

**PLANO CITY COUNCIL**  
**August 10, 2009**

**COUNCIL MEMBERS**

Phil Dyer, Mayor  
Harry LaRosiliere, Mayor Pro Tem  
Lee Dunlap, Deputy Mayor Pro Tem  
Pat Miner  
Ben Harris  
Mabrie Jackson  
Lissa Smith  
Jean Callison

**STAFF**

Thomas H. Muehlenbeck, City Manager  
Frank Turner, Deputy City Manager  
Bruce Glasscock, Deputy City Manager  
Rod Hogan, Deputy City Manager  
Mark Israelson, Assistant City Manager  
LaShon Ross, Assistant City Manager  
Diane C. Wetherbee, City Attorney  
Diane Zucco, City Secretary

Mayor Dyer convened the Council into the Regular Session on Monday, August 10, 2009, at 7:12 p.m. in the Council Chamber of the Plano Municipal Center, 1520 K Avenue. All Council Members were present.

The invocation was led by Rabbi Stefan Weinberg of Congregation Anshai Torah.

Mayor Dyer presented Special Recognition to the City of Plano Libraries for the 2009 Achievement of Excellence Award and presented the Battle of the Badges Trophy to the Plano Police Department.

**COMMENTS OF PUBLIC INTEREST**

No one appeared to speak.

**CONSENT AGENDA**

Council Member Jackson requested Consent Agenda Item "H," to approve the purchase of Annual VMWare Licensing software and support, in the amount of \$149,050, from INX, Inc., be removed for individual consideration.

Deputy Mayor Pro Tem Dunlap requested Consent Agenda Item "O," an ordinance to transfer the sum of \$80,000 from the General Fund Unappropriated Fund Balance for Fiscal Year 2008-09 to the General Fund Operating Appropriation for the purpose of providing additional funding to meet the requirements of HB 55, 81<sup>st</sup> Texas Legislature for the "Cell Phone Use Prohibited - Up to \$200 Fine" signs at school crossing zone be removed for individual consideration.

Upon a motion made by Mayor Pro Tem LaRosiliere and seconded by Council Member Miner, the Council voted 8-0 to approve and adopt all remaining items on the Consent Agenda as recommended and as follows:

## **CONSENT AGENDA**

### **Approval of Minutes** (Consent Agenda Item "A")

July 27, 2009

July 29, 2009

### **Approval of Expenditures**

#### **Award/Rejection of Bid/Proposal: (Purchase of products/services through formal procurement process by this agency)**

**Bid No. 2009-120-C** for the Supply and Installation of Retro-Reflective Hot-Poured Thermoplastic Pavement Marking Material including Pavement Preparation and Sealer/Primer to A & M Maintenance Services, Inc. in the estimated annual amount of \$89,594 and authorizing the City Manager to execute all necessary documents. This will establish an annual contract with three optional one-year renewals. (Consent Agenda Item "B")

**Bid No. 2009-134-C** for Installation of Ceramic and Acrylic Pavement Marking Buttons to A & M Maintenance Services, Inc. in the estimated annual amount of \$132,300 and authorizing the City Manager to execute all necessary documents. This will establish an annual contract with three optional one-year renewals. (Consent Agenda Item "C")

**CSP No. 2009-66-C** for the Utility Bill Printing and Mailing Services to DataProse, Inc. in the amount of \$388,700 and authorizing the City Manager to execute all necessary documents. This is an annual contract with renewals. (Consent Agenda Item "D")

**Bid No. 2009-149-B** for the construction of Plano Parkway – Midway Road to the West City Limits to McMahon Contracting, L.P. in the amount of \$1,002,848 for the Alternate 2 Bid for low nitrous oxide cement. (Consent Agenda Item "E")

#### **Purchase from an Existing Contract**

To approve the purchase of library materials for Plano Public Library System (PPLS) in the amount of \$75,000 from Midwest Tapes through an existing contract/agreement with Texas State Contract 715-N1 Print Materials and Multimedia; authorizing the City Manager to execute all necessary documents. (Consent Agenda Item "F")

To approve the purchase of two (2) Chevrolet ½ Ton Extended Cab Pickup Trucks, one (1) Chevrolet ¾ Ton Regular Pickup Truck and one (1) Chevrolet ¾ Ton Extended Cab with Lift-gate in the amount of \$96,245 from Caldwell Country Chevrolet through an existing contract/agreement with H-GAC Cooperative Purchase Program and authorizing the City Manager to execute any and all necessary documents (Bid No. VE03-06). (Consent Agenda Item "G")

### **Adoption of Resolutions**

**Resolution No. 2009-8-1(R):** To accept the Certified Appraisal Rolls for Fiscal Year 2009-10 for Collin County and Denton County, and providing an effective date. (Consent Agenda Item "I")

