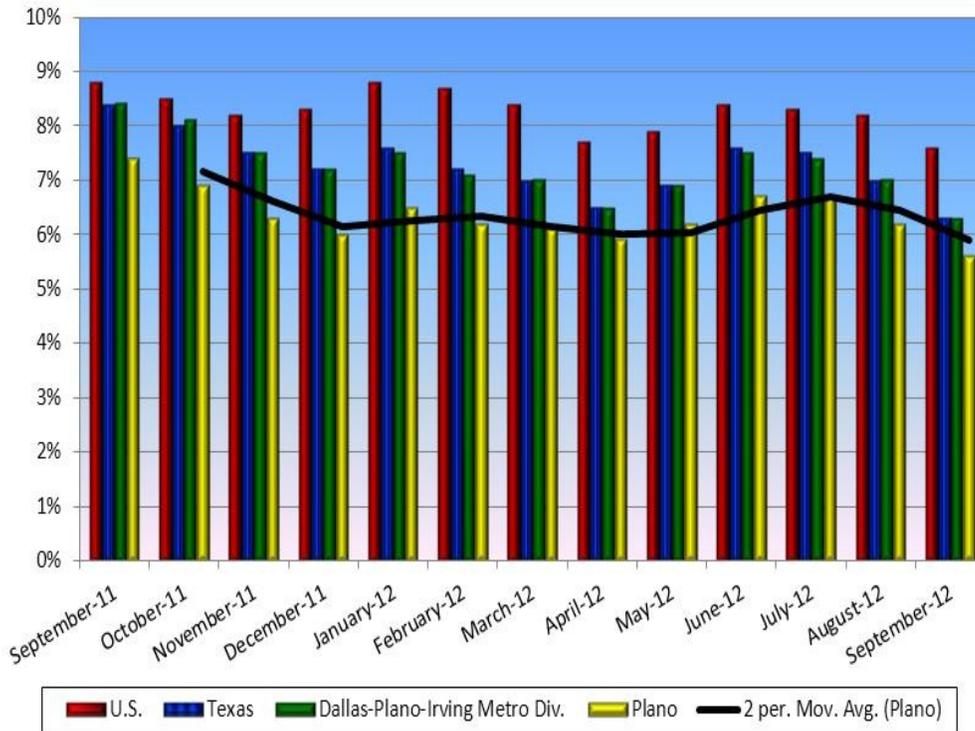


Figure X shows unadjusted unemployment rates based on the Bureau of Labor Statistics U.S. City Average, and Local Area Unemployment Statistics estimates for the State of Texas, the Dallas-Plano-Irving Metropolitan Division and the City of Plano from September 2011 to September 2012.

