

**PLANO CITY COUNCIL
PLANNING AND ZONING COMMISSION
JOINT MEETING AND
PRELIMINARY AND REGULAR MEETING
September 3, 2002**

COUNCIL MEMBERS

Pat Evans, Mayor
Phil Dyer, Mayor Pro tem
Steve Stovall, Deputy Mayor Pro tem
Shep Stahel
Scott Johnson
Sally Magnuson
Jim McGee
Ken Lambert

COMMISSION MEMBERS

Michael Davidoff, Chair
Joyce Beach
Lee Dunlap
Joy Flick
Carolyn Kalchthaler
Jerry Kezhaya
Bill Neukranz
Laura Williamson

STAFF

Frank Turner, Executive Director
Bruce Glasscock, Executive Director
Rod Hogan, Executive Director
Diane C. Wetherbee, City Attorney
Elaine Bealke, City Secretary

Mayor Evans called the meeting to order at 5:05 p.m., Tuesday, September 3, 2002, in the Council Chambers of the Municipal Center, 1520 K Avenue. All Council Members were present. Deputy Mayor Pro tem Stovall arrived at 5:10 p.m.

PRELIMINARY OPEN MEETING

Personnel Appointments

Animal Shelter Advisory Committee

Council Members nominated Dr. Oliver Clark Mulkey to fill the regular position. The interim Municipality Representative and the Animal Shelter Representative (recent resignation) positions are deferred at this time. (3 positions)

Civil Service Commission

Mayor Evans advised that there are no openings on this commission

Community Relations Commission

Mayor Evans advised that there are no openings on this commission.

Cultural Affairs Commission

Council Members nominated Martin Greenblatt, Stella Lin, Mary Long, Patricia Madigan, and Anthony Veal. (2 positions)

Heritage Commission

Council Members nominated Lawrence Hunter, W. Neely Plumb, and Pat Warren. (1 position)

Keep Plano Beautiful Commission

Council Members nominated David James Gillespie, Kathryn A. Lehan, Bob Mitchell, Amy P. Morenz, Jason A. Teel, and Jeffrey Wilshire. (4 positions)

Library Advisory Board

Council Members nominated Mary McGowan, Amy P. Morenz, Harmon Norton, Miriam Satterfield, and Elena Rohweder-Turner. (3 positions)

Parks and Recreation Planning Board

Council Members nominated Byron Betler, Loretta L. Ellerbe, Paul J. Gephart, William Kolbe, Stella Lin, Mary F. Long, Francis Ngoh, Susan Plonka, Richard C. Reynolds, Edward L. Sanders, Jr., and Michael Tucker. (3 positions)

Plano Housing Authority

Council Members nominated Sandy Fletcher, Paul J. Gephart, Kam S. Tsang, and Sue W. Yeh. (1 position)

Plano Transition and Revitalization

Council Members nominated Stella Mercedes Veal. (1 position)

Public Arts Committee

Mayor Evans advised that there are no openings on this committee.

Retirement Security Plan Committee

City Manager Muehlenbeck nominated John McGrane and Karen Rhodes for Council consideration. (2 positions)

Self Sufficiency Committee

Council Members nominated Joe Wolens Milkes (interim position) and Janet P. Oller and Greg Huckaby (regular position.) (2 positions)

Senior Citizens Advisory Board

Council Members nominated Ruth A. Arnold (interim position), Lilliam Hammer, Cynthia Aynne Hooper, Jerry C. Luttrell, Sr., Kay McGowan, Donald J. Mellor, and Jerry A. Wells. (6 positions)

Tax Increment Financing district #1 Board

Council Members nominated Jon Chistiansen, and Dong Shen. (2 positions)

Technology Commission

Council Members nominated Karen Chambers and Bob Yeh. (1 or possibly 2 positions)

Transportation Advisory Committee

Council Members nominated John K. Houcek, L. Dean McGowan, and Ronald L. Seifert. (1 position)

Spotlight on Public Safety Communications

Public Safety Communications (PSC) Director Timmons stated that the PSC employees provide the 911 answering point for all emergency calls within the City as well as dispatch service for the Plano Police and Fire Departments and supply of two-way communication services to many City departments outside of the Police and Fire Departments along with other allied agencies in the region. He spoke regarding the front line challenges faced by PSC employees, advised that the average length of stay in the City of Plano for this occupation is four years, and spoke to the need for recognition for a job well done in this field. Mr. Timmons spoke regarding upgrades to the emergency medical dispatch program and early warning system, radio system improvements and upgrades, and further stated that facility renovations will begin soon along with technology upgrades to the dispatch system. He stated that in August of next year the Texas Chapter of National Emergency Number Association will meet in Plano and will address full phase-two compliance of the wireless carriers. Mr. Timmons thanked the Council for their support.

Public Safety Communications Public Education and Hiring Representative Wesson-Grimes advised the Council that out of 1500 calls received in the department per day, approximately 500 of them are 911 related with 1/3 of the 500 calls originating from a cell phone. Mr. Timmons advised the Council that the holdup with wireless carriers providing triangulation of a wireless user is related to needed support of the organizations as the matter moves forward, consensus with the carriers of the technology to be used and stated that old handsets are remaining in service for a number of years. Deputy Mayor Pro tem Stovall commended the department for a job well done.

