

## PLANO CITY COUNCIL

**WILL CONVENE INTO EXECUTIVE SESSION AT 5:00 P.M. ON OCTOBER 27, 2014, FOLLOWED BY THE PRELIMINARY OPEN MEETING IN THE PLANO MUNICIPAL BUILDING, 1520 K AVENUE, IN COMPLIANCE WITH VERNON'S TEXAS CODES ANNOTATED, GOVERNMENT CODE CHAPTER 551 (OPEN MEETINGS ACT), AS FOLLOWS:**

**Mission Statement: The City of Plano is a regional and national leader, providing outstanding services and facilities through cooperative efforts that engage our citizens and that contribute to the quality of life in our community.**

### EXECUTIVE SESSION

- |      |  |                        |         |
|------|--|------------------------|---------|
| I.   | Legal Advice<br>a) Respond to questions and receive legal advice on agenda items<br>b) Regarding Charter provisions  | Mims                   | 10 min. |
| II.  | Economic Development<br>Discuss a financial offer or other incentive to a business prospect to locate, stay, or expand in Plano and consider any commercial and financial information from the business prospect | Glasscock/Bane         | 15 min. |
| III. | Real Estate<br>a) Downtown Plano<br>b) Land Acquisition - Oak Point Park and Nature Preserve Expansion<br>c) Legacy Trail  | Turner/<br>Fortenberry | 15 min. |
| IV.  | Personnel<br>a) Council Appointee Follow-up  | Council                | 15 min. |

### PRELIMINARY OPEN MEETING

- |     |   |         |        |
|-----|---|---------|--------|
| I.  | Consideration and action resulting from Executive Session discussion                      | Council | 5 min. |
| II. | Personnel - Appointment<br>a) Photographic Traffic Signal Advisory Committee - Vice-Chair | Council | 5 min. |

III.	Seasonal Water Restrictions - North Texas Municipal Water District	Tom Kula, NTMWD	15 min.
IV.	DART Report	Wilkins	15 min.
V.	Building Inspections Briefing	Mata	10 min.
VI.	Council items for discussion/action on future agendas	Council	5 min.
VII.	Consent and Regular Agendas	Council	5 min.

**In accordance with the provisions of the Open Meetings Act, during Preliminary Open Meetings, agenda items will be discussed and votes may be taken where appropriate.**

***Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Municipal/L Avenue, with specially marked parking spaces nearby. Access and special parking are also available on the north side of building. The Senator Florence Shapiro Council Chambers is accessible by elevator to the lower level. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 972-941-7120.***



# Memorandum

**Date:** October 23, 2014

**To:** Honorable Mayor and City Council  
City Manager Glasscock  
City Secretary Henderson

**From:** Alice Snyder, Assistant City Secretary

**Subject:** Personnel  
Executive and Worksession Meetings

The following appointments will be considered at the October 27, 2014 Council Meeting.

<b><u>Executive Session</u></b>	<b><u>Worksession Meeting</u></b> -Photographic Traffic Signal Advisory Committee (Vice Chair)
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# *Building Inspections*



# Building Inspections Team

33 Full time employees

2 Part-Time employees

2 Volunteers



The Building Inspections Department ensures that construction of buildings and homes meet the recognized standards for quality of life and building safety.

*“First Preventers”*



# Building Inspections - Services

- Permitting
- Plan Review
- Inspections



# Boards

- Board of Adjustment
- Building Standards Commission



# Codes

- 2012 International Building Code
- 2012 International Fire Code
- 2012 International Residential Code
- 2012 International Mechanical Code
- 2012 International Plumbing Code
- 2012 International Energy Conservation Code
- 2012 International Fuel and Gas Code
- 2011 National Electrical Code
- Sign Ordinance
- Noise Ordinance
- Lighting Ordinance
- Zoning Ordinance



# Permit Services

- Phone intake
- Walk in customer service
- Permit intake and distribution
- Fence and swimming pool permits
- Commercial/Residential Permit issuance
- Process permit fees including Building, Health, Fire, Backflow
- Closing receipts daily



# Permit Services

- 13,773 Permit Applications
- Walk in customer – 60 /day (avg.) - 15,302 yr
- Permits Processed – 66 /day (avg.) - 17,064 yr
- Phone inquiries – 83 /day (avg.) - 21,222 yr
- Daily accounts – \$18,398/day(avg.)



# Plan Review

- Residential small accessory building permit
- Sign permits
- Certificate of Occupancy permits
- Foundation Repair permits
- Electronic Plan Review
- Preliminary Customer Plan Review meetings
- Plans Examiner of the day



# Plan Review

- **First review 3 Working Days - Residential**  
Single Family Home, Townhomes, Remodels, Patios
- **First Review 10 Working Days - Commercial**  
Office, Retail, Restaurant, Building Shell, Church, School, Hospitals
- **5,511 Plans reviewed**



# Inspections Services

- 52,326 - Inspections
- Next day - Inspections
- Same day and Saturday - Inspections (fee required)
- On call Inspectors - Emergencies
- Call or online request or Interactive Voice Response
- Pre construction, Field construction - meetings
- 3406 – illegal Signs removed



# Boards – BSC and BOA

## Building Standards Commission - BSC

- 4 cases - 3 substandard, 1 alternate material  
(scheduled meeting once a month)

## Board of Adjustment - BOA

- 26 cases - 14 zoning, 11 signs, 1 reasonable accommodation request  
(scheduled meeting twice a month)



# 2014 & Future

- International Accreditation Service (IAS)  
Reaccredited 2014
- Builders Luncheons - March and August  
- planned for December
- National Electric Code - 2014 – Adoption
- Department Remodel - Completed
- Development Software - Review Completed



# Questions



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## Discussion/Action Items for Future Council Agendas

### November 1

- Council Retreat

### November 10

- Policy and Government Relations Briefing
- Chapter 26 Hearing – Arbor Hills Sewer Easement
- Zoning Case 2014-25
- Zoning Case 2014-33

### *November 18-22 – National League of Cities, Austin, TX*

### November 24

- PSC Briefing
- PID Service & Assessment Plans

### *November 27-28 – Thanksgiving Holidays*

### December 3 – Holiday Luncheon – Plano Centre – 11:30 am – 1:30 pm

### December 8

- Fire Department Briefing
- PID Levy of Assessment

### December 16 (Tuesday)

- Police Department Briefing

### *December 25-26 – Christmas/Winter Holiday*

### January 12, 2015

- Economic Development Briefing