**Average Home Selling Price By City**

Figure XI

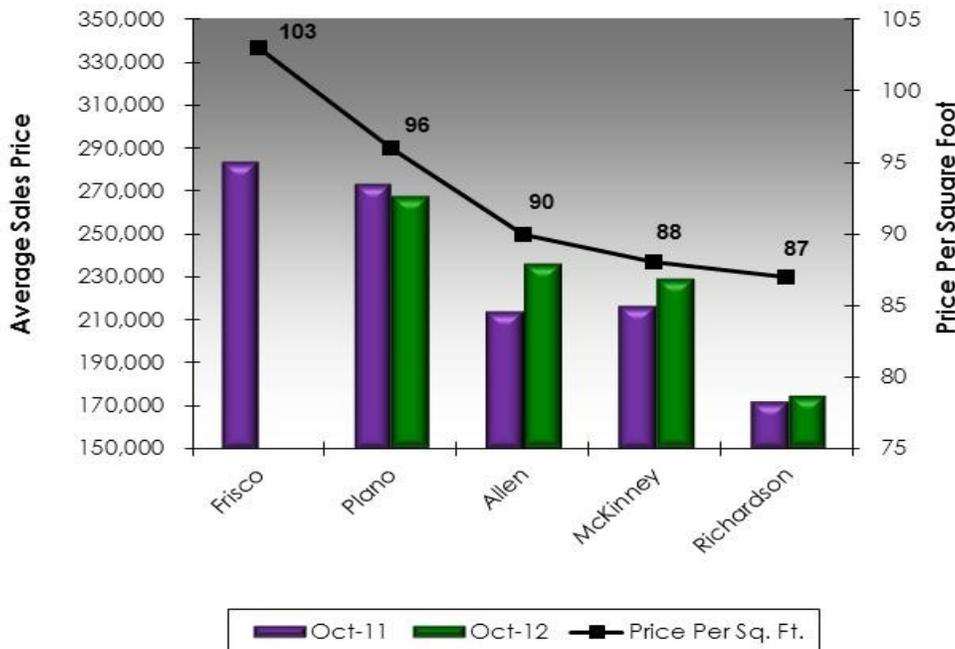


Figure XI shows the average home selling price for the months of October 2011 and October 2012 for the City of Plano and four area cities. The average price per square foot is also included for each city for the month of October 2012. The average sales price in Plano has decreased \$5,845 from October 2011 at \$273,194 to October 2012 at \$267,349.

Please note that the average sales price and price per square foot can change significantly from month to month due to the location of the properties sold.

# ECONOMIC ANALYSIS

## OCTOBER 2012

**Real Estate Recap**  
Figure XII

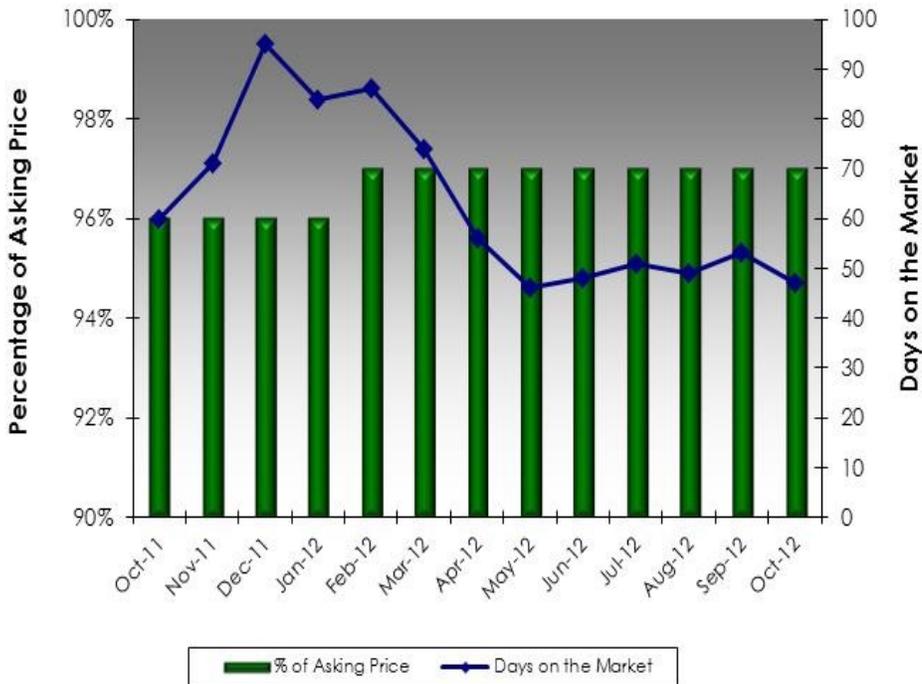


Figure XII represents the percentage of sales price to asking price for single family homes for the past year along with days on the market. The percentage of asking price increased 1% from 96% in October 2011 to 97% in October 2012. Days on the market decreased from 60 to 47 days in October 2011 and October 2012.

Please note that the average sales price and price per square foot can change significantly from month to month due to the location of the properties sold.



## **SECTION 3**

### **INVESTMENT REPORT**

#### **City of Plano Comprehensive Monthly Financial Report**

Funds of the City of Plano are invested in accordance with Chapter 2256 of the "Public Funds Investment Act." The Act clearly defines allowable investment instruments for local governments. The City of Plano Investment Policy incorporates the provisions of the Act and all investment transactions are executed in compliance with the Act and the Policy.

# INVESTMENT REPORT

## OCTOBER 2012

Interest received during October totaled \$499,085 and represents interest paid on maturing investments and coupon payments on investments. Interest allocation is based on average balances within each fund during the month. The two-year Treasury note yield increased throughout the month of October starting at 0.25% and ending at 0.30%.

As of October 31, a total of \$378,368,887 was invested in the Treasury Fund. Of this amount, \$41,498,776 was General Obligation Bond Funds, \$5,652,790 was Municipal Drainage Revenue Bond Funds, and \$331,217,321 was in the remaining funds.

