

# CITY COUNCIL

1520 AVENUE K



DATE: 3/24/2014  
CALL TO ORDER: 7:00 p.m.  
INVOCATION: Sr. Pastor Sam Fenceroy  
Mt. Olive Church of Plano  
PLEDGE OF ALLEGIANCE: Cub Scout Pack 63  
Carlisle Elementary

ITEM NO.	EXPLANATION	ACTION TAKEN
	<p>OUR MISSION - THE CITY OF PLANO IS A REGIONAL AND NATIONAL LEADER, PROVIDING OUTSTANDING SERVICES AND FACILITIES THROUGH COOPERATIVE EFFORTS THAT ENGAGE OUR CITIZENS AND THAT CONTRIBUTE TO THE QUALITY OF LIFE IN OUR COMMUNITY.</p> <p><b>The City Council may convene into Executive Session to discuss posted items in the regular meeting as allowed by law.</b></p> <p><b><u>PROCLAMATIONS &amp; SPECIAL RECOGNITION</u></b></p> <p>PROCLAMATION: National Volunteer Week and the Day of Recognition of National Service in April honor our local volunteers</p> <p>PROCLAMATION: April is National Sexual Assault Awareness Month, a time to focus the public's attention on prevention of these acts</p> <p>PROCLAMATION: April is National Child Abuse Prevention Month and the public is reminded to be aware of this problem</p> <p><b><u>COMMENTS OF PUBLIC INTEREST</u></b></p> <p><b><u>This portion of the meeting is to allow up to five (5) minutes per speaker with thirty (30) total minutes on items of interest or concern and not on items that are on the current agenda. The Council may not discuss these items, but may respond with factual or policy information. The Council may choose to place the item on a future agenda.</u></b></p> <p><b><u>CONSENT AGENDA</u></b></p> <p><b><u>The Consent Agenda will be acted upon in one motion and contains items which are routine and typically noncontroversial. Items may be removed from this agenda for individual discussion by a Council Member, the City Manager or any citizen. Citizens are limited to two (2) items and discussion time of three (3) minutes each.</u></b></p>	

ITEM NO.	EXPLANATION	ACTION TAKEN
	<p><b><u>Approval of Expenditures</u></b></p> <p><b>Award/Rejection of Bid/Proposal: (Purchase of products/services through formal procurement process by this agency)</b></p>	
(a)	Bid No. 2014-126-P for the Pavement Maintenance Requirements Contract - Minor Repair, Project No. 6371, with two (2) optional renewals to Jim Bowman Construction Co., LP in the amount of \$1,021,925 and authorizing the City Manager to execute all necessary documents.	
(b)	Bid No. 2014-151-P for the Sanitary Sewer Rehab Requirements Contract, Project No. 6323, with two (2) optional renewals to Insituform Technologies, LLC in the amount of \$1,842,250 and authorizing the City Manager to execute all necessary documents.	
(c)	CSP No. 2013-340-C for a five (5) year contract with two (2) City optional five-year renewals for Private Network and Internet Access to Verizon Business Network Services, Inc. in the estimated annual amount of \$534,768 and authorizing the City Manager to execute all necessary documents.	
	<p><b><u>Purchase from an Existing Contract</u></b></p>	
(d)	To approve the purchase of five (5) Chevrolet Police Package Tahoes for Fleet Services to be utilized by the Police Department and Fire Department from Reliable Chevrolet utilizing State of Texas Contract No. 071-A1/072-A1 in the amount of \$136,658 and authorizing the City Manager to execute all necessary documents.	
(e)	To approve the purchase of bulk fuel from Martin Eagle Oil Co. for one (1) year with three (3) City optional renewals, in the estimated annual amount of \$260,000 through an existing Tarrant County contract and authorizing the City Manager to execute all necessary documents. (Tarrant County Contract No. 2014-063)	
(f)	To approve the purchase of Software Maintenance and Support Services for VidSys VidShield Software in the amount of \$68,182 from Convergent Technologies through an existing DIR (Department of Information Resources) contract and authorizing the City Manager to execute all necessary documents. (DIR-SDD-2216)	
	<p><b><u>Adoption of Resolutions</u></b></p>	
(g)	To express support and certify funding for the 2014 Transportation Investment Generating Economic Recovery program with the North Central Texas Council of Governments and the United States Department of Transportation; authorizing the City Manager to execute all necessary documents; and providing an effective date.	
(h)	To designate The Farmersville Times as the City's "Official Newspaper" for the purpose of publication of legal notices where required by state law and the City Charter, with publication of all legal notices in the Plano Star Courier as a newspaper of general circulation; and providing an effective date.	

ITEM NO.	EXPLANATION	ACTION TAKEN
(i)	<p>To approve the terms and conditions of an Agreement for Mutual Aid by, between, and among the North Central Texas Participating Local Governments and/or Public/Political Sub-Divisions located within the State of Texas acting by and through their respective duly authorized officials for the purpose of sharing available resources, personnel, and equipment in the event of an emergency or disaster in accordance with the terms and conditions of the Agreement; authorizing its execution by the City Manager; and providing an effective date.</p>	
<p><b><u>Adoption of Ordinances</u></b></p>		
(j)	<p>To adopt and enact Supplement Number 106 to the Code of Ordinances for the City of Plano; providing for amendment to certain sections of the Code; and providing an effective date.</p>	
(k)	<p>To repeal Ordinance No. 2013-9-30; establishing the number of certain classifications within the Fire Department for fiscal year 2013-14; establishing the authorized number and effective dates of such positions for each classification; establishing a salary plan for the Fire Department effective March 24, 2014; and providing a repealer clause, a severability clause and an effective date.</p>	
(l)	<p>To transfer the sum of \$5,000,000 from the Capital Reserve Fund Unappropriated fund balance to the Capital Reserve Fund for fiscal year 2013-14 for the purpose of providing funding for multiple pavement maintenance, rehabilitation and repair projects, amending the Community Investment Program of the City and Ordinance No. 2013-9-9, Section 1, Item "J" to reflect the actions taken herein; declaring this action to be a case of public necessity; and providing an effective date.</p>	
<p><b><u>ITEMS FOR INDIVIDUAL CONSIDERATION:</u></b></p>		
<p><b><u>Public Hearing Items: Applicants are limited to fifteen (15) minutes presentation time with a five (5) minute rebuttal, if needed. Remaining speakers are limited to thirty (30) total minutes of testimony time, with three (3) minutes assigned per speaker. The presiding officer may extend these times as deemed necessary.</u></b></p>		
<p><b><u>Non-Public Hearing Items: The Presiding Officer may permit limited public comment for items on the agenda not posted for a Public Hearing. The Presiding Officer will establish time limits based upon the number of speaker requests, length of the agenda, and to ensure meeting efficiency, and may include a cumulative time limit. Speakers will be called in the order cards are received until the cumulative time is exhausted.</u></b></p>		

ITEM NO.	EXPLANATION	ACTION TAKEN
(1)	<p>Public Hearing and consideration of Annexation Case 2014-01 - Request to annex 1.035± acres located within the right-of-way of W. Park Boulevard, approximately 750 feet west of Plano Parkway. The right-of-way is located in the J. Myers Survey, Abstract No. 619, the J.W. Haynes Survey, Abstract No. 458, and the Mary Ann Taylor Survey, Abstract No. 897, all in Collin County. Applicant: City of Plano. Second Public Hearing. First Public Hearing held March 18, 2014.</p>	
(2)	<p>Consideration of an Ordinance to provide certain Heritage Resources located in the City of Plano, Texas, partial exemption from the current year Ad Valorem Taxation in the amount of \$37,288 providing a severability clause and an effective date. Applicant: City of Plano</p> <p><u>Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Municipal/L Avenue, with specially marked parking spaces nearby. Access and special parking are also available on the north side of the building. The Senator Florence Shapiro Council Chambers is accessible by elevator to the lower level. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 972-941-7120.</u></p>	



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		03/24/2014		
Department:		City Manager's Office		
Department Head		Bruce Glasscock		
Agenda Coordinator (include phone #): <b>Melinda White X7548, Cindy Pierce X5161</b>				
<b>CAPTION</b>				
PROCLAMATION: National Volunteer Week and the Day of Recognition of National Service in April honor our local volunteers.				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	0	0	0
Encumbered/Expended Amount	0	0	0	0
This Item	0	0	0	0
BALANCE	0	0	0	0
<b>FUND(S):</b>				
<b>COMMENTS:</b>				
<b>SUMMARY OF ITEM</b>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		03/24/2014		
Department:		City Manager's Office		
Department Head		Bruce Glasscock		
Agenda Coordinator (include phone #): <b>Melinda White X7548, Cindy Pierce X5161</b>				
<b>CAPTION</b>				
PROCLAMATION: April is National Sexual Assault Awareness Month, a time to focus the public's attention on prevention of these acts.				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	0	0	0
Encumbered/Expended Amount	0	0	0	0
This Item	0	0	0	0
BALANCE	0	0	0	0
<b>FUND(S):</b>				
<b>COMMENTS:</b>				
<b>SUMMARY OF ITEM</b>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		03/24/2014		
Department:		City Manager's Office		
Department Head		Bruce Glasscock		
Agenda Coordinator (include phone #): <b>Melinda White X7548, Cindy Pierce X5161</b>				
<b>CAPTION</b>				
PROCLAMATION: April is National Child Abuse Prevention Month and the public is reminded to be aware of this problem.				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	0	0	0
Encumbered/Expended Amount	0	0	0	0
This Item	0	0	0	0
BALANCE	0	0	0	0
FUND(S):				
COMMENTS:				
<b>SUMMARY OF ITEM</b>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		03/24/2014		
Department:		Public Works/David Falls		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): <b>Shawn Breen (972.769.4193)</b>				
<b>CAPTION</b>				
Bid No. 2014-126-P Maintenance for the Pavement Requirements Contract - Minor Repair Project No. 6371, with two (2) optional renewals, to Jim Bowman Construction Co., LP in the amount of \$1,021,925 and authorizing the City Manager or his authorized designee to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	<b>2013-14</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
		<b>TOTALS</b>		
Budget		4,624,535	12,215,369	6,500,000
Encumbered/Expended Amount		-4,624,535	-6,094,020	0
This Item		0	-1,021,925	0
BALANCE		0	5,099,424	6,500,000
<b>FUND(S):</b> CAPITAL RESERVE CIP				
<b>COMMENTS:</b> Funds are included in the 2013-14 Capital Reserve CIP. This item, in the amount of \$1,021,925, will leave a current year balance of \$5,099,424 for further projects related to repairing concrete on arterial roads and replacing residential streets and alleys.				
<b>STRATEGIC PLAN GOAL:</b> Repairing concrete pavement on streets and alleys relates to the City's Goals of Financially Strong City with Service Excellence and Great Neighborhoods - 1st Choice to Live.				
<b>SUMMARY OF ITEM</b>				
Staff recommends the bid for the Pavement Maintenance Requirements Contract - Minor Repair to Jim Bowman Construction Co., LP, in the amount of \$1,021,925.00, be accepted as the lowest responsible bid for the project conditioned upon timely execution of all necessary documents.				
This project involves the repair of 7,500 SY of concrete paving in various locations throughout the City of Plano.				
Engineer's estimate for this project is \$1,494,000.00.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Bid Recap; Location Map				

# CITY OF PLANO

**Bid No. 2014-126-P**  
**Pavement Maintenance Requirements Contract – Minor Repair**  
**Project No. 6371**  
**Bid Recap**

---

---

**Bid opening Date/Time:** February 17, 2013 @ 2:30PM

**Number of Vendors Notified:** 1572

**Vendors Submitting “No Bids”:** 0

**Bids Evaluated Non-Responsive to Specification:** 0

**Number of Bids Submitted:** 4

<b><u>Vendor Name</u></b>	<b><u>Total Bid</u></b>	<b><u>Alternate Bid</u></b>
Jim Bowman Construction Co., LP	\$1,021,925.00	\$1,021,925.00
Jerusalem Corporation Inc.	\$1,437,700.00	\$1,437,700.00
2CMD Inc.	\$1,615,893.40	\$1,615,893.40
Lone Star Civil Construction, Inc.	\$2,197,500.00	\$2,197,500.00

**Recommended Vendor(s):**

Jim Bowman Construction Co., LP                      \$1,021,925.00

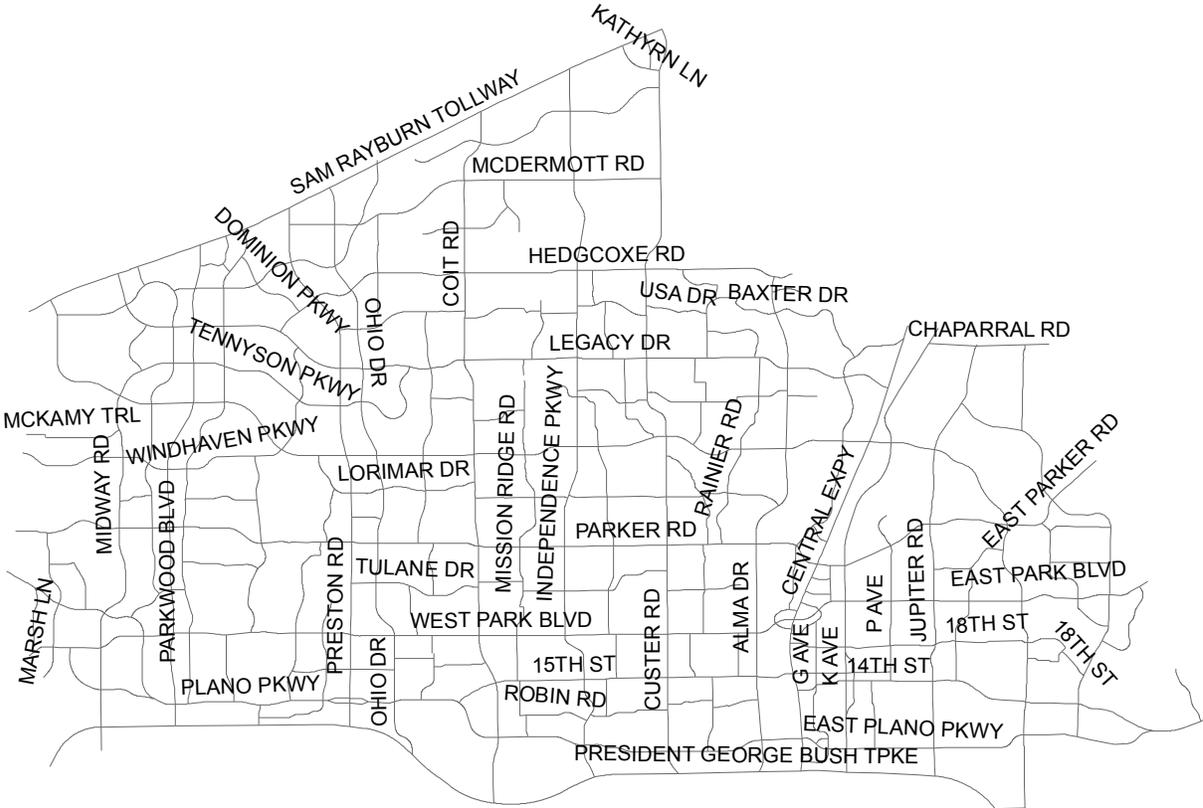
*Nancy Corwin*

February 17, 2014

\_\_\_\_\_  
Nancy Corwin, Buyer

\_\_\_\_\_  
Date

# LOCATION MAP





# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		03/24/2014		
Department:		Public Works/David Falls		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): <b>Shawn Breen (972.769.4193)</b>				
<b>CAPTION</b>				
Bid No. 2014-151-P for the Sanitary Sewer Rehab Requirements Contract Project No. 6323, with two (2) optional renewals, to Insituform Technologies, LLC in the amount of \$1,842,250 and authorizing the City Manager or his authorized designee to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	<b>2013-14</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
				<b>TOTALS</b>
Budget		1,321,214	5,676,278	5,000,000
Encumbered/Expended Amount		-1,321,214	-465,141	0
This Item		0	-1,842,250	0
BALANCE		0	3,368,887	5,000,000
<b>FUND(S):     SEWER CIP</b>				
<b>COMMENTS:</b> Funds are included in the 2013-14 Sewer CIP. This item, in the amount of \$1,842,250, will leave a current year balance of \$3,368,887 available for further projects related to repairing sanitary sewer lines.				
<b>STRATEGIC PLAN GOAL:</b> Restoring, repairing and lining sewer lines to prevent inflow & infiltration relates to the City's Goal of Financially Strong City with Service Excellence.				
<b>SUMMARY OF ITEM</b>				
Staff recommends the bid for the Sanitary Sewer Rehab Requirements Contract to Insituform Technologies, LLC in the amount of \$1,842,250.00 be accepted as the lowest responsible bid for the project conditioned upon timely execution of all necessary documents.				
This project involves the lining of 25,650 LF of sanitary sewer lines and the repair of 540 sanitary sewer lateral lines to prevent infiltration, and restore structural strength in various locations throughout the City of Plano.				
Seventy-five (75) vendors viewed the project but only Insituform Technologies, LLC submitted a bid.				
Engineer's estimate for this project is \$1,857,000.00.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Bid Recap				
Location Map				