Discussion and Direction Regarding an Administrative Review of Policies, Procedures and Statutes Regarding the Enforcement of Property and Health Codes on Residential and Commercial Structures

Deputy Mayor Pro tem Stovall spoke to persons calling in and complaining, ordinances passed over the years that require different ways for City inspectors to handle certain types of complaints going on sometimes for months or years, and neighborhood frustrations. He spoke to studying this situation and putting together one solid approach to address ordinances needing changing and applicable problems and improving how citizens are responded to. City Manager Muehlenbeck spoke to an internal team consisting of the Executive Directors, City Attorney's office, and Municipal Courts area all looking at this in September with a time line for completion with early reports possibly being in November of this year.

Council items for Discussion/Action on Future Agendas

Mayor Pro tem Dyer spoke to individuals speaking at a previous Council meeting to address a form of advertising not fitting nicely into the current ordinance and stated that he will support looking at this and to sponsoring an agenda item for the Council to address and possibly followed with a review by the Planning and Zoning Commission. The City Manager advised that a report is scheduled on the next agenda to respond to this request and further stated that an item can be placed on the next agenda for Council action to send to the Planning and Zoning Commission for a recommendation. He stated that this item would take a different direction than would his statement regarding the disallowance of off-site advertising.

Consent and Regular Agendas

No items were discussed.

Council Committee Reports

Council Member McGee stated that a Sister City Brampton, Ontario/Canada representative is arriving in the City and that a reception will be held in their honor on Sunday afternoon. He recommended that Council Members plan to attend the planned events. Council Member Stahel stated that an itinerary of the Sister City visit and applicable events would be helpful to the Council.

Mayor Evans advised at 5:50 p.m. that the Council will recess and convene into Executive Session in Training Room A. The Council convened into Executive Session in compliance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated, to discuss Security matters, Section 551.076 and Personnel matters, Section 551.074 for which a certified agenda will be kept in the office of the City Secretary for a period of two years as required.

PRELIMINARY OPEN MEETING/OPEN JOINT WORKSESSION – PLANNING AND ZONING COMMISSION

Mayor Evans reconvened the meeting back into open session at 6:07 p.m. in the Council Chambers to discuss the following Preliminary Items and meet with the Planning and Zoning Commission.

Discussion and Direction on the Planning and Zoning Commission's Work Program

Director of Planning Jarrell stated that the update to the Education Element of the Comprehensive Plan, new requirements for dumpster and recycling container screening, and the Tri-City Retail Revitalization Study have all been completed.

Ms. Jarrell spoke to new high priority work program items to include review of Research Technology District Regulations, Implementation Plan for the Tri-City Retail Revitalization Study, and review of Excessive Parking Requirements. She spoke to medium priority work programs to include Residential Adjacency Standards review, review of Garden Center Regulations, and Exterior Façade Requirements for Parking Structures. Ms. Jarrell advised that a work program issue that has come up recently is the Impact Fee update which will require Commission review of recommendations followed by Council review. She stated that this would be a high priority item as well. She advised that the Commission may have different priority ratings and that the suggested priorities given are hers due to scheduling conflicts of the Commissioners.

Ms. Jarrell advised the Council that under the Parking Garage Façade Design only the Baylor Hospital has been planned. She further advised the Council regarding the medium priority designation of Residential Adjacency Standards review and to several other issues being currently addressed with high priority designation taking up Commission time. She stated that information is being researched on several of these items in an effort to be prepared for Commission discussion.

Consideration and Action Resulting from Executive Session Discussion: Personnel

Board of Adjustment

City Secretary Bealke stated that the Council discussed nominating Byron Betler, Roger K. Bolin, and Christopher J. Caso. The Council concurred to make these nominations. (1 position)

Building Standards Commission

City Secretary Bealke stated that the Council discussed nominating John K. Houcek and Satish P. Shah. The Council concurred to make these nominations. (1 position)

Planning and Zoning Commission

City Secretary Bealke stated that there are no openings on this commission. The Council concurred.

CONSENT AGENDA

Upon a motion made by Council Member Lambert and seconded by Mayor Pro tem Dyer the Council voted 8-0 to approve and adopt all items on the Consent Agenda as follows:

Adoption of Resolutions

Resolution No. 2002-9-1 (R): To support the establishment of a federal court house and related facilities in the City of Plano; and providing an effective date. [Consent Agenda Item “A”]

Resolution No. 2002-9- 2 (R): To support the “Don’t Borrow Trouble” program educating home buyers and current home owners of potential predatory lending practices with regard to home loans and home refinancing; requesting a tool kit to be used in this program for review; and providing an effective date. [Consent Agenda Item “B”]

Adoption of Ordinances

Ordinance No. 2002-9-3: To adopt and enact Supplement Number 58 to the Code of Ordinances for the City of Plano; providing for amendment to certain sections of the code; and providing an effective date. [Consent Agenda Item “C”]

Approval of Agreement

To approve the terms and conditions of an agreement by and between City of Plano Police Department and Government Payment Service, Inc. for the purpose of collecting funds including Cash Bail, Fines and other Fees for the City of Plano Police Department. [Consent Agenda Item “D”]

END OF CONSENT

Nothing further was discussed. Mayor Evans adjourned the meeting at 6:18 p.m.

Pat, Evans, **MAYOR**

Elaine Bealke, **City Secretary**