Metrics	Current Month Actual	Fiscal YTD	Prior Fiscal YTD	Prior Fiscal Year Total
Funds Invested (1)	\$145,000	\$145,000	\$29,063,240	\$175,208,944
Interest Received (2)	\$499,085	\$499,085	\$571,296	\$6,535,073
Weighted Average Maturity (in days) (3)	437		518	
Modified Duration (4)	1.17		1.38	
Average 2-Year T-Note Yield (5)	0.28%		0.28%	

\* See interest allocation footnote on Page C-3.

- (1) Does not include funds on deposit earning a "NOW" rate, and/or moneys in investment pools or cash accounts.
- (2) Cash Basis. Amount does not include purchased interest.
- (3) The length of time (expressed in days) until the average investment in the portfolio will mature. The Prior fiscal YTD column represents current month, prior year.
- (4) Expresses the measurable change in the value of the portfolio in response to a 100-basis-point (1%) change in interest.
- (5) Compares 2012 to 2011 for the current month.

### Month-to-Month Comparison

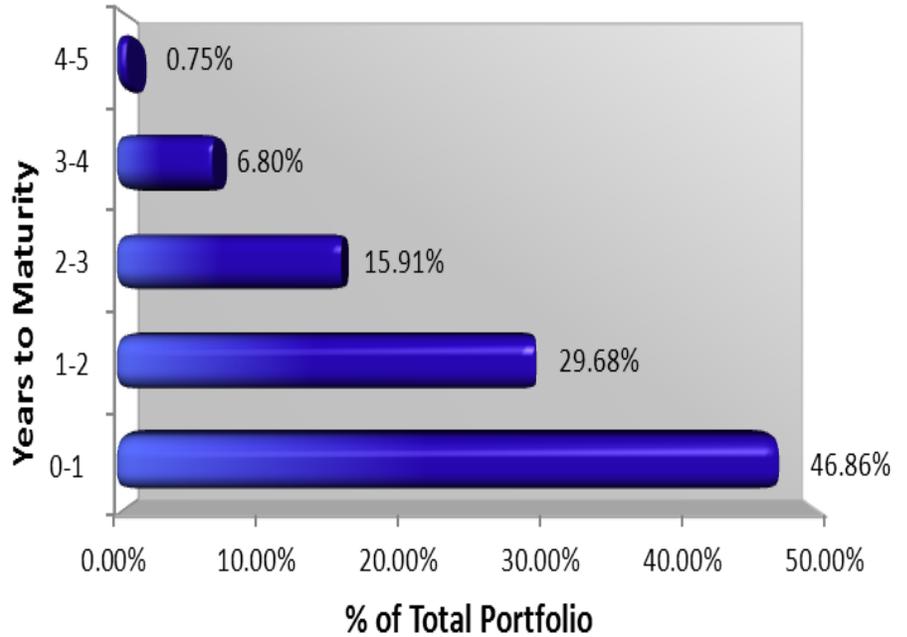
Metrics	September 2012	October 2012	Difference
Portfolio Holding Period Yield	0.78%	0.77%	-0.01% (-1 Basis Points)
Average 2-Year T-Note Yield	0.21%	0.28%	+0.07% (+7 Basis Points)

# INVESTMENT REPORT OCTOBER 2012

## Portfolio Maturity Schedule

Figure I

Years to Maturity*	Book Value	% Total
0-1	\$180,005,990	46.86%
1-2	114,043,099	29.68%
2-3	61,126,330	15.91%
3-4	26,121,405	6.80%
4-5	2,887,507	0.75%
Total	\$384,184,331	100.00%