# CITY OF PLANO

**Bid No. 2014-151-P**  
**Sanitary Sewer Rehab Requirements Contract - Project No. 6323**  
**Bid Recap**

---

---

**Bid opening Date/Time:** February 24, 2014 @ 2:30PM

**Number of Vendors Notified:** 3,685

**Vendors Submitting "No Bids":** 0

**Bids Evaluated Non-Responsive to Specification:** 0

**Number of Bids Submitted:** 1

<b><u>Vendor Name</u></b>	<b><u>Total Bid</u></b>	<b><u>Alternate Bid</u></b>
Insituform Technologies, LLC	\$1,842,250.00	\$1,842,250.00

**Recommended Vendor(s):**  
Insituform Technologies, LLC

\$1,842,250.00

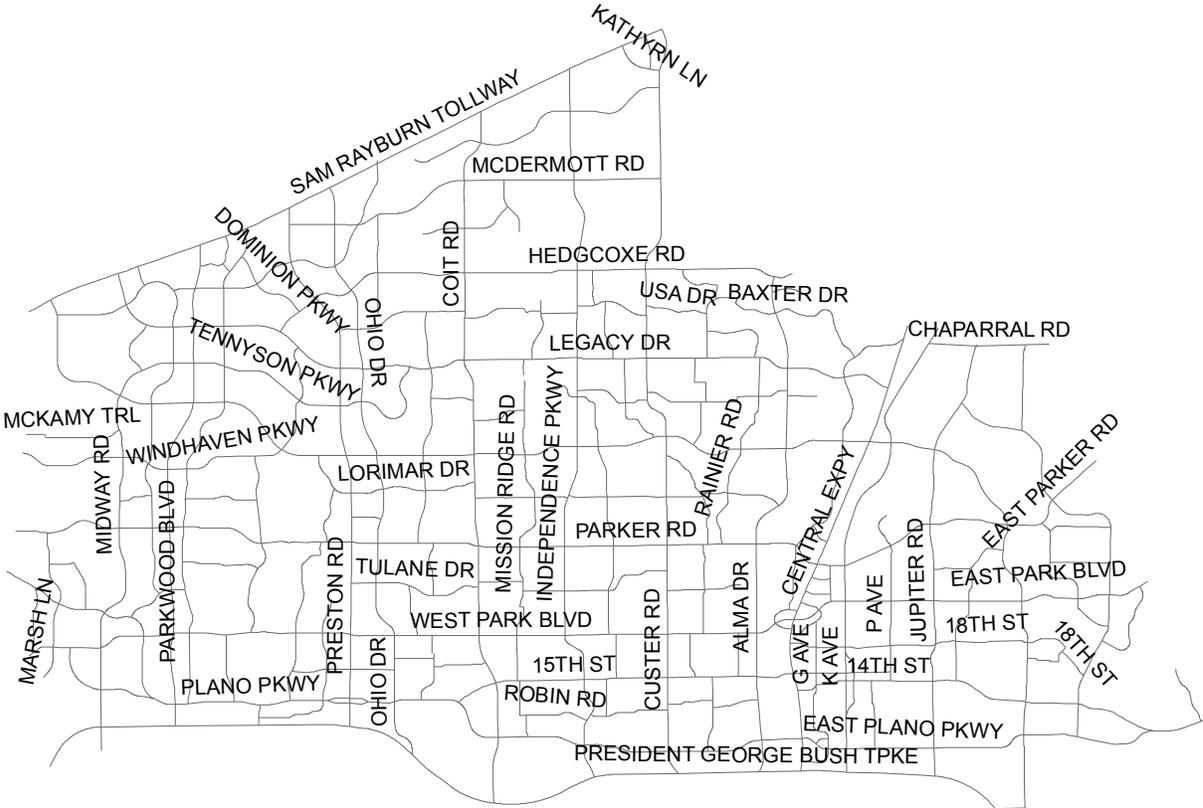
*Nancy Corwin*

February 24, 2014

\_\_\_\_\_  
Nancy Corwin, Buyer

\_\_\_\_\_  
Date

# LOCATION MAP





# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		3/24/2014			
Department:		Technology Services			
Department Head		David Stephens			
Agenda Coordinator (include phone #): <b>Dianna Wike x7549</b>					
<b>CAPTION</b>					
CSP No. 2013-340-C for 5 year contract with 2 City optional 5 year renewals for Private Network and Internet Access to Verizon Business Network Services, Inc. in the estimated annual amount of \$534,768, and authorizing the City Manager to execute all necessary documents.					
<b>FINANCIAL SUMMARY</b>					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	<b>2013-14, 2014-15, 2015-16, 2016-17, 2017-18, 2018-19</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget		0	1,783,900	2,361,894	<b>4,145,794</b>
Encumbered/Expended Amount		0	-566,715	0	<b>-566,715</b>
This Item		0	-311,948	-2,361,894	<b>-2,673,842</b>
BALANCE		0	905,237	0	<b>905,237</b>
<b>FUND(S):    TECHNOLOGY SERVICES FUND</b>					
<p><b>COMMENTS:</b> Annual expenditures for the City's internet access and voice line connections are included in the annual operating budget for the Telecommunications Department. This item totals \$2,673,842 and covers a (5) five-year period with (2) additional City optional 5-year renewals. This contract and subsequent renewal periods overlap fiscal years. The estimated annual amount to be spent in FY 2013-14 for this contract is \$311,948. The estimated future amount is \$2,361,894, (\$534,768 in FY 2014-15, \$534,768 in FY 2015-16, \$534,768 in FY 2016-17, \$534,768 in FY 2017-18, and \$222,820 in FY 2018-19) for the first five-year period and will be based on need within annual budget appropriations. The remaining 2013-14 budget amount will be used for other operating expenditures related to communication and data services.</p> <p><b>STRATEGIC PLAN GOAL:</b> Contracts for Private Network and Internet Access relate to the City's Goal of Financially Strong City with Service Excellence.</p>					
<b>SUMMARY OF ITEM</b>					
<p>Staff recommends the proposal of Verizon Business Network Services, Inc., in the estimated annual amount of \$534,768 be accepted as the best value conditioned on timely execution of necessary contract documents for Private Network and Internet Access. These services are required to allow City employees to access email and the Internet and to allow citizens to access the e-commerce applications that are housed on the City's web servers.</p>					



# CITY OF PLANO COUNCIL AGENDA ITEM

List of Supporting Documents: Memorandum	Other Departments, Boards, Commissions or Agencies



# Memorandum

**Date:** March 19, 2014

**To:** Diane Palmer-Boeck, Purchasing Manager

**From:** David Stephens, Director Technology Services

**Subject:** Purchase of Dedicated Private Network and Internet Services – CSP 2013-340-C

Technology Services proposes purchasing dedicated private network and Internet services from Verizon Business Network Services, Inc. (Verizon). Verizon's proposal offered the most cost effective solution of the two responses to CSP 2013-340-C. This private network will allow the City of Plano to offer data, voice and Internet services to its employees and 80 locations throughout Plano.

The proposed solution is a network based on a dedicated SONET ring (DSR) that provides flexibility in terms of adding additional nodes on the network as well as redundancy to remote locations to ensure continuity of network traffic. The network is solely for the use of the City of Plano. This ensures the security of public safety data while in transit. This contract includes 7x24 monitoring of all connections to ensure the network is available.

The Internet services allow City employees to access email and the Internet and allows citizens to access the e-commerce applications that are housed on City web servers. There is an increasing reliance on Internet connectivity so it is imperative that we have sufficient bandwidth to allow the public to access City information. The Libraries are also using this Internet bandwidth to provide wired and wireless connectivity at the five libraries for the patrons. Again as the reliance on Internet services increases we see increased demand from the patrons for faster speeds and more wireless services, which requires greater bandwidth to the libraries.

This contract will be for five years with the FY2013-14 cost of \$311,948.28, FY 2014-15 cost of \$534,768.48, FY 2015-16 cost of \$534,768.48, FY 2016-17 cost of \$534,768.48, FY 2017-18 cost of \$534,768.48 and FY 2018-19 cost of \$222,820.20. This is a five-year total cost of \$2,673,842.40. There are also two 5-year city renewable extensions on this contract.

Alternatives to this contract include the City installing its own fiber but an estimate for a project such as this was completed in 2012 and the cost was in excess of \$5,000,000 not including the maintenance costs. If the City were to install its own fiber and manage that fiber, Technology Services would also have to increase personnel to manage this infrastructure.



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		3/24/2014		
Department:		Public Works		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): <b>Kellie Boyer x7248</b>				
<b>CAPTION</b>				
To approve the purchase of five (5) Chevrolet Police Package Tahoes for Fleet Services to be utilized by the Police Department and Fire Department from Reliable Chevrolet utilizing State of Texas Contract No. 071-A1 / 072-A1 in the amount of \$136,658 and authorizing the City Manager to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	<b>2013-14</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
		<b>TOTALS</b>		
Budget		0	84,000	0
Encumbered/Expended Amount		0	0	0
This Item		0	-136,658	0
BALANCE		0	-52,658	0
<b>FUND(S):    EQUIPMENT REPLACEMENT FUND</b>				
<p><b>COMMENTS:</b> Funds are available in the FY 2013-14 Adopted Budget to purchase five (5) Chevrolet PPV Tahoe's for the scheduled replacements of #02261, #04217, #08263 and an un-scheduled replacement of unit #00271 in Cost Center #532/Police. One vehicle is for part of the replacement of unit #02400, which was retired in 2011 and never replaced in Cost Center #552/Fire. The additional funds of \$52,658 needed for this purchase are available from savings in other Equipment Replacement Fund purchases.</p> <p><b>STRATEGIC PLAN GOAL:</b> Providing five (5) Chevrolet PPV Tahoe's for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
<b>SUMMARY OF ITEM</b>				
<p>Staff recommends the purchase of five (5) Chevrolet Police Package Tahoes in the amount of \$136,658 from Reliable Chevrolet for the Fleet Department to be utilized by the Police Department and Fire Department through an existing contract with the State of Texas. The City is authorized to purchase from the State Contract list pursuant to Chapter 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (State of Texas Contract No. 071-A1 / 072-A1 / City of Plano Internal Contract No. 2014-170-O)</p>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memo				



# Memorandum

**Date:** March 11, 2014  
**To:** Bruce D. Glasscock, City Manager  
**From:** Reid Choate, Fleet Manager  
**Subject:** Chevrolet Tahoe Purchase Recommendation

It is the recommendation of Fleet Services to purchase five (5) Chevrolet Police Package Tahoes from Reliable Chevrolet through the State of Texas Contract # 071-A1/ 072-A1 in the amount of \$136,658.40.

In order to garner competition, Fleet Services and Purchasing received quotes from two (2) vendors, (Reliable Chevrolet and Caldwell Country Chevrolet) from two (2) cooperative contracts (Buy Board & State of Texas). After evaluating vendor quotes and cooperative contracts, it was determined that Reliable Chevrolet provided the lowest cost and most value for the City.

Four (4) of these vehicles are for the scheduled replacements of units 02261, 04217, 08263 and an un-scheduled replacement of unit 00271 in Cost Center 532/ Police. One vehicle is for part of the replacement of unit 02400, which was retired in 2011 and never replaced, in Cost Center 552/Fire.

The four (4) Police vehicles will be used by the Police Department in the Traffic Division and the one (1) Fire Department Vehicle will be used for the On-Duty Chief, when responding to calls.

Equipment replacement is analyzed based of age, mileage, maintenance cost and re-sale value in determining the need for replacement. Based on these criteria, Fleet Services recommends the replacement of the above vehicles. If these vehicles are not replaced we will incur additional maintenance cost and salvage value will greatly be depreciated. In addition the user department will be limited in their ability to perform their duties to additional down time of the older vehicles.

Feel free to contact me if you have any questions at extension 4182.



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		3/24/2014			
Department:		Public Works			
Department Head		Gerald Cosgrove			
Agenda Coordinator (include phone #): <b>Kellie Boyer x7248</b>					
<b>CAPTION</b>					
To approve the purchase of bulk fuels from Martin Eagle Oil Co. for one year with three City optional renewals, in the estimated annual amount of \$260,000 through an existing Tarrant County contract and authorizing the City Manager to execute all necessary documents. (Tarrant County Contract No. 2014-063)					
<b>FINANCIAL SUMMARY</b>					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	<b>2013-14 thru 2017-18</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget		0	4,295,000	876,000	<b>5,171,000</b>
Encumbered/Expended Amount		0	-96,000	0	<b>-96,000</b>
This Item		0	-164,000	-876,000	<b>-1,040,000</b>
BALANCE		0	4,035,000	0	<b>4,035,000</b>
<b>FUND(S):     EQUIPMENT REPLACEMENT FUND</b>					
<p><b>COMMENTS:</b> This item approves price quotes. Expenditures will be made in the Fleet Services Department based on need within the approved budget appropriations for each year of the contract. The estimated amount to be spent in FY 2013-14 is \$164,000. The estimated future annual amount is \$876,000, which will be made within approved budget appropriations. Remaining balance will be used for other Fleet Services purchases.</p> <p><b>STRATEGIC PLAN GOAL:</b> Providing Bulk Fuel purchases for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.</p>					
<b>SUMMARY OF ITEM</b>					
<p>Staff recommends the purchase of bulk fuels in the estimated annual amount of \$260,000 from Martin Eagle Oil Co. for the Fleet Department through an existing contract with Tarrant County. The City is authorized to purchase from a cooperative purchasing program with another local government or a local cooperative organization pursuant to Chapter 271 Subchapter F of the Local Government Code; and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (Tarrant County Contract No. 2014-063 / City of Plano Internal Contract No. 2014-177-I)</p>					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		
Memo					



# Memorandum

**Date:** March 7, 2014  
**To:** Bruce D. Glasscock, City Manager  
**From:** Reid Choate, Fleet Manager  
**Subject:** Bulk Fuel Purchase Recommendation

It is the recommendation of Fleet Services to purchase bulk fuels from Martin Eagle Oil Co. through the Tarrant County contract # 2014-063. This contract is for a period of one (1) year with an option of three (3) one (1) year renewals.

Our current fuel contract is through Tarrant County contract #2010-046 with Douglass Distributing and will expire April 6, 2014.

This contract will be used for the purchase of diesel for Emergency Generator tank sites located at Ridgeview Pump Station, Custer Pump Station, Stadium Pump Station, Emergency Operations Center, Municipal Center and Municipal Annex. In addition, we will use the contract to purchase fuels for Pecan Hollow Golf Course, Compost Grinding operations at Custer Road and Compost Operations in Melissa, TX.

If you have any questions, please contact me at 4182.



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		3/24/2014		
Department:		Technology Services		
Department Head		David Stephens		
Agenda Coordinator (include phone #): <b>Dianna Wike x7549</b>				
<b>CAPTION</b>				
To approve the purchase of Software Maintenance and Support Services for VidSys VidShield Software in the amount of \$68,182, from Convergent Technologies through an existing DIR (Department of Information Resources) contract and authorizing the City Manager to execute all necessary documents. (DIR-SDD-2216)				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	<b>2013-14</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
		<b>TOTALS</b>		
Budget		0	3,291,924	0
Encumbered/Expended Amount		0	-2,446,594	0
This Item		0	-68,182	0
BALANCE		0	777,148	0
<b>FUND(s):    TECHNOLOGY SERVICES FUND</b>				
<b>COMMENTS:</b> Funding for this item, in the amount of \$68,182, is included in the approved FY 2013-14 Technology Services Budget. The remaining balance will be used for other technology-related maintenance agreements.				
<b>STRATEGIC PLAN GOAL:</b> The purchase of software maintenance and support services for the City of Plano's enterprise video management console relates to the City's Goal of Financially Strong City with Service Excellence.				
<b>SUMMARY OF ITEM</b>				
Technology Services staff recommends approval of the purchase of software maintenance and support services for VidSys VidShield software, the enterprise video management console. The City has multiple camera systems and the VidShield management software allows employees in Public Safety to view cameras in city facilities and in other areas where an incident may occur without having to wait for someone to be on-site to report the issue. Maintenance and support services would be provided by Convergent Technologies, utilizing their DIR (Department of Information Resources) contract, in the amount of \$68,182. The City is authorized to purchase from the State Contract list pursuant to Chapter 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (DIR-SDD-2216)				



# CITY OF PLANO COUNCIL AGENDA ITEM

List of Supporting Documents: Memorandum	Other Departments, Boards, Commissions or Agencies



# Memorandum

**Date:** March 11, 2014  
**To:** Diane Palmer-Boeck, Purchasing Manager  
**From:** David Stephens, Director Technology Services  
**Subject:** VidSys VidShield Maintenance and Support Services

Technology Services proposes procuring software maintenance and support services for our VidSys VidShield software from Convergent Technologies. The City of Plano uses VidSys's VidShield as its enterprise video management console. This application provides the ability to allow city employees access to disparate camera systems based on pre-established roles. The City has multiple camera systems and the VidShield management software allows employees in Public Safety to view cameras in city facilities and in other areas where an incident may occur without having to wait for someone to be on-site to report the issue.

