

**PLANO CITY COUNCIL
PRELIMINARY OPEN MEETING
August 11, 2003**

COUNCIL MEMBERS

Pat Evans, Mayor
Steve Stovall, Mayor Pro Tem
Shep Stahel, Deputy Mayor Pro Tem
Scott Johnson
Phil Dyer
Sally Magnuson
Jean Callison
Ken Lambert

STAFF

Thomas H. Muehlenbeck, City Manager
Frank Turner, Executive Director
Bruce Glasscock, Executive Director
Rod Hogan, Executive Director
Diane C. Wetherbee, City Attorney
Elaine Bealke, City Secretary

Mayor Pro Tem Stovall called the meeting to order at 5:03 p.m., Monday, August 11, 2003, in Training Room A of the Municipal Center, 1520 K Avenue. All Council Members were present with the exception of Mayor Evans. Mayor Pro Tem Stovall then stated that the Council would retire into Executive Session in compliance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated, in order to consult with an attorney and receive Legal Advice, Section 551.071 and to discuss matters of Real Estate, Section 551.072 for which a certified agenda is required.

Mayor Pro Tem Stovall reconvened the meeting back into the Preliminary Open Meeting at 5:50 p.m. in the Council Chambers for which the following matters were discussed:

Consideration and Action Resulting From Executive Session Discussion

No items were brought forward.

Emergency Management Plan Review

Fire Chief Peterson addressed the Council regarding the ongoing discussion of the Emergency Management Plan. He spoke to Annex I – Public Information and stated that this annex outlines the means and process to provide appropriate information and instructions to the public during a disaster. Chief Peterson stated that local media will provide assistance in disseminating information and the Emergency Operations Center will determine if warnings need to be issued. He stated that the role of the Mayor and elected officials is to appoint a public information officer to develop and maintain an education program.

Chief Peterson spoke to Annex O – Human Services and stated that the purpose of this annex is to make provisions to provide human services support in providing food, clothing, mental health services, and compensation when necessary. He stated that the American Red Cross, Salvation Army, and other recognized volunteer organizations will also provide assistance. Chief Peterson stated that the Mayor and elected officials shall establish priorities and policy guidance.

Chief Peterson spoke to Annex J – Recovery and stated that the purpose of this annex is to define operational concepts, organizational arrangements, responsibilities, and procedures to accomplish required tasks. He spoke to plumbing and electrical systems being damaged and providing health risks. Chief Peterson stated that local damage assessment teams will carry out the initial assessment under the direction of the Damage Assessment Officer after which time the Mayor will declare a local state of disaster. He stated that the Mayor and elected officials will oversee the recovery program, review damage assessments, and request state and federal assistance.

Chief Peterson spoke to Annex L – Utilities and stated that the purpose of this annex is to process procedures to mitigate recovery from temporary disruption of utility services and to determine the impact on public safety. He stated that the Mayor and elected officials will provide general direction for local responses to major utility outages which may affect public health and safety.

Chief Peterson spoke to Annex U – Legal and stated that the purpose of this annex is to make provisions for legal services during disaster situations and provide guidance in invoking emergency powers of government when necessary. He stated that the Mayor and elected officials will take actions that are necessary and legal to manage the disaster at hand and may also ask the Governor to declare a state of disaster.

Chief Peterson spoke to Annex W – Fiscal Responsibilities and stated that the purpose of this annex is to supplement normal procedures followed by the Finance Department in the areas of funding, accountability, purchasing, and financial relief. He stated that the Mayor and elected officials will provide general guidance and direction during emergency procedures.

Chief Peterson responded to the Council that ongoing conversations are held with the Chief Building Official concerning the building code and possible revisions with regard to Annex J. Council Member Lambert spoke to the emergency operations exercise with the elected officials and requested a briefing be provided the Council on the exercise outcomes. Chief Peterson stated that analysis is still ongoing and that certain operational designs might be made. He stated that the state will provide their perspectives in late September or early October and that the City will provide an analysis before that time.

Chief Peterson responded to the Council that the municipality receiving assistance is responsible for taking the lead to ensure that reimbursement documentation is provided and spoke to the municipality giving the assistance being responsible for asking for reimbursement.

Chief Peterson responded to the Council that the Council of Governments is going through provisional implementation for Metroplex-wide interlocal agreements with regard to expanding the assistance level.

Council Items for Discussion/Action on Future Agendas

No items were brought forward.

Consent and Regular Agenda

No items were brought forward.

Council Reports

Mayor Pro Tem Stovall stated that the City Manager and Staff did an outstanding job at the Budget Worksessions.

Nothing further was discussed. Mayor Pro Tem Stovall recessed the meeting at 6:20 p.m.

Steve Stovall, **MAYOR PRO TEM**

ATTEST:

Elaine Bealke, City Secretary