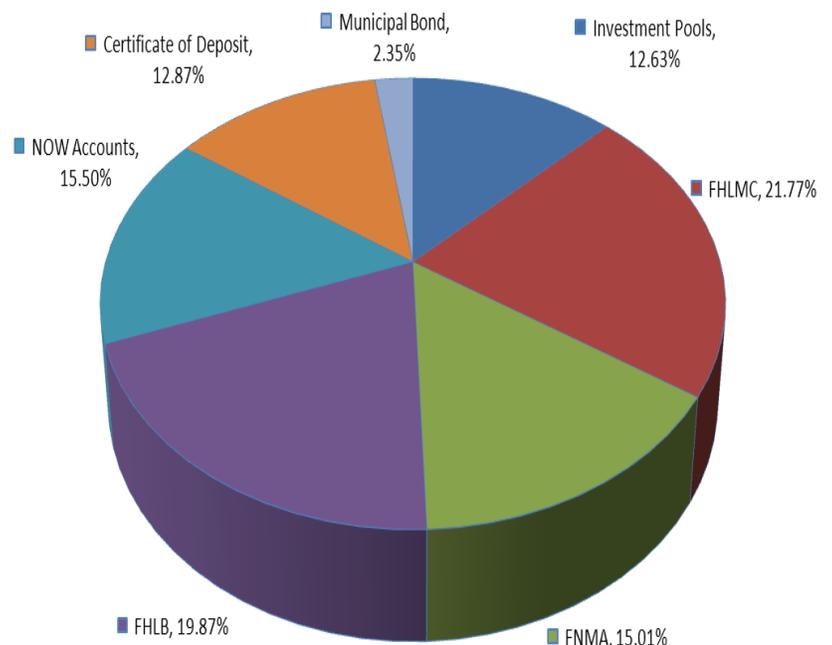


\*Does not take into consideration callable issues that can, if called, significantly shorten the Weighted Average Maturity.

## Portfolio Diversification

Figure II

Type	Book Value	% Total
Investment Pools	\$48,647,330	12.63%
FHLMC	83,848,685	21.77%
FNMA	57,801,282	15.01%
FHLB	76,558,541	19.87%
NOW Account	59,714,908	15.50%
Certificate of Deposit	49,559,084	12.87%
Municipal Bond	9,054,501	2.35%
Total	\$385,184,331	100.00%



# INVESTMENT REPORT

## OCTOBER 2012

### Allocated Interest/Fund Balance

Figure III

Fund	Beginning Fund Balance 10/31/2012	Allocated Interest Current Month	Fiscal Y-T-D	Ending Fund Balance 10/31/2012	% of Total
General	45,066,289	34,641	34,641	45,100,930	11.92%
G. O. Debt Services	3,084,475	1,868	1,868	3,096,340	0.82%
Street & Drainage Improvements	17,732,194	11,987	11,987	17,744,181	4.69%
Sewer CIP	14,281,568	9,971	9,971	14,291,539	3.78%
Capital Reserve	46,258,860	32,413	32,413	46,291,273	12.23%
Water & Sewer Operating	22,012,365	14,795	14,795	22,027,160	5.82%
Water & Sewer Debt Service	387,919	273	273	388,192	0.10%
Park Service Area Fees	5,144,788	3,608	3,608	5,148,396	1.36%
Property/ Liability Loss	4,677,612	3,469	3,469	4,681,081	1.24%
Information Services	7,670,517	5,606	5,606	7,676,123	2.03%
Equipment Replacement	20,205,093	13,946	13,946	20,219,039	5.34%
Developer's Escrow	2,391,298	1,691	1,691	2,392,989	0.63%
G. O. Bond Funds	41,469,428	29,348	29,348	41,498,776	10.97%
Municipal Drainage Bond Clearing	5,648,811	3,979	3,979	5,652,790	1.49%
Grants - TXDOT	7,512,008	5,278	5,278	7,517,286	1.99%
Econ. Dev. Incentive Fund	21,328,966	14,618	14,618	21,343,584	5.64%
Other	113,219,686	79,522	79,522	113,299,208	29.94%
<b>Total</b>	<b>378,101,874</b>	<b>267,013</b>	<b>267,013</b>	<b>378,368,887</b>	<b>100%</b>

**Footnote: All City funds not restricted or held in trust are included in the Treasury Pool. As of September 30, 2012 allocated interest to these funds include an adjustment to fair value as required by GASB 31.**