The City of Plano has been working with VidSys on deploying this application for several years and is used by multiple departments. The original support contract for the software is expiring soon and quotes were obtained for software maintenance and support services. Convergent Technologies presented the most cost effective solution for the requested support.

Convergent Technologies is authorized to provide these services under the State of Texas Department of Information Resources (DIR) contract number DIR-SSD-2216. The amount of a one year maintenance and support agreement would be \$68,181.82. This was the most cost effective solution received from multiple providers.

If the City were not to procure a software maintenance and maintenance contract for our VidSys application, we would not have access to upgrades, bug fixes and enhancements to this application. This would not allow the City to provide access to camera systems to remote City employees for monitoring or investigative purposes without having to install many different clients to access the different camera systems. This would become an administrative burden and impede the users' functionality.



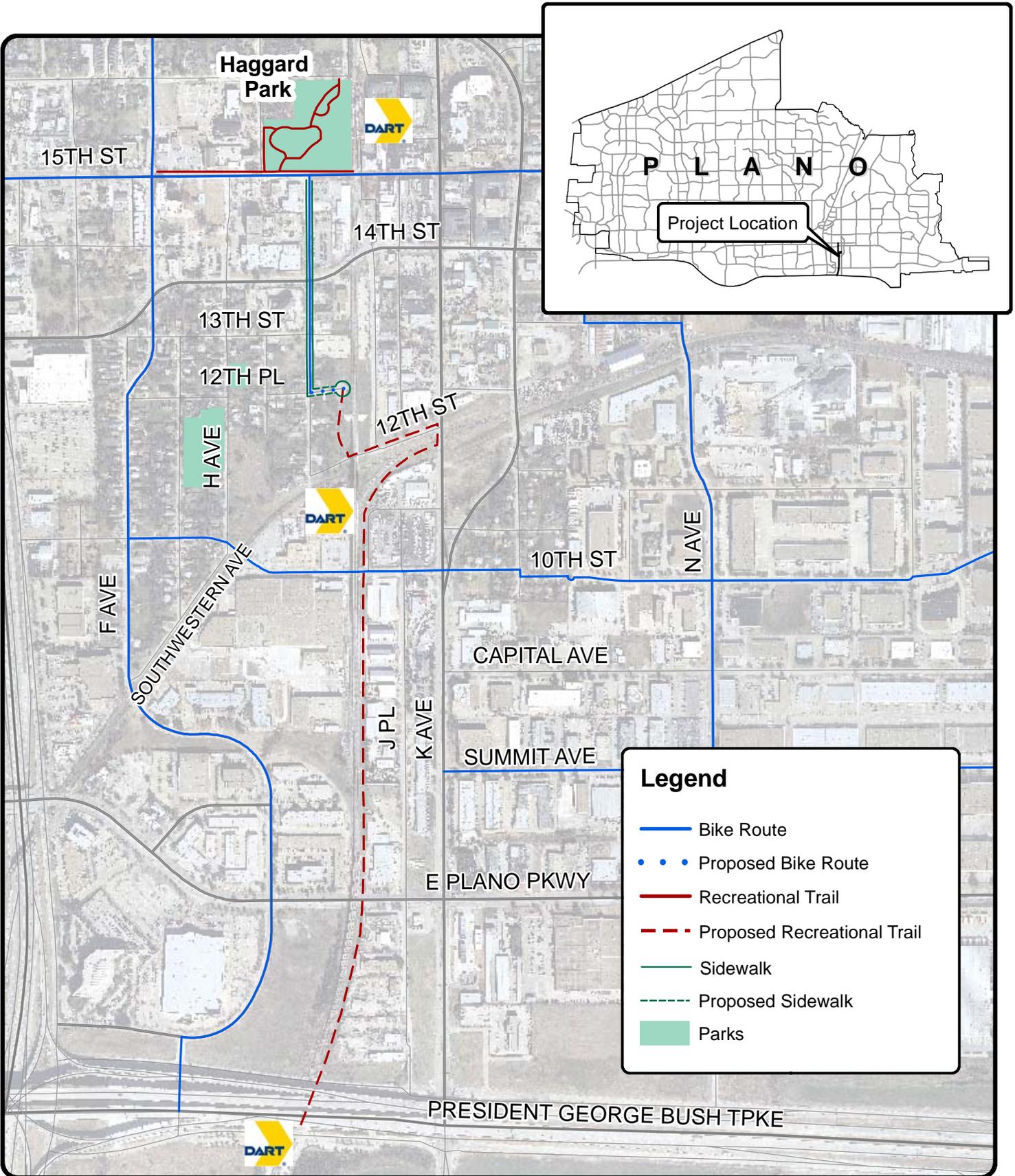
# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		3/24/14		
Department:		Parks and Recreation		
Department Head		Amy Fortenberry		
Agenda Coordinator (include phone #): <b>Susan Berger (7255)</b>				
<b>CAPTION</b>				
<p>A Resolution of the City Council of the City of Plano, Texas, to express support and certify funding for the 2014 Transportation Investment Generating Economic Recovery program with the North Central Texas Council of Governments and the United States Department of Transportation; authorizing the City Manager or his designee to execute all necessary documents; and providing an effective date.</p>				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:    2013-14	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	0	0	<b>0</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	0	0	<b>0</b>
<b>BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND(s):</b> N/A				
<p><b>COMMENTS:</b>    This item has no financial impact.          STRATEGIC PLAN GOAL: Supporting and assisting in the development of a grant application to request outside funding for trail improvements relates to the City's Goals of Great Neighborhoods - 1<sup>st</sup> Choice to Live and Partnering for Community Benefit.</p>				
<b>SUMMARY OF ITEM</b>				
<p>This project funding application request is for trail improvements along the DART rail corridor. The project includes approximately 1 mile of recreational trail connecting from the DART Bush station to the Downtown Plano Station via 12<sup>th</sup> Place. Once this connection is made, the trail in the DART rail corridor will be continuous from downtown Plano through Richardson to Dallas at Spring Valley.</p> <p>Bond funds for this connection are available through the Parks and Capital Improvement Program. The project funding request is for \$1,800,000 to be supplemented by 80/20 percent City matching funds in the amount of \$360,000.</p> <p>Project Location Map –  <a href="http://goo.gl/maps/5J17W">http://goo.gl/maps/5J17W</a></p>				



# CITY OF PLANO COUNCIL AGENDA ITEM

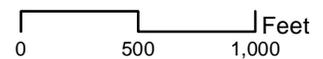
List of Supporting Documents: Location Map Resolution	Other Departments, Boards, Commissions or Agencies



**Legend**

- Bike Route
- Proposed Bike Route
- Recreational Trail
- - - Proposed Recreational Trail
- Sidewalk
- - - Proposed Sidewalk
- Parks

\* Overall Project View



**A Resolution of the City Council of the City of Plano, Texas, to express support and certify funding for the 2014 Transportation Investment Generating Economic Recovery program with the North Central Texas Council of Governments and the United States Department of Transportation; authorizing the City Manager or his designee to execute all necessary documents; and providing an effective date.**

**WHEREAS**, the North Central Texas Council of Governments has asked that the City of Plano support by Resolution jointly applying to the Transportation Investment Generating Economic Recovery program seeking funding for the proposed Plano Transit Village Veloweb shared use path project; and

**WHEREAS**, the Plano Transit Village Veloweb shared use path project is a transportation project inclusive of non-drivers that better connects communities to centers of employment, education, and services within the City of Plano; and

**WHEREAS**, a shared use path will accomplish the intention of the City of Plano to implement the Bicycle Transportation Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:**

**Section I.** The application for funding jointly with the North Central Texas Council of Governments to the Transportation Investment Generating Economic Recovery program is found to be acceptable and in the best interests of the City of Plano and its citizens.

**Section II.** The City of Plano is committed to the project's development, implementation, construction, maintenance, management, and financing.

**Section III.** The City Manager or his designee is authorized to act for the City of Plano in jointly applying with the North Central Texas Council of Governments and dealing with the United States Department of Transportation for the purpose of participating in the 2014 Transportation Investment Generating Economic Recovery program.

**Section IV.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** this the 24<sup>th</sup> day of March, 2014.

---

Harry LaRosiliere, MAYOR

ATTEST:

---

Lisa C. Henderson, CITY SECRETARY

APPROVED AS TO FORM:

---

Paige Mims, CITY ATTORNEY



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		3/24/14			
Department:		Legal			
Department Head		Paige Mims			
Agenda Coordinator (include phone #): <b>Betsy Allen # 7545</b>					
<b>CAPTION</b>					
A Resolution of the City Council of the City of Plano, Texas designating The Farmersville Times as the City's "Official Newspaper" for the purpose of publication of legal notices where required by state law and the City Charter, with publication of all legal notices in the Plano Star Courier as a newspaper of general circulation; and providing an effective date.					
<b>FINANCIAL SUMMARY</b>					
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	<b>2013-14</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget		0	0	0	0
Encumbered/Expended Amount		0	0	0	0
This Item		0	0	0	0
BALANCE		0	0	0	0
FUND(S): <b>N/A</b>					
<b>COMMENTS:</b> This item has no fiscal impact.  <b>STRATEGIC PLAN GOAL:</b> Designating The Farmersville Times as the City's "Official Newspaper" relates to the City's goal of Financially Strong City with Service Excellence.					
<b>SUMMARY OF ITEM</b>					
Designating The Farmersville Times as City's "Official Newspaper".					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		

**A Resolution of the City Council of the City of Plano, Texas designating The Farmersville Times as the City’s “Official Newspaper” for the purpose of publication of legal notices where required by state law and the City Charter, with publication of all legal notices in the Plano Star Courier as a newspaper of general circulation; and providing an effective date.**

**WHEREAS**, in Resolution No. 2007-5-18 (R), the City Council designated the Plano Star Courier to be the “Official Newspaper” of the City of Plano, Texas; and

**WHEREAS**, the Plano Star Courier no longer meets the minimum standards per state law to serve as the “Official Newspaper” of the City; and

**WHEREAS**, staff has determined that The Farmersville Times meets the minimum standards as defined by state law and the City Charter for serving as the “Official Newspaper” of the City for the purpose of publication of legal notices where required; and

**WHEREAS**, staff recommends that the City continue to publish all legal notices in the Plano Star Courier as a newspaper of general circulation; and

**WHEREAS**, upon full review of all matters attendant and related thereto, the City Council finds it is in the best interest of the public to designate The Farmersville Times as the City’s “Official Newspaper” for the purpose of publication of legal notices where required by state law and the City Charter, with publication of all notices in the Plano Star Courier as a newspaper of general circulation.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:**

**Section I.** The City Council of the City of Plano hereby designates The Farmersville Times to be the City’s “Official Newspaper” for the purpose of publication of legal notices where required by state law and the City Charter, with publication of all legal notices in the Plano Star Courier as a newspaper of general circulation.

**Section II.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** this the 24<sup>th</sup> day of March, 2014.

---

Harry LaRosiliere, MAYOR

ATTEST:

---

Lisa C. Henderson, CITY SECRETARY

APPROVED AS TO FORM:

---

Paige Mims, CITY ATTORNEY



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		March 24, 2014		
Department:		Emergency Management		
Department Head		Ronald P. Timmons		
Agenda Coordinator (include phone #): <b>Felecia Autrey 972-769-4819</b>				
<b>CAPTION</b>				
<p>A Resolution of the City Council of the City of Plano, Texas, approving the terms and conditions of an Agreement for Mutual Aid by, between, and among the North Central Texas Participating Local Governments and/or Public/Political Sub-Divisions located within the State of Texas acting by and through their respective duly authorized officials for the purpose of sharing available resources, personnel, and equipment in the event of an emergency or disaster in accordance with the terms and conditions of the Agreement; authorizing its execution by the City Manager or his authorized designee; and providing an effective date.</p>				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2013-2014</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	0	0	<b>0</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	0	0	<b>0</b>
<b>BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND(s):    N/A</b>				
<b>COMMENTS:</b> This item has no fiscal impact.				
<b>STRATEGIC PLAN GOAL:</b> Approving the terms and conditions of an Agreement for Mutual Aid by, between, and among the North Central Texas Participating Local Governments and/or Public/Political Sub-Divisions located within the State of Texas for the purpose of sharing available resources, personnel, and equipment in the event of an emergency or disaster relates to the City's Goal of a Financially Strong City with Service Excellence and a Safe Large City.				
<b>SUMMARY OF ITEM</b>				
Staff requests Council approval of an Agreement of Mutual Aid between the City of Plano and the North Central Texas Participating Local Governments and/or Public/Political Sub-Divisions located within the State of Texas for the purpose of sharing available resources, personnel, and equipment in the event of an emergency or disaster in accordance with the terms and conditions of the Agreement. (City of Plano Tracking #2014-178-I)				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Resolution and Mutual Aid Agreement				

**A Resolution of the City Council of the City of Plano, Texas, approving the terms and conditions of an Agreement for Mutual Aid by, between, and among the North Central Texas Participating Local Governments and/or Public/Political Sub-Divisions located within the State of Texas acting by and through their respective duly authorized officials for the purpose of sharing available resources, personnel, and equipment in the event of an emergency or disaster in accordance with the terms and conditions of the Agreement; authorizing its execution by the City Manager or his authorized designee; and providing an effective date.**

**WHEREAS**, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, the Texas Disaster Act of 1975 as amended, Chapter 418 of the Texas Government Code including the Texas Statewide Mutual Aid System established by Subchapter E-1, and any amendments to those authorities authorize governmental entities to contract with each other to perform government functions and services under the terms thereof; and

**WHEREAS**, the local governmental entities desire to establish a North Central Texas Public Works Mutual Aid Agreement to share available resources, personnel and equipment between the parties in the event of an emergency or disaster, a substantial copy of which is attached hereto as Exhibit "A" and incorporated herein by reference (hereinafter called "Agreement"); and

**WHEREAS**, upon full review and consideration of the Agreement, and matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the City Manager or his designee shall be authorized to execute it on behalf of the City of Plano.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:**

**Section I.** The terms and conditions of the Agreement, having been reviewed by the City Council of the City of Plano and found to be acceptable and in the best interest of the City of Plano and its citizens, are hereby in all things approved.

**Section II.** The City Manager or his designee is hereby authorized to execute the Agreement and all other documents in connection therewith on behalf of the City of Plano, substantially according to the terms and conditions set forth in the Agreement.

**Section III.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** this the 24<sup>th</sup> day of March, 2014.

---

Harry LaRosiliere, MAYOR

ATTEST:

---

Lisa C. Henderson, CITY SECRETARY

APPROVED AS TO FORM:

---

Paige Mims, CITY ATTORNEY

**NORTH CENTRAL TEXAS PUBLIC WORKS  
MUTUAL AID AGREEMENT**

This mutual aid agreement (“Agreement”) is entered into by, between, and among the North Central Texas Participating Local Governments and/or Public/Political Sub-Divisions located within the State of Texas acting by and through their respective duly authorized officials. The undersigned Participating Local Governments and/or Public/Political Sub-Divisions of the State of Texas adopting this Agreement upon formal action of their respective governing bodies as provided herein are referred to in this Agreement individually as “Party” and collectively as “Parties.” By signing this document and sending it to the Public Works Emergency Response Team (“PWERT”), at an address maintained by the North Central Texas Council of Governments (“NCTCOG”), each participating Local Government and/or Public/Political Sub-Division has indicated that it consents to be a party to this Agreement, and acknowledges that it is not necessary to receive copies of the Agreement from other Parties.

