

**PLANO CITY COUNCIL  
PRELIMINARY OPEN MEETING  
November 22, 2010**

**COUNCIL MEMBERS**

Phil Dyer, Mayor  
Lee Dunlap, Mayor Pro Tem  
Pat Miner, Deputy Mayor Pro Tem  
Ben Harris  
André Davidson  
Lissa Smith  
Harry LaRosiliere  
Jean Callison

**STAFF**

Thomas H. Muehlenbeck, City Manager  
Frank Turner, Deputy City Manager  
Bruce Glasscock, Deputy City Manager  
LaShon Ross, Deputy City Manager  
Mark Israelson, Assistant City Manager  
Diane C. Wetherbee, City Attorney  
Diane Zucco, City Secretary

Mayor Dyer called the meeting to order at 5:05 p.m., Monday, November 22, 2010, in Training Room A of the Municipal Center, 1520 K Avenue. All Council Members were present. Mayor Dyer then stated that the Council would retire into Executive Session in compliance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated, in order to consult with an attorney and receive Legal Advice, Section 551.071; and to receive information regarding Economic Development, Section 551.087; and Personnel, Section 551.074; for which a certified agenda will be kept in the office of the City Secretary for a period of two years as required.

Mayor Dyer reconvened the meeting back into the Preliminary Open Meeting at 5:48 p.m.

**Consideration and Action Resulting From Executive Session**

No items were brought forward.

**DART Report**

The report was postponed.

**Discussion/Direction re 2011 G.O. Bond Issuance – CIP Projects**

Director of Budget and Research Rhodes-Whitley spoke to the \$21.4 million bond package included in the budget and the impact on expenses with an interest payment of \$497,550 in 2010-11 and the need for a one-half cent tax increase thereafter to pay \$979,000 in interest and \$671,000 in principle. She advised that most projects will not be completed in this fiscal year.

Fire Chief Esparza spoke to Fire Station #13 with \$1 million approved in the 2009 CIP program and the need for only \$525,000 and advised that all apparatus is in place for the station. Mr. Muehlenbeck advised that the City has authorization for \$1 million, but a future referendum may be called to remove excess funds.

Ms. Rhodes-Whitley spoke to average bond sales totaling \$30-35 million and advised that Staff will determine if there is any debt rolling off, the financial forecast will be presented in February/March of 2011, and estimates are based on 4.65% interest.

Director of Parks and Recreation Fortenberry spoke to renovations of the Pecan Hollow Golf Course (\$7 million), Plano Aquatic Center (\$1.5 million), Arbor Hills (\$25,000), and athletic field renovations including irrigation system replacement at Carpenter Park (\$600,000). She advised regarding trail connections related to the Six-City Trail Plan (\$1.4 million) and land acquisitions including the Hall tract, Hoblitzelle Park trails and the Plano Swim Club (\$1.2 million). Ms. Fortenberry responded to the Council, advising that revenues are generated at the soccer fields, golf course and aquatic center and spoke to the benefits of trail connections as compared to their cost.

Deputy Director of Engineering and Public Works Cosgrove spoke to street improvements including general alley reconstruction (\$40,000), Ports O'Call alley reconstruction (\$415,000), barrier-free ramp/sidewalk construction along US 75 (\$500,000), and addressing bridge issues identified by TxDOT (\$100,000). He spoke to work on Communications Parkway near the DART Park and Ride and spoke to matching funds from Collin County. Mr. Cosgrove spoke to intersection improvements along Independence Parkway (\$650,000), general intersection improvements (\$840,000), work on Marsh Lane – south of Parker Road (\$649,000), and monies coming back from the North Central Texas Council of Governments for improvements to the Park Boulevard crossing at US 75. Mr. Muehlenbeck advised that monies coming back remain in CIP funds for road projects. Mr. Cosgrove spoke to improvements at Preston Road/SH 190 intersection (\$45,000), screening wall reconstruction (\$590,000), Split Trail improvements-Old Highway 5 (\$855,000), Spring Creek Parkway corridor improvements (\$150,000), traffic signalization for approximately four intersections (\$500,000) and TxDOT funding for Windhaven Parkway – City limits to Spring Creek Parkway (\$60,000).