### Portfolio Statistics

Figure IV

Month	Total Invested (End of Month)	Portfolio Yield	# of Securities Purchased*	Maturities/ Sold/Called*	Weighted Ave. Mat. (Days)	# of Securities
August, 2011	397,444,451	0.89%	2	4	536	69
September, 2011	364,919,596	0.83%	1	4	497	66
October, 2011	350,553,290	0.86%	3	1	518	68
November, 2011	381,210,639	0.80%	1	1	455	68
December, 2011	404,438,432	0.78%	3	0	458	71
January, 2012	461,518,791	0.73%	3	1	430	73
February, 2012	478,704,999	0.76%	10	2	522	81
March, 2012	455,350,232	0.78%	31	32	519	80
April, 2012	443,393,354	0.78%	0	3	502	77
May, 2012	437,221,079	0.79%	2	2	487	77
June, 2012	429,726,189	0.81%	9	1	493	85
July, 2012	422,472,214	0.80%	0	3	476	82
August, 2012	387,216,842	0.83%	2	4	479	80
September, 2012	386,208,616	0.78%	2	4	459	78
October, 2012	385,184,331	0.77%	1	4	437	75

\*Does not include investment pool purchased or changes in bank account balances.

# INVESTMENT REPORT OCTOBER 2012

## Equity in Treasury Pool By Major Category Figure V

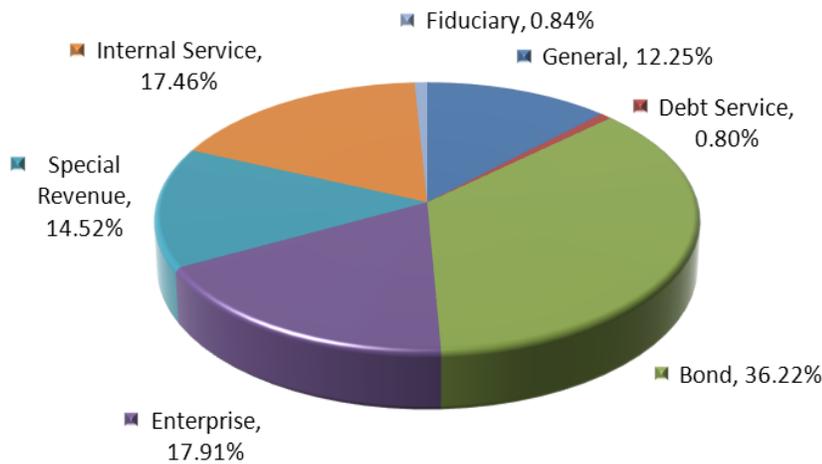
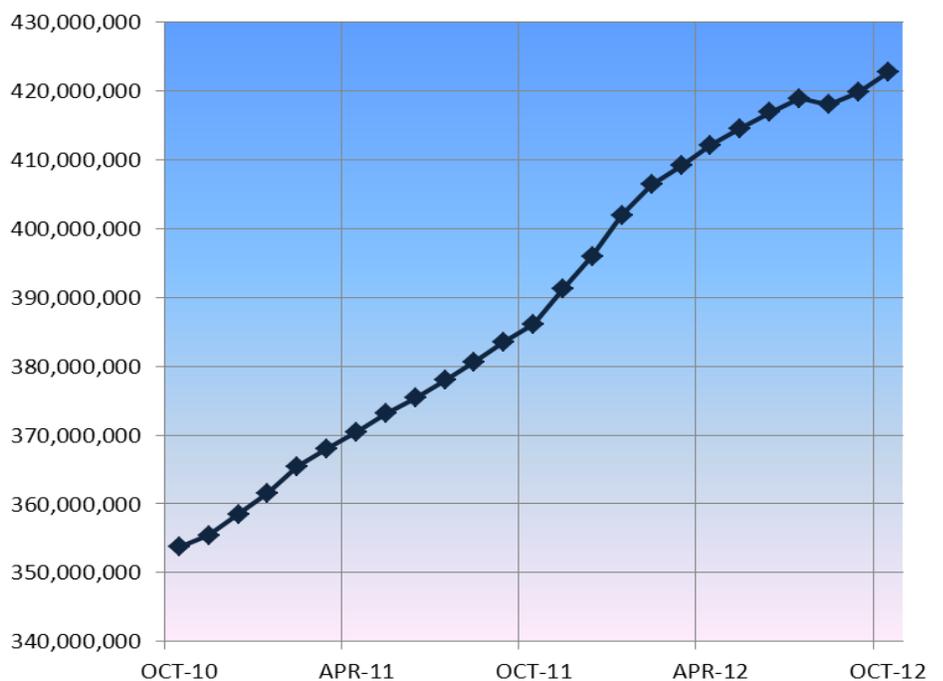


Figure V shows a breakdown of the various sources of funds for the City's Treasury Pool as of October 31, 2012. The largest category is the Bond Funds in the amount of \$141,018,390. Closest behind are the Enterprise Funds with a total of \$69,795,956 and the Internal Service Funds with a total of \$67,998,664.