**RECITALS**

**WHEREAS**, the Parties recognize the vulnerability of the people and communities located within local governments and public subdivisions to damage, injury, and loss of life and property resulting from emergencies, disasters or civil emergencies and recognize that such incidents may present equipment and personnel requirements beyond the capacity of each individual Party; and

**WHEREAS**, the governing officials of the Parties desire to secure for each Party the benefits of Mutual Aid for the protection of life and property in the event of an emergency, disaster or civil emergency or public works emergency; and

**WHEREAS**, the Parties that wish to make suitable arrangements to provide Mutual Aid are so authorized, and make this Agreement pursuant to all governmental power inherent in home rule and other municipalities and all statutory authority, including, but not limited to, the Interlocal Cooperation Act, (Chapter 791 of the Texas Government Code); the Texas Disaster Act of 1975 as amended, (Chapter 418 of the Texas Government Code including the Texas Statewide Mutual Aid System established by Subchapter E-1), and any amendments to those authorities, and any other authority that may be provided for in the constitution or laws of the State of Texas;

**WHEREAS**, it is understood that the creation of this Agreement and the Texas Statewide Mutual Aid System under Chapter 418 E-1 of the Texas Government Code does not replace or supersede existing mutual aid agreements to which one or more Parties may be signatories, or interfere with the ability of any Party or Parties to enter into other mutual aid agreements in the future. It is understood that if an agreement is entered into by governmental entities or municipalities requesting resources, then the terms of that agreement control the rights and responsibilities of the participating parties to the extent the agreement provides terms that differ from the Texas Statewide Mutual Aid System.

**WHEREAS**, it is expressly understood that any Mutual Aid extended under this Agreement and any operational plan adopted pursuant thereto, is furnished in accordance with the Texas Disaster Act of 1975, as amended, and other applicable laws and except as otherwise provided by law, that the responsible local official in whose jurisdiction an incident requiring Mutual Aid has occurred shall remain in charge at such incident including the direction of such personnel and equipment provided him/her through the operation of such Mutual Aid Plans;

NOW, THEREFORE, the Parties agree as follows:

**NORTH CENTRAL TEXAS PUBLIC WORKS  
MUTUAL AID AGREEMENT**

Section 1: Incorporation: The above recitals and statements are incorporated as if written word for word below.

Section 2: Purpose: This Agreement is hereby established to provide planning and operating procedures whereby public works-related Agencies may request aid and assistance in the form of personnel, equipment, materials and/or other associated services from other public works-related Agencies. This Agreement allows for better coordination of efforts, identifies available resources and helps ensure that timely aid can be provided.

Section 3: Definitions

- A. "Agency" means any municipal public works agency, township road district, county highway department, or any Public/Political sub-division that performs a public works function and is a signatory to this Agreement.
- B. "Administrative Agency" means the entity designated by the Parties to be responsible for maintaining the documents associated with this Agreement including distributing Point of Contact and Resource Inventory information.
- C. "Assisting Party" or "Responding Party" means the agency or organization which has received a request to furnish aid and assistance from another Party and has agreed to provide the same.
- D. "Civil Emergency" means an unforeseen combination of circumstances or the resulting consequences thereof within the geographic limits of a given jurisdiction that calls for immediate action or for which there is an urgent need for assistance or relief to protect the general citizenry.
- E. "Disaster" means the occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or manmade cause, including but not limited to fire, flood, earthquake, wind, storm, wave action, winter storm, biological or health hazard, dam or levee break, drought, explosion, riot, act of terrorism and other public calamity requiring emergency action or requiring homeland security activity (as that term is defined in Chapter 421 of the Texas Government Code and this Agreement) that is, or is likely to be beyond the control of the services, personnel, equipment and facilities of a Party that requires assistance under this Agreement, which must be coordinated through the appropriate local accredited/certified Emergency Management Agency coordinator.
- F. "Emergency" means any occurrence or threat thereof, whether natural or caused by man, in war or in peace, which results in substantial injury or harm to the population, or substantial damage to or loss of property.
- G. "Homeland security activity" means any activity related to the prevention or discovery of, response to, or recovery from a terrorist attack, natural or man-made disaster, hostile military or paramilitary action, or extraordinary law enforcement emergency.
- H. "Mutual Aid" means providing resources such as personnel, equipment, services and supplies. These resources support typical public works missions or tasks including but not limited to: removal of debris, restoration of water/wastewater operations, flood control, infrastructure system repairs, standby power, and damage assessment.
- I. "National Incident Management System (NIMS)" means the system established by Presidential directive that provides a consistent nationwide approach allowing federal, state, local and tribal governments (as well as private sector and nongovernmental organizations) to work together to manage civil emergencies, emergencies and disasters of all kinds.

**NORTH CENTRAL TEXAS PUBLIC WORKS  
MUTUAL AID AGREEMENT**

- J. "Operational Period" shall mean a period of time beginning at the time of the request for Mutual Aid and lasting no longer than thirty-six (36) hours. Typically assistance will be given in twelve (12) hour shifts for operational efficiency. It is the intention of this Agreement that Mutual Aid be provided in the initial response to the emergency and not as part of long term recovery operations. If assistance is requested beyond the initial 36 hours, then the requesting agency must work with the responding agency directly and put in place a mutually agreeable contract (including payment arrangements) for services rendered. It is also understood that any agency responding under this Agreement will not receive any reimbursement for mutual aid assistance up to and including the first thirty-six (36) hours, even if the event becomes a Presidentially declared emergency. After the first thirty-six (36) hours, repayment shall be provided. It is also understood that any Agency may decline to assist or recall their mutual aid at any time and for any reason.
- K. "Point of Contact" means a person and/or an Agency's department or office serving as the coordinator or focal point of information dealing with public works emergency response activities.
- L. "Public Works Emergency Response Team" (PWERT) means a working group of Public Works Officials representing their Agencies, whose mission is to develop and maintain a regional network of public works-related Agencies. PWERT's principal purpose is to provide mutual aid response and recovery assistance to signatories of this Agreement when confronted with natural or man-made emergencies or disasters. PWERT is designated as the Administrative Agency to manage this Agreement.
- M. "Requesting Party" means the Agency or organization receiving aid and assistance from an Assisting Party.
- N. Public/Political Sub-Division means a basic level of independent local government or quasi-government authorized by Section 52 of the Texas Constitution that typically has a specific or limited purpose, including without limitation, Dallas Fort Worth International Airport, Toll Authorities, independent school districts, water or wastewater districts and improvement and economic development districts. These subdivisions exist separately from general purpose local governments such as counties, cities or townships.

Section 4: Term

This Agreement shall become effective as to each Party on date of adoption as indicated on the signature page for each Party and shall continue in force and remaining binding on each and every Party for twelve (12) months from the effective date. This Agreement shall renew automatically for a period of one year upon the completion of the initial term and each subsequent term unless such time as the governing body of a Party terminates its participation in this Agreement pursuant to Section 5 of this Agreement. Any Party or Parties' termination shall not affect the continued operation of this Agreement between and among the remaining Parties.

Section 5: Termination

Any Party may at any time, by resolution or notice given to all the other Parties, decline to participate in the provision of Mutual Aid under this Agreement. The Governing Body of a Party shall, by resolution, give notice of termination under this Agreement and submit a copy of such resolution to the Administrative Agency and all other Parties. Such termination shall become effective thirty (30) days

**NORTH CENTRAL TEXAS PUBLIC WORKS  
MUTUAL AID AGREEMENT**

after provision of such notice. Any Party or Parties' termination shall not affect the continued operation of this Agreement as between the remaining Parties.

**Section 6: Responsibility of Parties**

**Provision of Aid:** Each Party recognizes that it may be requested to provide aid and assistance at a time when it is necessary to provide similar aid and assistance to the Party's own constituents. This Agreement shall not be construed to impose any unconditional obligation on any Party to provide aid and assistance. A Party may choose not to render aid and assistance at any time for any reason, or to recall aid that has been deployed at any time.

**Section 7: Request for Assistance:** The request for assistance will:

- A. Be made only after a declaration of local disaster has been issued by a Requesting Party pursuant to Section 418.108, Texas Government Code or after a proclamation of a state of emergency has been proclaimed by a Requesting Party pursuant to Section 433.001, Texas Government Code, or
- B. Be made only without a declaration of local disaster or proclamation of a state of emergency if the Requesting Party expects to use the requested resource(s) for less than one Operational Period or if a declaration of emergency is expected to be issued during the first Operational Period.
- C. Be made by the highest ranking authority of Requesting Party available at the time of need,
- D. Be made to the highest ranking authority of the Responding Party available at the time of need, and
- E. Specify to the greatest extent possible the nature of the problem requiring assistance and the resources requested.

**Section 8: Procedures for Requests and Provision of Mutual Aid:** See Attachment 1

**Section 9: Cost Limitation**

A Requesting Party shall not be required to reimburse a Responding Party for costs incurred during the first Operational Period as defined in Section 3 of this Agreement. A Requesting Party shall be required to reimburse a Responding Party for costs incurred after the first Operational Period.

**Section 10: Expending Funds:**

A Responding Party that performs services or furnishes aid pursuant to this Agreement shall do so with their own current funds. No Party shall have any liability for the failure to expend funds to provide aid hereunder.

**NORTH CENTRAL TEXAS PUBLIC WORKS  
MUTUAL AID AGREEMENT**

Section 11: Insurance

- A. Worker's Compensation Coverage: Each Party shall be responsible for its own actions and those of its employees and is responsible for complying with the Texas Workers' Compensation Act.
- B. Automobile Liability Coverage: Each Party shall be responsible for its own actions and is responsible for complying with all Texas motor vehicle financial responsibility laws.
- C. To the extent permitted by law, and without waiving sovereign immunity, each Party shall be responsible for any and all claims, demands, suits, actions, damages, and causes of action related to or arising out of or in any way connected with its own actions and the actions of its personnel in providing Mutual Aid assistance rendered or performed pursuant to the terms and conditions of this Agreement. Each party agrees to obtain general liability and public officials' liability insurance, if applicable, or maintain a comparable self-insurance program.

Section 12: Miscellaneous

- A. Entirety: This Agreement contains all commitments and agreements of the Parties with respect to the Mutual Aid to be rendered hereunder during or in connection with an Emergency, Disaster and/or Civil Emergency. No other oral or written commitments of the Parties with respect to mutual aid under this Agreement shall have any force or effect if not contained herein, except as provided in Section 12(E) below, and expressly excepting prior agreements concerning mutual aid pursuant to Recital 4, above, and Section 12(B), below.
- B. Other Mutual Aid Agreements: This Agreement is not intended to replace or conflict with - local mutual aid agreements for other emergency response needs such as fire and police or for any other purposes.
- C. Severability: If a provision contained in this Agreement is determined to be invalid for any reason by a court of competent jurisdiction, the invalidity does not affect any other provision of the Agreement that can be given effect without the invalid provision, and to this end the provisions of the Agreement are severable.
- D. Validity and Enforceability: If any current or future legal limitations affect the validity or enforceability of a provision of this Agreement, then the legal limitations are made as part of the Agreement and shall operate to amend this Agreement to the minimum extent necessary to bring this Agreement into conformity with the requirement of the limitations, and so modified, this Agreement shall continue in full force and affect.
- E. Amendment: This Agreement may be amended only by the mutual written consent of the Parties.
- F. Governing Law and Venue: The Laws of the State of Texas shall govern this Agreement. In the event of an Emergency or Disaster physically occurring within the geographical limits of only one county that is a Party hereto, venue shall lie in the county in which the Emergency or Disaster occurred. In the event of an Emergency or Disaster physically occurring in more than one county that is a Party thereto, venue shall be determined in accordance with the Texas Rules of Civil Procedure and other applicable Texas law.
- G. Signatories: The PWERT shall be the official repository of original pages of the Parties to this Agreement and will maintain an up-to-date list of those Parties. Each Party will retain a copy of their own originally signed document with an additional individual signature page

**NORTH CENTRAL TEXAS PUBLIC WORKS  
MUTUAL AID AGREEMENT**

from their Agency to be filed with the PWERT under this Agreement. PWERT will maintain contact information of all Parties and provide for a means of communication whenever there is a need to call for mutual aid. This Agreement may be signed in multiple copies, and it is only necessary for the agencies to notify the PWERT and keep them informed of the contact information.

- H. PWERT – the Administrative Agency, managing this agreement, provides for one membership seat for each participating agency and one alternate seat. The primary seat should be held by a Public Works Official or designee. The alternate seat should be held by a member of the jurisdiction of the Emergency Management Division or designee. The jurisdiction is not required to fill the seats, but, it is strongly recommended, in order to receive information and training for emergency response.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_, Texas

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**PROCEDURES TO USE FOR THE NORTH CENTRAL TEXAS  
PUBLIC WORKS MUTUAL AID AGREEMENT**

Here are the suggested steps for your agency to follow when using the Agreement. Generally if the Emergency Operations Center for your city is activated follow the incident command system and associated communications operations plan to request resources

**1. Requesting Agency Steps to Follow:**

- A. Assess the situation and determine the resources needed.
- B. Fill out the REQUESTING AGENCY Checklist (Form 1).
- C. Locate agencies included in the agreement **OR** Contact the Public Works Emergency Response Team (PWERT) standby point of contact for assistance to complete the remaining steps.
- D. Call one or more agencies that may have the resources you need.
- E. Fill out a REQUESTING AGENCY MUTUAL AID INFORMATION Form (Form 2).
- F. Send copy of the form to the RESPONDING AGENCY as soon as possible.

**2. Responding Agency Steps to Follow:**

- A. Make sure you can fulfill the request before providing an answer. Notes: 1) obtain required local authority to deploy the resources 2) providing assistance is voluntary and an agency is not required to fulfill the request if you determine the resources are critical to your operational needs.
- B. Analyze the risk level of the request.
- C. Complete the RESPONDING AGENCY Checklist (Form 3) with the information given by the REQUESTING AGENCY.
- D. Brief your employees and prepare the equipment.
- E. Complete the Employee & Equipment Information Form (Form 4). Provide copies to your responding staff and to the REQUESTING AGENCY.
- F. Dispatch staff to the REQUESTING AGENCY for assistance.

**3. Supervision and Control:** The responding personnel, equipment and other resources will be under the operational control of the Requesting Agency. These response operations shall be NIMS compliant as well as organized and functioning within an Incident Command System (ICS), Unified Control System (UCS). Direct supervision and control of responding agency's resources shall remain with their designated supervisor(s). The designated supervisor(s) shall: maintain personnel time records, material records and a log of equipment hours and report work progress to the Requesting Agency. The Responding agency's personnel and other resources remain subject to recall by the Responding Agency's authority at any time, subject to reasonable notice to the Requesting Agency.

**4. Food, Housing and Self Sufficiency:** Unless specifically instructed otherwise, the Responding agency will have the ability to be self-sufficient as practicable from the time of arrival to their designated staging area location to the time of their arrival back at the responding agency's home department. However, the requesting agency may need to provide resources for tasks extending normal supplies. For example, if the required tasks require significant mobile activities and fuel, the Requesting agency should be prepared to augment their gas/diesel supplies.

**PROCEDURES TO USE FOR THE NORTH CENTRAL TEXAS  
PUBLIC WORKS MUTUAL AID AGREEMENT**

**5. Communications:** Unless specifically instructed otherwise, the Requesting Agency shall have the responsibility for coordinating communications between the personnel of the Responding Agency and the Requesting Agency. Responding Agency should be prepared to furnish their own internal communications equipment sufficient to only maintain communications among their respective operating units.

## REQUESTING AGENCY CHECKLIST FORM 1

### **What is the Need?**

- \_\_\_\_\_ Be sure a real need exists. The North Central Texas Mutual Aid Agreement is only to be activated for bona fide emergencies.
- \_\_\_\_\_ What is the nature of the emergency? What can a responding agency help repair or service?
- \_\_\_\_\_ Identify the type of equipment, material and skilled employees are needed as best you can. If possible use the FEMA Resource Typing (Ref: FEMA 508-7 Public Works Resources)
- \_\_\_\_\_ How long may they be needed? Will responding agency employees work independently or with one of your supervisors?
- \_\_\_\_\_ For longer duration support: Where will the Responding Agency employees eat, sleep, shower?  
Are you contacting Red Cross for meal support? What facilities/motels are available for Responding Agency employees?
- \_\_\_\_\_ Are there any arrangements for refueling and repair of equipment?
- \_\_\_\_\_ Identify a staging area. Where will Responding Agency employees meet your Agency Supervisor for initial briefing and assigned work? Provide supervisor contact information including phone numbers, locations and times to meet and report.

### **Who can Help?**

- \_\_\_\_\_ Review list of Public Works Emergency Response Team (PWERT) Mutual Aid Agencies and identify agencies not affected by the emergency.
- \_\_\_\_\_ Contact your local Designated Emergency Management for communication support if needed.
- \_\_\_\_\_ Or Call the Agency directly. Send written request soonest.
  - \_\_\_\_\_ Identify yourself and your agency.
  - \_\_\_\_\_ Fill out a Requesting Agency Mutual Aid Information Form 2
  - \_\_\_\_\_ Advise the Responding Agency on weather, road conditions and known transportation risks.
  - \_\_\_\_\_ How soon is the aid needed? Is the work time sensitive?
  - \_\_\_\_\_ Provide Responding Agency information needed from *What is the Need* Checklist above.