Ms. Rhodes-Whitley responded to the Council, advising that through savings efforts, the anticipated \$16-17 million deficit has been reduced to \$10-11 million with flat appraisals and new growth of \$400 million. She advised that hiring for Fire Station #13 will begin in 2012-13 with operations/maintenance (O/M) of \$2.5 million and to anticipated 2010-11 O/M on other recommended projects of \$200,000. Council Member Harris requested Staff provide further information regarding operating costs and spoke to reconsideration of projects at the December 7 Council Meeting.

## **Report on Love Where You Live in the Village Creek North Neighborhood**

Community Services Manager Day spoke to the initiative designed to further the Council's goal of *Creating Great Neighborhoods – First Choice for People to Live* by combining existing resources and programs to develop a physically appealing and socially engaging area through efforts of volunteers and residents. She advised that the Village Creek North Neighborhood project included 21 groups, 347 volunteers, and 40 individual worksites/service projects including: alley clean-up, yard clean-up, premise identification, and home repairs. Ms. Day spoke to the next steps including the neighborhood development of their calendar of events, Staff reassessment of housing and physical improvements and preparation of a final report in Spring 2011. Mayor Pro Tem Dunlap spoke to positive feedback from volunteer organizations and recognizing their efforts.

## **Comprehensive Monthly Financial Report**

Finance Director Tacke advised that for the month of October 2010, General Fund, Water/Sewer, Civic Center and Golf Course revenues were up as a percentage of budget when compared to last year. She advised that actual figures indicate the General Fund revenues were up based on increases sales taxes and ad valorem taxes and spoke to expenditures down slightly as a percentage of budget. Ms. Tacke advised that the unemployment rate is down slightly to 7% and sales tax collections have increased. City Manager Muehlenbeck requested figures reflecting 4a/4b municipalities that collect two cents in sales tax as compared to Plano receiving one cent. Ms. Tacke spoke to increases in municipal drainage revenues and a decline in expenses based on contract costs for debris hauling.

## **Departmental Briefing - Finance**

Finance Director Tacke advised that the Finance Department is composed of seven divisions and reviewed their personnel and achievements. She spoke to Finance Administration being responsible for financial analysis and reporting, development of policies and economic analysis, general supervision of other divisions, facilitation of tax abatement agreements and economic development incentive agreements and the Accounting Division is responsible for timely and accurate recording of transactions and establishing/maintaining internal controls over finances. Ms. Tacke spoke regarding the Purchasing Division ensuring the timely availability of goods, services and supplies, garnering competition producing the highest quality goods and services, and handling inventory control and asset disposal functions and Fleet Services handling fleet asset management including managing the equipment replacement fund, maintaining vehicles, and operating the Fleet Share Program. She spoke to the Financial Systems Division which manages accounting, purchasing, budgeting systems and the Treasury Division responsible for cash management, credit card processing, administration of hotel occupancy tax program, preparation of the Comprehensive Monthly Financial Report and issuance of General Obligation and Municipal Drainage bonds. She spoke to Municipal Court Administration which is independent of the Municipal Judge's duties and handles citation processing, collection of fines/fees, and processing of state fees. City Manager Muehlenbeck spoke to the City's audit completed by the end of December for use during consideration of bond ratings.

**Council items for discussion/action on future agendas**

No items were discussed.

**Consent and Regular Agendas**

Council Member Miner requested that Consent Agenda Item “I,” an agreement with CaremarkPCS Health, L.L.C. for pharmacy benefit management services at the estimated cost of \$4,000,000 annually for pharmacy claims be removed for individual consideration.

Mayor Dyer advised that he would be stepping down on Regular Agenda Item “1,” To approve the terms and conditions of a Depository Services Contract with Frost Bank for the Treasury department due to a possible conflict of interest.

Nothing further was discussed. Mayor Dyer adjourned the Preliminary Meeting at 6:52 p.m.

---

**Phil Dyer, Mayor**

ATTEST:

---

Diane Zucco, City Secretary