## Annualized Average Portfolio Figure VI

The annualized average portfolio for October 31, 2012 was \$422,737,141. This is an increase of \$36,638,610 when compared to the October 2011 average of \$386,098,531.





## **SECTION 4**

### **QUARTERLY HOTEL/MOTEL REPORT**

**City of Plano  
Comprehensive Monthly Financial Report**

# HOTEL/MOTEL OCCUPANCY TAX REVENUE REPORT

## Comparative Quarterly Statistics Quarter Ending 9/30/12 Table I

	2009-10	2010-11	2010-11	2010-11	2010-11	2011-12	2011-12	2011-12	2011-12
	Fourth	First	Second	Third	Fourth	First	Second	Third	Fourth
Quarterly Total (Actual)*	\$1,111,632	\$1,082,820	\$1,183,244	\$1,229,440	\$1,118,806	\$1,215,656	\$1,141,252	\$1,235,176	\$1,145,082
Number of Rooms	4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276
Average Daily Occupancy	2,403	2,327	2,255	2,535	2,381	2,131	2,074	2,222	2,210
Actual Revenue per Room	\$260	\$253	\$277	\$288	\$262	\$284	\$267	\$289	\$268
Annualized Revenue	\$4,034,499	\$4,239,545	\$4,442,853	\$4,607,135	\$4,614,310	\$4,747,146	\$4,705,154	\$4,710,890	\$4,737,165
Average Room Rate	\$78	\$76	\$84	\$79	\$78	\$95	\$91	\$93	\$90
Average Occupancy Rate	59.24%	57.38%	58.02%	64.49%	59.92%	52.53%	51.17%	54.24%	52.88%

### Quarterly Hotel / Motel Tax Revenue

Total tax receipts of \$1,145,082 were received for the 3 months ending September 30, 2012. The number of rooms available in Plano remained the same this quarter. Occupancy tax revenues increased by 2.35% when compared to the fourth quarter of fiscal year 2010-2011.

Table I contains the actual quarterly occupancy tax revenue and data for the fourth quarter of fiscal year 2009-10 through the fourth quarter of fiscal year 2011-12.

\* Quarterly totals may be adjusted at a later date for exemption audit payments.

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## Discussion/Action Items for Future Council Agendas

*November 27-December 1 – NLC Congress of Cities – Boston, MA*

*November 30 – Dickens in Historic Downtown Plano*

*December 6 – Employee Holiday Luncheon – Plano Centre – 11 am – 1 pm*

*December 6 – Meet & Greet Your City Council and City Staff – Parr Library – 6-8 pm*

*December 8 – Plano Children's Christmas Parade*

*December 10 – DART Light Rail 10th Anniversary Luncheon – 11:30 am – 1 pm  
The Roof Top at Urban Rio*

### **December 10**

#### **- DART Report**

**Zoning Case 2012-50** - Request to rezone 37.4± acres from Regional Employment to Commercial Employment with Specific Use Permit for New Car Dealer located on the west side of the Dallas North Tollway, 1,200± feet south of Spring Creek Parkway. Zoned Regional Employment.

**Comprehensive Plan Amendment** - Thoroughfare Plan Map - Request to amend the Thoroughfare Plan Map of the Comprehensive Plan.

### **December 18 (Tuesday)**

- Comprehensive Monthly Financial Report

**December 24 & 25 – Winter/Christmas Holidays**

**January 1 – New Year's Day**

**January 14**

**January 21 – Martin Luther King Day**

**January 28**

- Comprehensive Monthly Financial Report

***February 1-3– TML Elected Officials Conference – Austin***

***February 7 – Meet & Greet Your City Council and City Staff – Harrington Library -- 6-8 pm***

**February 11**

***February 22 – HOA President’s Breakfast – Sockwell Center – 7:30 am***

**February 25**

- Comprehensive Monthly Financial Report

**March 6 (Wednesday)**

***March 9-13 - NLC, Washington D.C.***

***March 11-15 – PISD Spring Break***

**March 25**

- Comprehensive Monthly Financial Report

**April 8**

**April 22**

- Comprehensive Monthly Financial Report