### **Briefing**

- \_\_\_\_\_ Meet with Responding Agency's Supervisor(s) to discuss how staff will be used.

## REQUESTING AGENCY CHECKLIST FORM 1

- \_\_\_\_\_ Ensure Points of Contact are provided to Responding Agency's Supervisor to deal with issues and concerns.
- \_\_\_\_\_ Provide map(s) for safe routes to work location and designated work area.
- \_\_\_\_\_ Review standards and expected outcomes for the type of work tasked.
- \_\_\_\_\_ Establish a communication plan.

**MUTUAL AID INFORMATION FORM 2**  
**REQUESTING AGENCY**

Date/Time:

Requesting Agency:

Name/Title Contact:

Phone Number/Fax Number:

Type of Emergency:

Estimated Duration Assistance will be required:

Assistance Requested (be as specific as possible)

Technical Assistance (for damage assessment, etc)

Equipment (for debris management operations, traffic control, communications, power, etc.)

Materials (shoring, lumber, rock etc)

### RESPONDING AGENCY CHECKLIST FORM 3

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Requesting Agency: \_\_\_\_\_

Name/Title Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Type of Emergency: \_\_\_\_\_

Estimated Duration Assistance will be needed: \_\_\_\_\_

#### ***Review Mutual Aid Information Form 2***

##### **Clarify Need**

- \_\_\_ Review types of damage and what Responding Agency employees can expect to deal with (safety, risk/hazards, weather, etc).
- \_\_\_ Review/validate types of equipment, materials and number/skills of employees that will be deployed
- \_\_\_ Confirm how long employees will be provided. Is/are relief crew(s) required or prepared?
- \_\_\_ Identify a communications plan for internal crews and linkage with Requesting Agency.
- \_\_\_ How will responding affect your agency's current operations? What are the limiting factors?
- \_\_\_ If night work: is mobile lighting available?

##### **Preparations**

- \_\_\_ Identify your responding employees. Ensure they are briefed on their type of tasking and expected duration of support.
  - \_\_\_ Identify supervisory chain of command for responders.
  - \_\_\_ Review emergency operations procedures and required record-keeping documentation.
  - \_\_\_ Complete an inventory of tools and equipment. Inspect vehicles and ensure all are fueled. Provide communication equipment (radios, phones) as required.
  - \_\_\_ Set up reporting/status update schedule to home base.
  - \_\_\_ Ensure purchasing and/or gas card(s) are available for required support.
  - \_\_\_ Ensure sufficient food and water available as determined with Requesting Agency.
-

**EMPLOYEE AND EQUIPMENT INFORMATION FORM 4**  
**Responding Agency**

Agency: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor of Crew: \_\_\_\_\_

Communication Equipment/Phone Numbers: \_\_\_\_\_

\_\_\_\_\_

Report Time: \_\_\_\_\_ Report Date: \_\_\_\_\_

Report to: \_\_\_\_\_ Area Assigned: \_\_\_\_\_

**Type of Assistance Provided (Use FEMA Type of Resources Format if possible):**

**Supervisor & Crew Employees:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Technical Assistance**

\_\_\_\_\_  
\_\_\_\_\_

**Equipment**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		03/24/2014		
Department:	City Secretary			
Department Head	Lisa C. Henderson			
Agenda Coordinator (include phone #): <b>Sharon Kotwitz X7120</b>				
<b>CAPTION</b>				
An Ordinance of the City of Plano, Texas, adopting and enacting Supplement Number 106 to the Code of Ordinances for the City of Plano; providing for amendment to certain sections of the Code; and providing an effective date.				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2013-2014</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	0	0	<b>0</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	0	0	<b>0</b>
BALANCE	0	0	0	<b>0</b>
<b>FUND(s):     NA</b>				
<b>COMMENTS:</b> This item has no fiscal impact.				
STRATEGIC PLAN GOAL: Adoption of the Quarterly Code Supplement relates to the City's goal of Financially Strong City with Service Excellence.				
<b>SUMMARY OF ITEM</b>				
Adoption of this ordinance enables this supplement to be admissible in court.				
List of Supporting Documents: Ordinance			Other Departments, Boards, Commissions or Agencies	

**An Ordinance of the City of Plano, Texas adopting and enacting Supplement Number 106 to the Code of Ordinances for the City of Plano; providing for amendment to certain sections of the Code; and providing an effective date.**

**WHEREAS**, the City Council of the City of Plano, Texas adopted a new Code of Ordinances upon adoption of Ordinance No. 87-3-14, on March 9, 1987; and

**WHEREAS**, Sections V and VI of Ordinance No. 87-3-14 provide for amendment to said Code of Ordinances; and

**WHEREAS**, the Code of Ordinances of the City of Plano, Texas has been revised by previous amendments duly passed as individual ordinances by the City Council and such amendments are reflected on Supplement Number 106; and

**WHEREAS**, the City Council wishes to adopt the ordinance codification version appearing in Supplement Number 106 of the Plano Code of Ordinances in order for the printed Code form to be considered identical to the original ordinance and to eliminate any confusion or differences in the format of the original ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:**

**Section I.** The City Council hereby adopts the printed Code form of the ordinances contained in Supplement Number 106 as prepared by the codifier.

**Section II.** This Ordinance shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** this the 24th day of March, 2014.

\_\_\_\_\_  
Harry LaRosiliere, MAYOR

ATTEST:

\_\_\_\_\_  
Lisa C. Henderson, CITY SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
Paige Mims, CITY ATTORNEY



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		3/24/14		
Department:		Human Resources		
Department Head		Jim Parrish		
Agenda Coordinator (include phone #): <b>Billy Bailey (x) 5411</b>				
<b>CAPTION</b>				
An Ordinance of the City of Plano, Texas repealing Ordinance No. 2013-9-30; establishing the number of certain classifications within the Fire Department for fiscal year 2013-14; establishing the authorized number and effective dates of such positions for each classification; establishing a salary plan for the Fire Department effective March 24, 2014; and providing a repealer clause, a severability clause and an effective date.				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2013-2014</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	0	0	<b>0</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	0	0	<b>0</b>
<b>BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND(s):     N/A</b>				
<b>COMMENTS:</b> Adding (1) additional Deputy Fire Chief position with an effective date of April 1, 2014 was included in the FY 2013-14 Adopted budget. <b>STRATEGIC PLAN GOAL:</b> Updates to the Civil Service Compensation and Classification Plan Ordinances relate to the City's Goal of Financially Strong City with Service Excellence and Safe Large City.				
<b>SUMMARY OF ITEM</b>				
New FY 2013-14 Compensation and Pay plan for Plano Fire Department				
List of Supporting Documents: Ordinance, Exhibit A			Other Departments, Boards, Commissions or Agencies	

**An Ordinance of the City of Plano, Texas repealing Ordinance No. 2013-9-30; establishing the number of certain classifications within the Fire Department for fiscal year 2013-14; establishing the authorized number and effective dates of such positions for each classification; establishing a salary plan for the Fire Department effective March 24, 2014; and providing a repealer clause, a severability clause and an effective date.**

**Whereas**, on September 23, 2013 by Ordinance No. 2013-9-30, the City Council of the City of Plano, Texas, adopted the Civil Service compensation plan, including the classifications and salaries for the sworn personnel positions within the Fire Department of the City of Plano; and

**Whereas**, in compliance with Chapter 143 of the Texas Local Government Code, V.T.C.A., as amended, the City Council desires to adopt the specified number of positions effective March 24, 2014, and the classification and salary plan for the sworn personnel of the Fire Department of the City of Plano, Texas as set forth in attached Exhibit "A"; and

**Whereas**, based on operational needs, the Fire Department recommends the addition of one Fire Deputy Chief position;

**Whereas**, the salary plan adopted by this ordinance does not, in any way, limit the ability or authority of the City to implement a reduction in salary due to business or other fiscal needs, nor does it prevent the City Manager or Department Head from reducing, on an individual or a group basis, the number of hours worked per week or per work cycle due to fiscal needs, disciplinary actions, or other allowable reasons.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS THAT:**

**Section I.** Ordinance No. 2013-9-30 duly passed and approved by the City Council of the City of Plano, Texas on September 23, 2013 is repealed in its entirety effective March 24, 2014.

**Section II.** The number of positions in the City of Plano Fire Department effective March 24, 2014 and the classification and salary plan of the City of Plano Fire Department for City of Plano fiscal year 2013-14, as set forth in Exhibit "A" is hereby approved.

**Section III.** The addition of one Fire Deputy Chief position is hereby approved.

**Section IV.** Any and all advancements from one service plateau to the next, within the salary structure set out in Exhibit "A" is hereby approved and adopted, and shall thereafter be permitted to start on the first payroll period following completion of the required number of continuous service months.

**Section V.** All provisions of the Ordinances of the City of Plano, codified and uncodified, in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Plano, codified or uncodified, not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

**Section VI.** It is the intention of the City Council that this Ordinance, and every provision thereof, shall be considered severable, and the invalidity or unconstitutionality of any section, clause, provision or portion of this Ordinance shall not affect the validity or constitutionality of any other portion of this Ordinance.

**Section VII.** Upon passage, this Ordinance shall become effective March 24, 2014.

**DULY PASSED AND APPROVED**, this, the 24th day of March 2014.

---

Harry LaRosiliere, MAYOR

ATTEST:

---

Lisa C. Henderson, CITY SECRETARY

APPROVED AS TO FORM:

---

Paige Mims, CITY ATTORNEY



CITY OF PLANO  
2013 - 2014 CIVIL SERVICE  
COMPENSATION PLAN  
Effective 03/24/14

FIRE

RANGE	POSITION	# Positions Effective	STEP:	BASE 1	6 MOS. 2	12 MOS. 3	24 MOS. 4
001	Fire Rescue Specialist	09/23/13 - 199	Hourly: Monthly: Annual:	20.4661 4,966 59,597		21.9093 5,316 63,799	24.1352 5,856 70,281
002	Fire Apparatus Operator	09/23/13 - 51	Hourly: Monthly: Annual:	27.1452 6,587 79,046			
003	Lieutenant	09/23/13 - 24	Hourly: Monthly: Annual:	30.4457 7,388 88,657			
004	Captain	09/23/13 - 48	Hourly: Monthly: Annual:	33.8593 8,216 98,598			
005	Battalion Chief	09/23/13 - 9	Hourly: Monthly: Annual:	51.2432 8,882 106,585	55.5920 9,635 115,631		
006	Deputy Fire Chief	09/23/13 - 2 4/1/14 - 3	Hourly: Monthly: Annual:	58.9360 10,215 122,586			
007	Assistant Fire Chief	09/23/13 - 2	Hourly: Monthly: Annual:	63.5256 11,011 132,133			
01A	Fire Recruit		Hourly: Monthly: Annual:	18.5943 4,512 54,146			

The base pay is the same for all personnel within a classification; however the hourly and monthly pay rates may vary based on whether the individual is assigned to a 40 hour per week staff position or a 56 hour per week field position. The City Council can change pay, pay periods, and total hours scheduled at any time.



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		3/24/14		
Department:		Budget		
Department Head		Karen Rhodes-Whitley		
Agenda Coordinator (include phone #): <b>Matthew Yager, x5220</b>				
<b>CAPTION</b>				
<p>An Ordinance of the City of Plano, Texas, transferring the sum of \$5,000,000 from the Capital Reserve Fund Unappropriated fund balance to the Capital Reserve Fund for fiscal year 2013-14 for the purpose of providing funding for multiple pavement maintenance, rehabilitation and repair projects, amending the Community Investment Program of the City and Ordinance No. 2013-9-9, Section 1, Item "J" to reflect the actions taken herein; declaring this action to be a case of public necessity; and providing an effective date.</p>				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR: <b>2013-14</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	25,642,700	0	<b>25,642,700</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	5,000,000	0	<b>5,000,000</b>
BALANCE	0	30,642,700	0	<b>30,642,700</b>
<b>FUND(S): CAPITAL RESERVE FUND</b>				
<p><b>COMMENTS:</b> Supplemental appropriations approved to date for the Capital Reserve Fund, including this item, total \$5,000,000.</p> <p><b>STRATEGIC PLAN GOAL:</b> Providing additional funding for expenditures related to multiple street maintenance, rehabilitation and repair projects relates to the City's Goals of Financially Strong City with Service Excellence and Great Neighborhoods - 1<sup>st</sup> Choice to Live.</p>				
<b>SUMMARY OF ITEM</b>				
<p>Supplemental Appropriation No. 3</p> <p>This supplemental appropriation will provide funding for multiple street maintenance, rehabilitation and repair projects.</p>				
List of Supporting Documents: Supplemental Appropriation Log			Other Departments, Boards, Commissions or Agencies	

**An Ordinance of the City of Plano, Texas, transferring the sum of \$5,000,000 from the Capital Reserve Fund Unappropriated fund balance to the Capital Reserve Fund for fiscal year 2013-14 for the purpose of providing funding for multiple pavement maintenance, rehabilitation and repair projects, amending the Community Investment Program of the City and Ordinance No. 2013-9-9, Section 1, Item “J” to reflect the actions taken herein; declaring this action to be a case of public necessity; and providing an effective date.**

**WHEREAS**, the City Council of the City of Plano approved and adopted the Community Investment Program for the City for fiscal year 2013-14 setting the appropriations for the Capital Reserve Fund at \$25,642,700 and

**WHEREAS**, the City of Plano Public Works Department is requesting funding in the amount of \$5,000,000 for several street maintenance, rehabilitation and repair projects; and

**WHEREAS**, such necessary and essential costs cannot be fully met through appropriations in the existing budget; and

**WHEREAS**, the City Council now finds that additional appropriations to the Capital Reserve Fund should be made in order to protect, sustain and improve the quality of streets and alleys within the City of Plano and that such action is a public necessity.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:**

**SECTION I.** The estimated sum of FIVE MILLION (\$5,000,000) is hereby transferred from the Capital Reserve Fund Unappropriated fund balance to the Capital Reserve Fund appropriation.

**SECTION II.** The Community Investment Program of the City of Plano for fiscal year 2013-14 as adopted by Ordinance No. 2013-9-9 is amended to reflect the action taken herein.

**SECTION III.** The actions taken herein are found and declared to be a case of public necessity.

**SECTION IV.** This supplemental appropriation Ordinance No. 3 shall become effective immediately from and after the date of its passage.

**DULY PASSED AND APPROVED this the 24<sup>TH</sup> day of March, 2014.**

---

Harry LaRosiliere, **MAYOR**

ATTEST:

---

Lisa C. Henderson, **CITY SECRETARY**

---

Paige Mims, **CITY ATTORNEY**

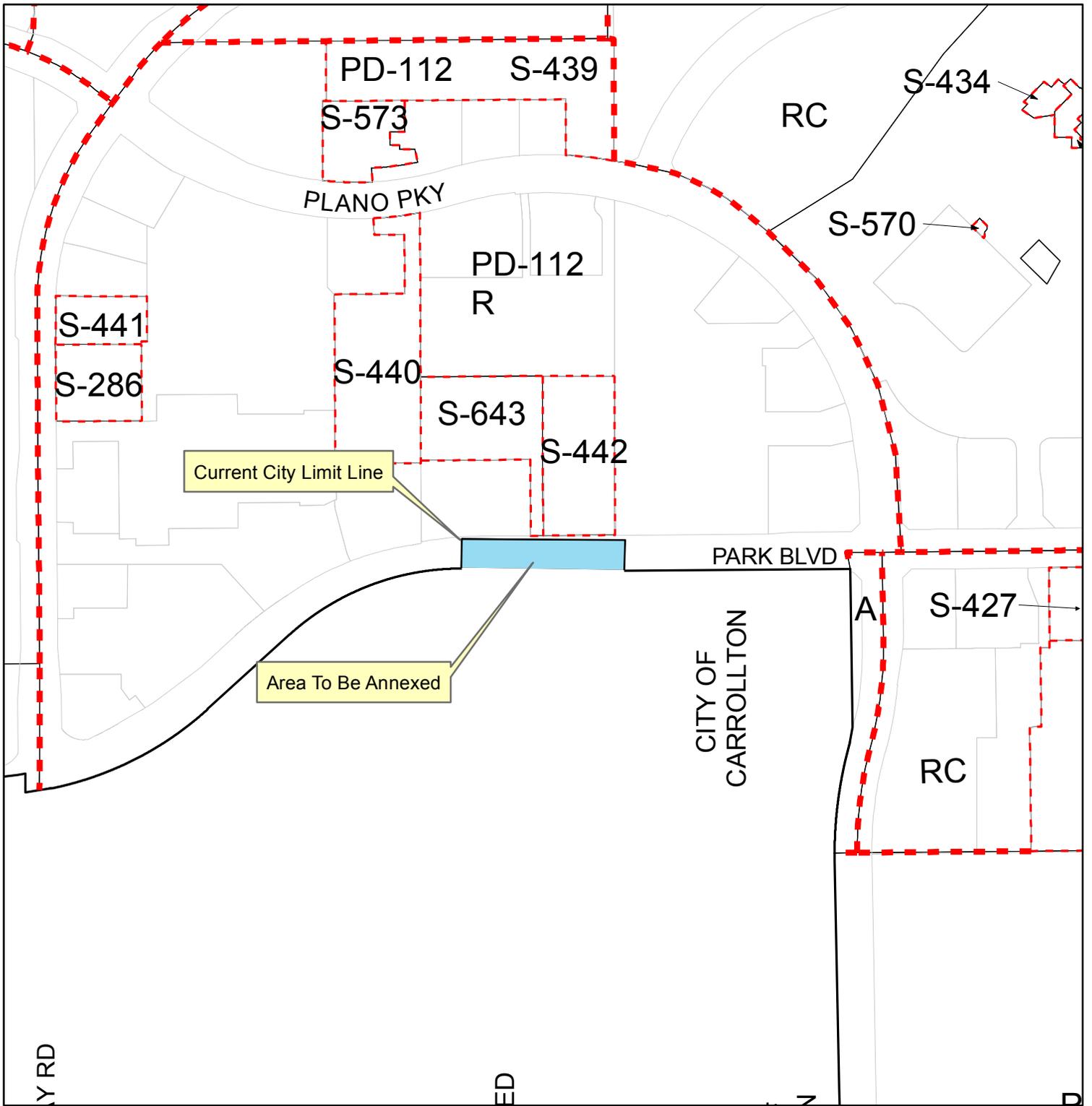
**FY 2013-14  
SUPPLEMENTAL APPROPRIATIONS**

<b>Description</b>	<b>Department</b>	<b>Amount</b>
TOTAL GENERAL FUND APPROPRIATIONS		<u>\$0</u>
TOTAL PTN FUND APPROPRIATIONS		<u>\$ -</u>
Multiple street maintenance, rehabilitation & repair projects. TOTAL CAPITAL RESERVE FUND APPROPRIATIONS	Public Works	<u>5,000,000</u> <u>\$ 5,000,000</u>
Curb repair and Utility Cut Work Crews and Inspectors TOTAL MUNICIPAL DRAINAGE FUND APPROPRIATIONS	Public Works	<u>218,393</u> <u>\$ 218,393</u>
Curb repair and Utility Cut Work Crews and Inspectors TOTAL WATER & SEWER FUND	Public Works	<u>218,393</u> <u>\$ 218,393</u>
TOTAL SUSTAINABILITY & ENVIRONMENTAL FUND APPROPRIATIONS		<u>\$ -</u>
TOTAL CONVENTION & TOURISM FUND APPROPRIATIONS		<u>\$ -</u>
TOTAL PROPERTY/LIABILITY FUND APPROPRIATIONS		<u>\$ -</u>
TOTAL PROPERTY MANAGEMENT FUND APPROPRIATIONS		<u>\$ -</u>
TOTAL GOLF COURSE FUND APPROPRIATIONS		<u>\$ -</u>
TOTAL RECREATION FUND APPROPRIATIONS		<u>\$ -</u>
Municipal Center South Fiber Optic By-pass Project (Police & Court Facilities CIP) TOTAL INTERNAL SERVICE FUNDS AND OTHER FUNDS APPROPRIATIONS	Technology Services	<u>100,000</u> <u>\$ 100,000</u>
<b>GRAND TOTAL ALL FUNDS</b>		<u><b>\$ 5,536,786</b></u>

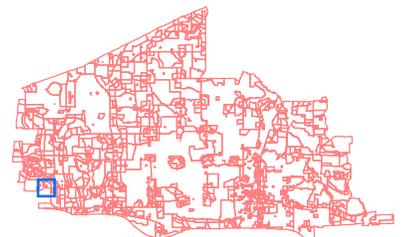


# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		March 24, 2014		
Department:		Planning		
Department Head		Christina Day		
Agenda Coordinator (include phone #): <b>T. Stuckey, ext. 7156</b>				
<b>CAPTION</b>				
Public Hearing and Consideration of Annexation Case 2014-01 - Request to annex 1.035± acres located within the right-of-way of W. Park Boulevard, approximately 750 feet west of Plano Parkway. The right-of-way is located in the J. Myers Survey, Abstract No. 619, the J.W. Haynes Survey, Abstract No. 458, and the Mary Ann Taylor Survey, Abstract No. 897, all in Collin County. Applicant: City of Plano. Second Public Hearing. First Public Hearing held March 18, 2014.				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2013-14</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	0	0	<b>0</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	0	0	<b>0</b>
<b>BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND(S):     N/A</b>				
<b>COMMENTS:</b> This item has no fiscal impact. <b>STRATEGIC PLAN GOAL:</b> Working with neighboring municipalities to standardize city boundaries and clarify emergency response responsibilities relates to the City's goal of Partnering for Community Benefit and Financially Strong City with Service Excellence.				
<b>SUMMARY OF ITEM</b>				
This is the second Public Hearing required for this annexation request. It is appropriate to take public testimony and direct staff to prepare an Ordinance to finalize the annexation. The Ordinance will be considered at the April 14, 2014 City Council meeting. The cities of Plano and Carrollton, along with the Town of Hebron, are working to standardize the city limit lines along W. Park Boulevard/Hebron Parkway. The area to be annexed lies within Collin County. Annexing the right-of-way into Plano will clarify responsibility for emergency responses for this area. No action needs to be taken with the Public Hearing. In compliance with state law, a service plan is attached which outlines the provision of city services to the area. <a href="http://goo.gl/maps/ndY81">http://goo.gl/maps/ndY81</a>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Map Service Agreement				



# ANNEXATION CASE #2014-01



○ 200' Notification Buffer

EXHIBIT "B"

CITY OF PLANO, COLLIN AND DENTON COUNTIES, TEXAS

SERVICE PLAN FOR ANNEXED AREA  
(Annexation Case No. A2014-01)

**Acreage Annexed:**

1.04± acres

**Survey, Abstract and County:**

J. Myers Survey, Abstract No. 619, Collin County, Texas  
J. W. Haynes Survey, Abstract No. 458, Collin County, Texas  
Mary Ann Taylor Survey, Abstract No. 897, Collin County, Texas

**Date of Adoption of Annexation Ordinance:**

April 14, 2014

Municipal services to the acreage described above shall be furnished by or on behalf of the City of Plano, Texas, at the following levels and in accordance with the following schedule:

A. Police Service

(1) Patrolling, responses to calls, and other routine police services, within the limits of existing personnel and equipment, will be provided on the effective date of annexation.

(2) As development and construction commence within this area, sufficient police personnel and equipment will be provided to furnish this area the minimum level of police services comparable to the level of police services available in other parts of the city with similar characteristics of topography, land utilization, and population density as determined by the City Council within two and one-half (2 1/2) years from the date of adoption of the annexation ordinance, or upon commencement of development within the area, whichever occurs later.

(3) Upon ultimate development of the area, the same level of police services will be provided to this area as are furnished throughout the city.

B. Fire Services

(1) Fire protection by the present personnel and the present equipment of the Fire Department, within the limitations of available water and distances from existing fire stations, will be provided to this area on the effective date of the annexation ordinance.

(2) As development and construction of subdivisions commences within this area, sufficient fire and emergency ambulance equipment will be provided to furnish this area a level of fire and emergency ambulance services comparable to the level of fire and emergency ambulance services available in other parts of the city with similar characteristics of topography, land utilization, and population density, as determined by the City Council, within two and one-half (2 1/2) years from the date of adoption of the annexation ordinance, or upon commencement of development within this area, whichever occurs later.

(3) Upon ultimate development of the area, the same level of fire and emergency ambulance services will be provided to this area as are furnished throughout the city.

C. Environmental Health and Building Inspection Services

(1) Enforcement of the city's environmental health ordinances and regulations, including but not limited to weed and brush ordinances, junked and abandoned vehicle ordinances, food handlers ordinances and animal control ordinances, shall be provided within this area on the effective date of the annexation ordinance. These ordinances and regulations will be enforced through the use of existing personnel.

Complaints of ordinance or regulation violations within this area will be answered and investigated by existing personnel beginning with the effective date of the annexation ordinance.

(2) The city's building, plumbing, electrical, gas, heating and air conditioning, and all other construction codes will be enforced within this area beginning with the effective date of the annexation ordinance. Existing personnel will be used to provide these services.

(3) The city's zoning, subdivision, and other ordinances shall be enforced in this area beginning on the effective date of the annexation ordinance.

(4) All inspection services furnished by the City of Plano, but not mentioned above, will be provided to this area beginning on the effective date of the annexation ordinance.

(5) As development and construction commence within this area, sufficient personnel will be provided to furnish this area the same level of Environmental Health and Building Inspection services as are furnished throughout the city.

D. Planning and Zoning Services

The planning and zoning jurisdiction of the city will extend to this area on the effective date of the annexation ordinance. City planning will thereafter encompass this property, and it shall be entitled to consideration for zoning in accordance with the city's Zoning Ordinance and Comprehensive Plan.

E. Recreation and Leisure Services

(1) Residents of this property may utilize all existing recreational and leisure services facilities and sites throughout the city, beginning with the effective date of this ordinance.

(2) Additional facilities and sites to serve this property and its residents will be acquired, developed, and maintained at locations and times provided by applicable plans, policies and programs, and decisions of the City of Plano. This property will be included in all plans for providing recreation and leisure services to the city. The same level of recreation and leisure services shall be furnished to this property as is furnished throughout the city.

(3) Existing parks, playgrounds, swimming pools, and other recreation and leisure facilities within this property shall, upon dedication to and acceptance by the city, be maintained and operated by the City of Plano; but not otherwise.

F. Solid Waste Collection

(1) Solid waste collection shall be provided to the property in accordance with existing city policies, beginning on the effective date of the annexation ordinance.

(2) As development and construction commence within this property, and population density increases to the proper level, solid waste collection shall be provided to this property in accordance with then current policies of the city as to frequency, charges and so forth.

(3) Solid waste collection, through the use of reusable containers for commercial accounts, shall be available to this property through and in accordance with the terms of the city's contract with a private company, beginning with the effective date of the annexation ordinance.

G. Streets

(1) The City of Plano's existing policies with regard to street maintenance, applicable throughout the entire city, shall apply to this property on the effective date of the annexation ordinance.

(2) As development, improvement, or construction of streets to city standards commence within this property, the policies of the City of Plano with regard to participation in the costs thereof, acceptance upon completion, and maintenance after completion, shall apply.

(3) The same level of maintenance shall be provided to streets within this property which have been accepted by the City of Plano as is provided to city streets throughout the city.

(4) Street lighting installed on streets shall be maintained in accordance with current city policies.

H. Water Services

(1) Connection to existing city water mains for water service for domestic, commercial, and industrial use within this property, will be provided in accordance with existing city policies. Upon connection to existing mains, water will be provided at rates established by city ordinances for such service throughout the city.

(2) Water mains of the city will be extended in accordance with provisions of the Subdivision Ordinance and other applicable ordinances and regulations. City participation in the costs of these extensions shall be in accordance with applicable city ordinances and regulations. Such extensions necessary to provide water services to the area that are comparable to the level of water service available in other parts of the city with similar characteristics of topography, land utilization and population density will be completed within two and one-half (2 1/2) years from the effective date of the annexation ordinance, such period may be extended to not more than four and one-half (4 1/2) years as determined by the City Council.

(3) Water mains which are within the annexed area and are connected to city mains shall be maintained by the City of Plano beginning with the effective date of the annexation ordinance.

(4) Private water lines within this property shall be maintained by their owners, in accordance with existing policies applicable throughout the city.

I. Sanitary Sewer Services

(1) Connections to existing city sanitary sewer mains for sanitary sewage service in this area will be provided in accordance with existing city policies. Upon connection, sanitary sewage service will be provided at rates established by city ordinances for such service throughout the city.

(2) Sanitary sewage mains and/or lift stations which are within the annexed area and are connected to city mains shall be maintained by the City of Plano beginning with the effective date of the annexation ordinance.

(3) Sanitary sewer mains of the city will be extended in accordance with provisions of the Subdivision Ordinance and other applicable ordinances and regulations. City participation in the costs of these extensions shall be in accordance with applicable city ordinances and regulations. Such extensions necessary to provide water services to the area that are comparable to the level of water service available in other parts of the city with similar characteristics of topography, land utilization and population density will be completed within two and one-half (2 1/2) years from the effective date of the annexation ordinance, but such period may be extended to not more than four and one-half (4 1/2) years as determined by the City Council.

J. Miscellaneous

(1) Any facility or building located within the annexed area and utilized by the City of Plano in providing services to the area will be maintained by the city commencing upon the date of use or the effective date of the annexation ordinance, whichever occurs later.

(2) General municipal administration and administrative services of the city shall be available to the annexed area beginning with the effective date of the annexation ordinance.

K. Agreement and Acceptance

It is agreed, as signified by the adoption of the Service Plan by the city and signature of acceptance by the landowner(s) of the annexed area, that:

(1) In the event the Service Plan is not fulfilled, the landowner may (1) seek to enforce the Service Plan by applying for a writ of mandamus not later than the second anniversary of the date the landowner knew or should have known that the city was not complying with the Service Plan, or (2) seek disannexation pursuant to Section 43.141 of the Local Government Code.

(2) The provisions of the city's Subdivision Ordinance and other city ordinances and regulations requiring the construction of capital improvements or funding of capital improvements are incorporated into this Service Plan by reference as if fully set forth herein. Nothing in this Service Plan shall be construed to alleviate the landowner's responsibility to construct and fund such capital improvements as required by such ordinances. By its agreement to this Service Plan and by virtue of the landowner's petition to be annexed into the city, the landowner agrees to abide by such ordinances and regulations.

---

OWNER

---

DATE



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		March 24, 2014		
Department:		Planning		
Department Head		Christina Day		
Agenda Coordinator (include phone #): <b>T. Stuckey, ext. 7156</b>				
<b>CAPTION</b>				
Consideration of an Ordinance of the City of Plano, Texas, providing certain Heritage Resources located in the City of Plano, Texas, partial exemption from the current year Ad Valorem Taxation in the amount of \$37,287.62, providing a severability clause and an effective date. Applicant: City of Plano				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input checked="" type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2014-15</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	0	0	0
Encumbered/Expended Amount	0	0	0	0
This Item	0	0	-37,288	<b>-37,288</b>
BALANCE	0	0	-37,288	-37,288
<b>FUND(s):     N/A</b>				
<b>COMMENTS:</b> This item will result in a loss of 2014-15 Ad Valorem Tax revenue in the estimated amount of \$37,288 for a partial exemption.				
STRATEGIC PLAN GOAL:     Partial Ad Valorem Tax exemptions relate to the City's goal of Great Neighborhoods - 1 <sup>st</sup> Choice to Live.				
<b>SUMMARY OF ITEM</b>				
See attached memo				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memo			Heritage Commission	
Ordinance				
Exhibit "A" Properties Recommended for Approval of the 2014 Tax Exemption				
Exhibit "B" Properties Recommended for Denial of the 2014 Tax Exemption				

## MEMORANDUM

**Date:** March 10, 2014

**TO:** Mr. Bruce D. Glasscock, City Manager  
Mr. Frank F. Turner, Deputy City Manager

**FROM:** Bhavesh Mittal, Heritage Preservation Officer

**SUBJECT:** 2014 Heritage Tax Exemption Properties

Attached to this memorandum is the proposed ordinance with supporting spreadsheets listing the historic properties eligible to receive the 2014 Historic Structures Property Tax Exemption, which is provided for consideration by the City Council at the March 24, 2014 meeting. The Heritage Commission has reviewed the results of the annual survey of eligible properties, made recommendations regarding necessary repairs, and recommended the tax exemptions as stated. This information has also been provided to the participating taxing entities: Collin County Community College District (CCCCD) and the Plano Independent School District (PISD). Beginning this year, Collin County has started a separate tax abatement program and is no longer participating in the City's Tax Exemption program.

### **Program Information:**

The purpose of tax exemption for heritage properties is to promote preservation through ongoing maintenance. The Commission inspects each structure yearly to determine if the property is being maintained in accordance with the provisions of the ordinance. Class A Structures (individually designated and used for residential purposes) receive 100% exemption from taxation. Class B Structures (individually designated and used partially or fully for nonresidential purposes) receive 50% exemption. Class C Structures (contributing to a historic district and used for residential purposes) receive 75% exemption. Finally, Class D Structures (contributing to a historic district and used partially or fully for nonresidential purposes) receive 38% exemption. These exemptions are based on the value of the improvements; full taxes are still paid on the land.

During the annual survey, staff and/or Commissioners visit each property, note exterior issues requiring maintenance or repair, and photograph these items for reference. All repair items are rated as either a "1" or a "2." A rating of "1" identifies a relatively minor item that may be readily addressed in one year. A "2" rating involves a more complicated and expensive undertaking that allows two years for completion. The Commission and the Council also have the authority to extend a maintenance issue for an additional year if it is determined that extenuating circumstances require more time to complete a particular repair.

Per the Tax Exemption Ordinance, Section 20-55 (a), “the applicant shall be notified of any deficiencies from the above standards and shall correct or restore them within the time frame determined at the time of notification. The Commission shall determine, when applicable, if the applicant has adequately corrected the deficiencies in the required time frame from the previous year in order to certify that the subject property is in compliance. The Commission must also evaluate if the general health, safety and welfare and the public interest is being served in designating and preserving individual and contributing heritage resources.”

If a property owner does not agree with the recommendation of the Commission, an appeal may be made to the Council. The notice of appeal must be submitted in the form of a signed letter to the Heritage Preservation Officer within ten business days of the Commission’s decision (per the Tax Exemption Ordinance).

During 2013, three quarterly reminder letters were sent to each property owner noting the repair/maintenance items required to be addressed by January 15, 2014, in order to retain the tax exemption. Included with each letter were copies of photographs taken by staff that identified the repair items. Any property owner may contact staff throughout the year with questions about repair items or concerns about completing the work.

#### **2014 Program Results and Heritage Commission Recommendation:**

This year, staff surveyed 73 properties; 65 properties were recommended for approval of tax exemptions and eight properties were recommended for denial to the Heritage Commission. The Commission, at their regular meeting on February 25, 2014, recommended approval of three staff recommended denials: 1005-07 E. 15th Street, 1015 E. 15th Street, and 1023 E. 15th Street. Therefore, the number of properties recommended for approval increased to 68 and decreased the number of properties denied an exemption to five. The owners of the five properties recommended for tax exemption denial by the Commission have chosen not to appeal the Commission’s recommendation.

The property tax exemptions total \$37,287.62 in city receipts and \$154,556.88 for all three participating tax entities. This is approximately a 6.3% increase in city exemptions from 2013. The spreadsheet titled “Properties Recommended for Approval of the 2014 Tax Exemption” (Exhibit A) summarizes the properties recommended for approval and includes information such as exemption percentage applied, property improvement values, and the tax exemption values for each taxing entity. Additionally, the last page summarizes the total tax exemption for each taxing entity. The spreadsheet titled “Properties Recommended for Denial of the 2014 Tax Exemption” (Exhibit B) summarizes similar information.

Staff will be available to make a presentation during the Council meeting regarding this agenda item and respond to any questions the Council may have regarding the 2014 Heritage Structure Tax Exemption Program.

**An Ordinance of the City of Plano, Texas, providing certain Heritage Resources located in the City of Plano, Texas, partial exemption from the current year Ad Valorem Taxation in the amount of \$37,287.62, providing a severability clause and an effective date.**

**WHEREAS**, Article 8, Section 1-f of the Texas Constitution and Section 11.24 of the Texas Tax Code enable the City of Plano to exempt from taxation all or part of the assessed value of a structure if the structure is designated as a historically significant site in need of tax relief to encourage its preservation; and

**WHEREAS**, City of Plano Ordinance No. 84-8-24, as amended, authorizes the City Council of the City of Plano, upon certification and recommendation by the Heritage Commission, to exempt from the current year taxation part or all of the assessed value of a structure if the structure is designated as a historically significant site and in need of tax relief to encourage its preservation; and

**WHEREAS**, the City Council finds that the structures listed in this ordinance have been certified and recommended by the Heritage Commission and thus should be approved for partial exemption from ad valorem taxes for 2014.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS:**

**Section I.** The historic structures identified in the attached Exhibit "A" have been certified and recommended by the Heritage Commission and are hereby approved by the City Council for partial exemption from ad valorem taxes for the current year (2014) in accordance with the provisions of Ordinance No. 84-8-24, as amended.

**Section II.** All land shall be assessed for taxation in the same equal and uniform manner as all other taxable property in the City.

**Section III.** It is the intention of the City Council that this ordinance and every provision hereof shall be considered severable and the invalidity or partial invalidity of any section, clause, or provision of this ordinance should not affect the validity of any other portion of this ordinance.

**Section IV.** This Ordinance shall become effective immediately upon its passage as required by law.

**PASSED AND APPROVED THIS 24TH DAY OF MARCH, 2014.**

---

Harry LaRosiliere, MAYOR

ATTEST:

---

Lisa C. Henderson, CITY SECRETARY

APPROVED AS TO FORM:

---

Paige Mims, CITY ATTORNEY

EXHIBIT A - PROPERTIES RECOMMENDED FOR APPROVAL OF THE 2014 TAX EXEMPTION

	RESOURCE	LOCATION	OWNER	ADDRESS	CITY	ST	ZIP	2014 COMMENTS NOTE: Items rated "1" must be completed by 1/15/15; Items rated "2" must be completed by 1/15/16.	Surveyed by	Heritage Commission Recomm- endation	PERCENT	IMP VALUE	CITY	CCCCD	PISD	TOTAL EXEMPTION
1	Carlisle House	1407 E. 15th Street	Michael and Harriet Linz	1407 E. 15th Street	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Roof fascia and soffit at east elevation needs paint touch up (1) Siding at east and west elevations need paint touch up (1) Vertical boards below the second floor porch railing at front (south) elevation are cracking (2)	Team 2	approval	100%	301,238	1,471.85	251.96	4,376.99	6,100.80
2	Arch Weatherford House	1410 E. 15th Street	Josephine Howser	1410 E. 15th Street	Plano	TX	75074	OK - Nothing to repair	Team 2	approval	100%	194,355	949.62	162.56	2,823.98	3,936.16
3	Roller House	1413 E. 15th Street	Damon & Kimberly Gonzalez	1413 E. 15th Street	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Remove the tree branch at the north-east gable (1)	Team 2	approval	100%	303,662	1,483.69	253.99	4,412.21	6,149.89
4	Salmon House	1414 E.15th Street	John Hermann	1414 E.15th Street	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Paint touch up needed on siding adjacent to the second floor window at north elevation (1)	Team 2	approval	100%	251,517	1,228.91	210.38	3,654.54	5,093.83
5	Schell House	1210 E. 16th Street	Michael & Debra Hamilton	1210 E. 16th Street	Plano	TX	75074	OK - Nothing to repair	Team 2	approval	100%	121,614	594.21	101.72	1,767.05	2,462.98
6	Carpenter House	1211 E. 16th Street	Elizabeth Pool	1211 E. 16th Street	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Wood boards missing at southeast porch skirting (1) Porch skirting needs to be painted at all elevations (1) Remove leaves debris over first floor roof at northeast addition (1) Roof fascia and soffit at Paint touch up needed at fascia Front gable window trim and second story soffit at front (south) elevation needs paint touch up (1) Foundation issues noticed at northeast and southeast corner. Investigate and make appropriate temporary repairs (1) Make appropriate and permanent foundation repairs in consultation with a professional architect/engineer/contractor (2)	Team 2	approval	100%	276,784	1,352.37	231.51	4,021.67	5,605.55
7	Little Carlisle House	1611 K Avenue	Carlisle Building LLC	1611 K Avenue	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	50%	159,684	390.11	66.78	1,160.10	1,616.99
8	Forman House	1617 K Avenue	Gwen Workman	1617 K Avenue	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Paint touch up needed on first and second story windows at north and south elevations (1) The siding around first floor window on right side of the front porch needs paint touch up (1) Repair cracks in concrete slab at front porch (1)	Team 1	approval	50%	111,222	271.72	46.51	808.03	1,126.26
9	McCall Skaggs House	1704 N Place	William and Annette Armstrong	1704 N Place	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Clean leaves debris at front roof (1) Paint touch up needed on roof fascia and east gable (1) Roof shingles at southeast corner needs repair (1)	Team 2	approval	100%	114,153	557.75	95.48	1,658.64	2,311.88
10	Wells Homestead	3921 Coit Road	Richard Wells	5001 K Avenue	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Repair and paint wood picket fence at front (1) Fascia board on roof at northwest corner needs painting (1)	Team 1	approval	50%	146,842	358.74	61.41	1,066.81	1,486.95
11	Plano National Bank/IOOF Lodge	1001 E. 15th Street	The Schell Family Trust B	P. O. Box 860355	Plano	TX	75086-0355	REPAIR ITEMS NOTED IN 2014 Paint touch up needed on windows and doors at front elevation (1)	Team 1	approval	50%	399,757	976.61	167.18	2,904.23	4,048.03
12	Wyatt House	807 E. 16th Street	Margarita Eliot	807 E. 16th Street	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	100%	136,307	666.00	114.01	1,980.54	2,760.55
13	Will Schimelpfenig House	900 E. 17th Street	Jack and Cindy Boggs	1802 Weanne Drive	Richardson	TX	75082	REPAIR ITEMS NOTED IN 2014 <u>Front (north) facade:</u> Clean glass panes and paint second story window at front gable (1) Missing window screen on right side of the second story gable window (1) Clean paint overspray on roof shingles on left side of second story gable window (1) Remove grey color porch paint overspray at lower most siding and repaint to match existing siding color (1) <u>West facade:</u> Missing porch railings at northwest corner and west facade (1) Porch skirting at southwest corner and west facade needs paint touch up (1) <u>Detached garage:</u> Roof fascia at west facade need painting (1) Roof gutter and downspout at west facade needs cleaning and painting (1)	Team 1	approval	100%	162,719	795.05	136.10	2,364.31	3,295.46
14	Bagwill-Sherrill Building	1015 E. 15th Street	1015 Metropolitan Plano, Ltd.	3838 Oak Lawn Avenue, Suite 1416	Dallas	TX	75219	REPAIR ITEMS NOTED IN 2014 Paint touch up needed on the left side of front awning soffit (1) Clean paint on the brick at the left side of the front door (1) Missing brick on the left side of front awning (1) Secure hanging electric box on the left side above the front awning (1)	Team 2	approval	50%	160,389	391.83	67.08	1,165.23	1,624.13
15	Merritt Building	1023 E. 15th Street	M. F. Robert and Mirna Lynch	4604 Lawson Court	Plano	TX	75093	OK - Nothing to repair	Team 2	approval	50%	150,086	366.66	62.77	1,090.37	1,519.80

EXHIBIT A - PROPERTIES RECOMMENDED FOR APPROVAL OF THE 2014 TAX EXEMPTION

RESOURCE	LOCATION	OWNER	ADDRESS	CITY	ST	ZIP	2014 COMMENTS NOTE: Items rated "1" must be completed by 1/15/15; Items rated "2" must be completed by 1/15/16.	Surveyed by	Heritage Commission Recomm- endation	PERCENT	IMP VALUE	CITY	CCCCD	PISD	TOTAL EXEMPTION
16	Mathews House	Jennifer Owens	3100 Main Street, #335	Dallas	TX	75226	REPAIR ITEMS NOTED IN 2014 Front (south) facade - Clean front porch floor to remove dirt & dust (1) Bottom of the front door needs repair and repaint entire door (1) Clean all window panes (1) Repair hole at the rake moulding and repair roof gutter located on the right side of the front gable (1) Rusted screens at quadruple windows on first and second floor (1) Missing screens at quadruple windows on first and second floor (1) Inappropriate screen sizes on quadruple windows on first floor and triple window on second floor (1) Repair cracks at first floor quadruple window trim (1) Paint all window & front door trim to look uniform and match existing color (1) Rear (north) facade - Missing corner board behind the downspout and repair/replace bent gutter at northwest corner of the single story addition at rear (1) Missing and broken window screens at rear facade of the single story addition (1) Siding color on second story northeast corner does not match with the entire building. Repaint to match existing color of the structure (1) West facade - Repair hole in the skirting at west facade and paint as needed to match existing color (1) Entire west facade needs scraping, sanding and repainting to have a uniform paint coat and match existing colors(1) Clean all window panes (1) Inappropriate screen size on the first floor double window (1) East facade - Rusted screens at five windows on first floor (1) Paint all roof fascia and rake mould to look uniform and match existing color (1)  REPAIR ITEMS NOTED IN 2013 Two concrete steps at rear (north) single story addition entrance needs to be painted (2 - must be completed by 1/15/15) West facade - A section of siding on right side between first and second floor windows needs scraping, sanding and repainting (2 - must be completed by 1/15/15)	Team 1	approval	100%	167,627	819.03	140.21	2,435.62	3,394.85
17	Schimelpfenig-Dudley-O'Neal House	Alvie and Melissa O'Neal	906 E.17th Street	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	100%	297,920	1,455.64	249.19	4,328.78	6,033.60
18	R.A. Davis House	Whitehead & Sheldon LLC	906 E. 18th Street, Suite 300	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	50%	220,126	537.77	92.06	1,599.22	2,229.04
19	Mary Schimelpfenig House	Tony and Debbie Holman	914 E. 18th Street	Plano	TX	75074	REPAIR ITEMS IN 2014 Roof gutter at north-west corner needs paint touch up (1)	Team 1	approval	50%	65,232	159.36	27.28	473.91	660.55
20	Aldridge House	Clinton M. Haggard	7532 Independence Parkway	Frisco	TX	75035	REPAIR ITEMS NOTED IN 2014 Remove vegetation over the south side carport wall (1) Repair and paint flashing around the two chimneys at north and south elevations (1)	Team 1	approval	100%	226,467	1,106.52	189.42	3,290.57	4,586.51
21	Lamm House	John and Helen Proch	1709 H Avenue	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	100%	128,053	625.67	107.11	1,860.61	2,593.38
22	Haggard Park	Peggy Ostrander	617 E. 16th Street	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Repair/replace and paint wood balusters and post at front (south) and south-east porch (1)	Team 1	approval	38%	223,525	415.01	71.05	1,234.17	1,720.23
23	Haggard Park	Jett Sarrett and Amber Foreman	1601 Carpenter Drive	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	75%	111,968	410.31	70.24	1,220.17	1,700.72
24	Haggard Park	Mary Ann Thibodeaux	P.O Box 940354	Plano	TX	75094	REPAIR ITEMS NOTED IN 2014 Repair cracks at front porch columns (1)	Team 1	approval	75%	101,736	372.81	63.82	1,108.67	1,545.30
25	Haggard Park	Rudolph and Ramona Ringle	801 E. 16th Street	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	75%	525,471	1,925.59	329.64	5,726.32	7,981.55
26	Haggard Park	Gerald T. Schultz and Karen J. Bowen	811 E. 16th Street	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Remove leaves debris at front porch roof (1)	Team 1	approval	75%	244,158	894.72	153.17	2,660.71	3,708.59
27	Haggard Park	Michael Dagate	819 E. 16th Street	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	75%	134,215	491.83	84.20	1,462.61	2,038.63
28	Haggard Park	Constance & Russell Coolik	901 E. 16th Street	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Front section of the east side fence is leaning (1) Remove/clean vines/vegetation over the east side fence (1)	Team 1	approval	75%	142,102	520.73	89.14	1,548.56	2,158.43
29	Haggard Park	Richard McKee	907 E. 16th Street	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	75%	100,551	368.47	63.08	1,095.75	1,527.30
30	Haggard Park	Bertha Cardenas	805 E. 17th Street	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 The trim on the left side of the front door needs painting (1)	Team 1	approval	75%	25,677	94.09	16.11	279.82	390.02
31	Haggard Park	L.A. Whitley	809 E. 17th Street	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 A few roof shingles are missing at front (south) facade (1)	Team 1	approval	75%	26,609	97.51	16.69	289.97	404.17
32	Haggard Park	John and Kathleen Brooks	813 E. 17th Street	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	75%	128,315	470.21	80.49	1,398.31	1,949.02

EXHIBIT A - PROPERTIES RECOMMENDED FOR APPROVAL OF THE 2014 TAX EXEMPTION

RESOURCE	LOCATION	OWNER	ADDRESS	CITY	ST	ZIP	2014 COMMENTS NOTE: Items rated "1" must be completed by 1/15/15; Items rated "2" must be completed by 1/15/16.	Surveyed by	Heritage Commission Recommendation	PERCENT	IMP VALUE	CITY	CCCCD	PISD	TOTAL EXEMPTION
33	Haggard Park	Clinton M. Haggard	7532 Independence Parkway	Frisco	TX	75035	REPAIR ITEMS NOTED IN 2014 Paint touch needed at front porch floor, porch columns, and front screen door (1) Paint touch up needed below the window at front (north) façade (1) Repair and paint wood picket fence at north-east corner (1)	Team 1	approval	75%	46,673	171.03	29.28	508.62	708.93
34	Haggard Park	Larry Westbrook	907 E. 17th Street	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	75%	47,783	175.10	29.98	520.72	725.79
35	Haggard Park	Elizabeth Bacon Moeller	1315 San Patricio Drive	Dallas	TX	75218	REPAIR ITEMS NOTED IN 2014 Paint touch up needed at front window screens (1) Paint touch up needed at front windows (1)	Team 1	approval	75%	23,000	84.28	14.43	250.64	349.35
36	Haggard Park	PMM Enterprises LLC	2413 Neal Drive	Garland	TX	75040	OK - Nothing to repair	Team 1	approval	75%	22,686	83.13	14.23	247.22	344.58
37	Haggard Park	Charles Spence	106 Salsbury Circle	Murphy	TX	75094	OK - Nothing to repair	Team 1	approval	38%	10,058	18.67	3.20	55.53	77.41
38	Haggard Park	Deford & Associates	903 E. 18th Street, Ste 125	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	38%	551,815	1,024.54	175.39	3,046.79	4,246.73
39	Haggard Park	Ronald Thompson	121 Rolling Ridge	Holly Lake Ranch	TX	75765	REPAIR ITEMS NOTED IN 2014 Remove leaves debris at north-east roof (1) Repair hole on the left side of the second floor gable window at east elevation (1)	Team 1	approval	38%	31,357	58.22	9.97	173.13	241.32
40	Haggard Park	Bob Streiff	913 E. 18th Street	Plano	TX	75074	OK - Nothing to repair	Team 1	approval	38%	88,928	165.11	28.27	491.01	684.38
41	Haggard Park	Joe Ergonis	3353 Remington Drive	Plano	TX	75023	REPAIR ITEMS NOTED IN 2014 Half masonry wall on the inside southeast corner between the two porch steps needs repainting to have a uniform color(1) Front gable at north elevation of the apartment building needs paint touch up to match existing color (1)	Team 1	approval	38%	175,011	324.94	55.63	966.31	1,346.87
42	Haggard Park	Connie Harrington Coolik	901 E. 16th Street	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Louvered shutters at front (west) windows need paint touch up (1) Paint touch up needed on roof gutter at front elevation (1) Roof soffit at front, north and south façade looks pale and dirty, so to get a uniform look and color, it needs cleaning or replacement (2)	Team 1	approval	75%	96,161	352.38	60.32	1,047.91	1,460.62
43	Haggard Park	Carol Armstrong	1603 H Avenue	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Clean leaves debris at the front (east) and south yards (1)	Team 1	approval	75%	92,387	338.55	57.96	1,006.79	1,403.30
44	Haggard Park	Becky Armstrong	1607 H Avenue	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Siding below the carport at south façade looks pale and dirty, so to get a uniform look and color, it needs cleaning or replacement (1)	Team 1	approval	75%	106,404	389.92	66.75	1,159.54	1,616.20
45	Haggard Park	Chris and Pam Hatcher	1611 H Avenue	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Remove green tape from first floor window at south elevation (1) Repair/patch hole around the drain pipe at south façade skirting (1) Repair and paint corner trim above the front porch roof (1)	Team 1	approval	75%	81,817	299.82	51.33	891.60	1,242.74
46	Haggard Park	Humberto Quintanilla	1701 H Avenue	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Remove vines/vegetation on brick wall and first floor soffit at south elevation and paint touch at soffit as needed (1) First floor roof fascia at front (east) facade needs paint touch up (1) Second floor roof fascia at east façade needs paint touch up (1)	Team 1	approval	75%	185,161	678.52	116.16	2,017.79	2,812.47
47	Haggard Park	Young Dean Homestead Ltd.	625 W. Blondy Jhune Road	Allen	TX	75002	OK - Nothing to repair	Team 1	approval	38%	153,828	285.61	48.89	849.35	1,183.85
48	Downtown	Metropolitan Mammoth Jack Ltd	3838 Oak Lawn Avenue; Suite 1416	Dallas	TX	75219	REPAIR ITEMS NOTED IN 2014 Paint/stain wood gate at west facade (1) Clean graffiti on stucco at left side of the front (north) facade (1) Paint touch up needed on roof fascia at front (north) facade (1) Clean and restrain front door and sidelites (1)	Team 2	approval	38%	322,812	599.36	102.60	1,782.37	2,484.34
49	Downtown	Mascom Properties LLC	1005 - 1007 E. 15th Street	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Remove plant/vegetation above brick cornice at front (south) facade (1) Paint touch up needed on bulkheads and stain touch up needed on door at front facade (1) Repair stucco cracks over the transom windows at front facade and paint as needed to match existing color (1) Paint touch up needed on first floor at rear (north) facade (1) Repair cracking stucco and paint touch as needed at rear facade (1)	Team 2	approval	38%	574,701	1,067.04	182.66	3,173.15	4,422.85
50	Downtown	Crider Living Trust	3013 Crooked Stick Drive	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Clean leaves debris on the east side (1)	Team 2	approval	38%	299,422	555.93	95.17	1,653.23	2,304.33
51	Downtown	Franklin W. Neal	27639 Smithson Valley Road	San Antonio	TX	78261	REPAIR ITEMS NOTED IN 2014 The transom above the front door needs caulking and paint touch up (1)	Team 2	approval	38%	158,551	294.38	50.39	875.42	1,220.20
52	Downtown	N A T Properties LLC	1014 E. 15th Place	Plano	TX	75074	REPAIR ITEMS NOTED IN 2014 Repaint columns above and left of front entry and panelling above storefront windows to match existing color (1) Peel off the old paint layers, scrape and prep for a clean paint coat to match existing color at the base of columns at both entry doors (1)	Team 2	approval	38%	341,342	633.76	108.49	1,884.69	2,626.94

EXHIBIT A - PROPERTIES RECOMMENDED FOR APPROVAL OF THE 2014 TAX EXEMPTION

RESOURCE	LOCATION	OWNER	ADDRESS	CITY	ST	ZIP	2014 COMMENTS NOTE: Items rated "1" must be completed by 1/15/15; Items rated "2" must be completed by 1/15/16.	Surveyed by	Heritage Commission Recommendation	PERCENT	IMP VALUE	CITY	CCCCD	PISD	TOTAL EXEMPTION	
53	Downtown	1012 E. 15th Street	Katherine S & Forrest W Moore	6800 Del Norte Lane, Apt 245	Dallas	TX	75225	REPAIR ITEMS NOTED IN 2014 Paint touch up needed at Front entry door threshold, storefront bulkheads and transom window frames (1) Remove paper pieces and screws at rear (south) stucco wall (1) Repair cracked stucco and utility pipe at rear facade and paint touch up to match existing color (1)	Team 2	approval	38%	160,800	298.55	51.11	887.84	1,237.50
54	Downtown	1013 E. 15th Street	Pierce Family Living Trust Ronald & Deborah Pierce Trustees	32405 Lake Pleasant Drive	Westlake Village	CA	91361	OK - Nothing to repair	Team 2	approval	38%	339,129	629.65	107.79	1,872.47	2,609.91
55	Downtown	1016 E. 15th Street	Judith Moore	6800 Del Norte Lane, Apt 245	Dallas	TX	75225	REPAIR ITEMS NOTED IN 2014 Repaint bent awning support at front elevation (1) Paint fascia and gutter at rear porch (1)	Team 2	approval	38%	89,588	166.34	28.47	494.65	689.46
56	Downtown	1017 E. 15th Street	Michael & Mary Jo Montgomery	3518 Brook Glen Drive	Garland	TX	75044	REPAIR ITEMS NOTED IN 2014 Left side second story windows need paint touch up (1) Stucco cracking at front (south) façade (1). Right side scupper/downspout pulling away from the structure (1)	Team 2	approval	38%	258,767	480.45	82.25	1,428.76	1,991.45
57	Downtown	1018 E. 15th Street	Judith Moore	6800 Del Norte Lane, Apt 245	Dallas	TX	75225	REPAIR ITEMS NOTED IN 2014 Paint rear door trim to match existing color (1)	Team 2	approval	38%	64,788	120.29	20.59	357.72	498.60
58	Downtown	1022 E. 15th Street	East Side Partners Ltd.	P.O. Box 712	Allen	TX	75013	REPAIR ITEMS NOTED IN 2013 Remove paper behind front door and storefront windows (1) Repoint brick mortar joints at a few locations at front (north) façade to match existing mortar color (1)	Team 2	approval	38%	302,581	561.80	96.17	1,670.67	2,328.64
59	Downtown	1024 E. 15th Street	Judith Moore	6800 Del Norte Lane, Apt 245	Dallas	TX	75225	REPAIR ITEMS NOTED IN 2014 The front door frame needs paint touch up (1) Remove vegetation over porch roof at rear (1)	Team 2	approval	38%	146,593	272.18	46.59	809.40	1,128.17
60	Downtown	1026 E. 15th Street	Sutton-1012 LLC	5577 Linhurst Court	Fairview	TX	75069	OK - Nothing to repair	Team 2	approval	38%	202,298	375.60	64.30	1,116.97	1,556.87
61	Downtown	1029 E. 15th Street	Robert Lynch	4604 Lawson Court	Plano	TX	75093	OK - Nothing to repair	Team 2	approval	38%	243,769	452.60	77.48	1,345.95	1,876.03
62	Downtown	1031-1033 E. 15th Street	Katherine W. Power	5454 Emerson Avenue	Dallas	TX	75209	REPAIR ITEMS NOTED IN 2014 Peeling paint at front step(1) Lower section of the post on the right side of 1031 needs repair & paint touch up to match existing color (1)	Team 2	approval	38%	162,605	301.91	51.68	897.81	1,251.40
63	Downtown	1032 E. 15th Street	Connor Chaddick	1201 E. 15th Street, Suite 201	Plano	TX	75074	OK - Nothing to repair	Team 2	approval	38%	236,264	438.67	75.09	1,304.51	1,818.27
64	Downtown	1035 E. 15th Street	Richard Sutton	5577 Linhurst Court	Fairview	TX	75069	REPAIR ITEMS NOTED IN 2014 The right side post base at front entry needs proper caulking and paint touch up to match existing color (1)	Team 2	approval	38%	98,629	183.12	31.35	544.57	759.04
65	Downtown	1037 E. 15th Street	Cathy & Jorg Fercher	628 Water Oak Drive	Plano	TX	75025	OK - Nothing to repair	Team 2	approval	38%	117,493	218.15	37.34	648.73	904.22
66	Downtown	1410-12 J Avenue	Brodhead Family Ltd.	7600 Afton Villa Court	Plano	TX	75025	REPAIR ITEMS NOTED IN 2014 Paint window sill located on the right side of the front (west) elevation (1)	Team 2	approval	38%	312,628	580.45	99.37	1,726.14	2,405.96
67	Downtown	1418 K Avenue	Patricia Pasos	2413 Neal Drive	Garland	TX	75040	OK - Nothing to repair	Team 2	approval	38%	79,694	147.97	25.33	440.02	613.32
68	Downtown	1422-1428 K Avenue and 1112 E. 15th Street	Las Brisas Properties	1002 Marion Drive	Garland	TX	75042	REPAIR ITEMS NOTED IN 2014 <u>1428 K Avenue:</u> Repoint brick mortar joints at the northwest corner to match existing mortar color (1) Repair/replace and secure hanging light at northwest corner (1) <u>1426 K Avenue:</u> First floor door awning at west facade needs cleaning (1)  REPAIR ITEMS NOTED IN 2013 <u>1428 K Avenue:</u> Metal stairs and handrail at rear (east) needs painting (2 - must be completed by 1/15/15) Brick facade needs repointing at few locations on north facade to match existing mortar color(2 - must be completed by 1/15/15) <u>1426 K Avenue:</u> Brick pilaster below the second floor window at west facade needs repointing to match existing mortar color (2 - must be completed by 1/15/15) <u>1422 K Avenue:</u> Clean and repoint brick facade behind utility pipes to match existing mortar color (2 - must be completed by 1/15/15)	Team 2	approval	38%	990,609	1,839.24	314.86	5,469.55	7,623.65
											<b>\$13,076,213.00</b>	<b>\$37,287.62</b>	<b>\$6,383.23</b>	<b>\$110,886.03</b>	<b>\$154,556.88</b>	

EXHIBIT B - PROPERTIES RECOMMENDED FOR DENIAL OF THE 2014 TAX EXEMPTION

	RESOURCE	LOCATION	OWNER	ADDRESS	CITY	ST	ZIP	2014 COMMENTS NOTE: Items rated "1" must be completed by 1/15/15; Items rated "2" must be completed by 1/15/16.	Surveyed by	Heritage Commission Recomm- endation	PERCENT	IMP VALUE	CITY	CCCCD	PISD	TOTAL EXEMPTION
1	Hood House	1211 E. 15th Street	Brandon Chaney	1211 E. 15th Street	Plano	TX	75074	2014 COMMENT Replaced existing wood fence/gate with a stone fence at northeast corner and paved entire rear yard without a Certificate of Appropriateness. Pending substantial conforming site plan approval with Development Review Division per stipulation on CA #HC-2013-31 issued 9-24-13.  REPAIR ITEMS NOTED IN 2014 Paint touch up needed on wood picket fence located on the east side (1)	Team 2	Denial	50%	88,429	216.03	36.98	642.44	895.45
2	Mitchell House	609 E. 16th Street	Peggy Jane Mitchell	609 E. 16th Street	Plano	TX	75074	2013 REPAIR ITEMS - NOT COMPLETED <b>Southwest porch steps need repair (1 - must have been completed by 1/15/14)</b> <b>Southeast porch fascia and siding below needs painting (1 - must have been completed by 1/15/14)</b> <b>Gazebo floor beam needs repair or replacement (1 - must have been completed by 1/15/14)</b>  REPAIR ITEMS NOTED IN 2013 Gazebo floor and outdoor shed on east side needs painting (2 - must be completed by 1/15/15) Southeast and southwest porch floors and steps need painting (2 - must be completed by 1/15/15)  REPAIR ITEMS NOTED IN 2014 Clean leaves (debris) on the ground in east yard (1) Roof fascia at west facade needs painting (1) Repair and paint southwest porch columns base (1) Accessory building behind detached garage on north side needs cleaning/painting (1) Southwest porch soffit needs cleaning (1)	Team 1	Denial	100%	48,709	237.99	40.74	707.74	986.48
3	Olney Davis House	901 E. 18th Street	June Sixth Ltd.	3525 Milton Avenue	Dallas	TX	75205	2012 REPAIR ITEMS - NOT COMPLETED <b>Third floor gutter needs paint - hole on west façade (2 - must have been completed by 1/15/14)</b>  2013 REPAIR ITEMS - NOT COMPLETED <b>Third floor gable window on west facade needs cleaning (1 - must have been completed by 1/15/14)</b> <b>Wood skirting at west porch needs repair (1 - must have been completed by 1/15/14)</b> <b>Need caulking and painting where first floor porch roof meets the siding at west facade and south-west facade (1 - must have been completed by 1/15/14)</b>  REPAIR ITEMS IN 2014 Clean tree limbs over the first floor porch roof at southeast corner (1) Skirting at east and west facade needs repair and painting (1) Roof fascia and cornice on second floor east porch need repair and paint (1) Front gable round window and rectangular dormer window at front (south) facade needs cleaning (1)	Team 1	Denial	50%	204,391	499.33	85.48	1,484.90	2,069.71
4	Haggard Park	710 E. 16th Street	Snailum Family Living Trust Jerry D & Jackie L Snailum Trustees	601 Cattle Baron Road	McKinney	TX	75069	2013 REPAIR ITEMS - NOT COMPLETED <b>Roof shingles at north (front) roof needs repair (1 - must have been completed by 1/15/14)</b> <b>Need caulking around chimney flashing at North roof (1 - must have been completed by 1/15/14)</b> <b>Bricks at north roof chimney needs repointing (1 - must have been completed by 1/15/14)</b>  REPAIR ITEMS NOTED IN 2013 Concrete driveway needs repair or replacement (2 - must be completed by 1/15/15)  REPAIR ITEMS NOTED IN 2014 Remove vines growing over wooden gate at the north-west corner (1)	Team 1	Denial	75%	11,711	42.91	7.35	127.62	177.88
5	Haggard Park	815 E. 16th Street	Travis Hamilton	802 E. 15th Street	Plano	TX	75074	2014 COMMENT Vinyl siding cleaned on east elevation only. Siding remains pale/unclean around the front door at front (south) elevation.  2013 REPAIR ITEMS - NOT COMPLETED Vinyl siding at south façade looks pale and dirty, so to get a uniform look and color, it needs cleaning or replacement (1 - must have been completed by 1/15/14)	Team 1	Denial	75%	51,256	187.83	32.15	558.56	778.54
												<b>\$404,496.00</b>	<b>\$1,184.09</b>	<b>\$202.70</b>	<b>\$3,521.26</b>	<b>\$4,908.06</b>