**Resolution No. 2009-8-2(R):** To ratify expenditures and the terms and conditions of an Agreement by and between Alternative Service Concepts, LLC (ASC), a Delaware corporation and the City of Plano for Third Party Claim Services (a professional service); approving its execution by the City Manager; and providing an effective date. (Consent Agenda Item “J”)

**Resolution No. 2009-8-3(R):** To approve the terms and conditions of an Interlocal Cooperation Agreement by and between the City of Plano and Collin County, Texas, for Intersection Improvements at McDermott Road and Robinson Road and repealing Resolution No. 2009-5-21(R); authorizing its execution by the City Manager; and providing an effective date. (Consent Agenda Item “K”)

**Resolution No. 2009-8-4(R):** To approve the terms and conditions of an Interlocal Cooperation Agreement by and between the City of Plano and Denton County, Texas, for the widening of Marsh Lane from Parker Road to Hebron Parkway and Plano Parkway from the Western City Limits to Midway Road; authorizing its execution by the City Manager; and providing an effective date. (Consent Agenda Item “L”)

**Resolution No. 2009-8-5(R):** To approve the Investment Portfolio Summary for the Quarter Ending June 30, 2009 and providing an effective date. (Consent Agenda Item “M”)

### **Adoption of Ordinances**

**Ordinance No. 2009-8-6:** To repeal Section 12-74. Maximum Limits on Specific Streets (b) State Highway 121, of Chapter 12, Motor Vehicles and Traffic, of the City of Plano Code of Ordinances; adding a new Section 12-74. Maximum Limits on Specific Streets (b) State Highway 121, designating the south service road of the Sam Rayburn Tollway as State Highway 121; and providing a repealer clause, a severability clause, a savings clause, and an effective date. (Consent Agenda Item “N”)

### **END OF CONSENT**

**Purchase from an Existing Contract -** To approve the purchase from an existing contract/agreement authorizing expenditure for Annual VMWare Licensing software and support, in the amount of \$149,050, from INX, Inc., through an existing contract/agreement, with the Department of Information Resources (DIR) contract, and authorizing the City Manager to execute all necessary documents. (DIR-SDD-621) (Consent Agenda Item “H”)

Upon a motion made by Council Member Jackson and seconded by Deputy Mayor Pro Tem Dunlap, the Council voted 8-0 to table this item until the August 24, 2009 Council Meeting.

**Ordinance No. 2009-8-7:** To transfer the sum of \$80,000 from the General Fund Unappropriated Fund Balance for Fiscal Year 2008-09 to the General Fund Operating Appropriation for the purpose of providing additional funding to meet the requirements of HB 55, 81<sup>st</sup> Texas Legislature for the “Cell Phone Use Prohibited - Up to \$200 Fine” signs at school crossing zones; amending the budget of the City and Ordinance No. 2008-9-15, as amended, to reflect the actions taken herein; declaring this action to be a case of public necessity; and providing an effective date. (Consent Agenda Item “O”)

Deputy Mayor Pro Tem Dunlap spoke to ensuring the public was aware of additional costs resulting from action by the state legislature.

**Ordinance No. 2009-8-7 (cont'd)**

Upon a motion made by Deputy Mayor Pro Tem Dunlap and seconded by Council Member Miner, the Council voted 8-0 to approve a transfer of \$80,000 from the General Fund Unappropriated Fund Balance for Fiscal Year 2008-09 to the General Fund Operating Appropriation for the purpose of providing additional funding to meet the requirements of HB 55, 81<sup>st</sup> Texas Legislature providing signs at school crossing zones and further to adopt Ordinance No. 2009-8-7.

**Bid No. 2009-122-B** for the Legacy Greenbelt Extension, Denbury to YMCA to Ratliff Hardscape, LTD in the amount of \$213,088. The project is for construction of a concrete recreational trail along White Rock Creek (Legacy Trail) from Tennyson Parkway north through the current YMCA property on the west side of the creek. (Tabled 7/27/09) (Regular Agenda Item "1")

Upon a motion made by Mayor Pro Tem LaRosiliere and seconded by Council Member Callison, the Council voted 8-0 to remove the item from the table.

Upon a motion made by Mayor Pro Tem LaRosiliere and seconded by Council Member Callison, the Council voted 8-0 to approve Bid No. 2009-122-B for the Legacy Greenbelt Extension.

**Discussion of Plano Convention Center Feasibility Study** (Regular Agenda Item "2")

Deputy City Manager Hogan spoke to Council direction to study Plano Centre and the potential for a hotel and convention center. Thomas Hazinski, Managing Director of HVS, spoke to the Plano Centre hosting more events than the national average for a comparable facility and its narrowing focus as other centers have opened in the area. He spoke to the goals of maximizing economic impact, serving as a local venue for events/culture, providing a positive impact to surrounding neighborhoods and minimizing ongoing operating losses and the current center not generating an impact on hotels or other venues in the City. Mr. Hazinski spoke to the Centre's small meeting rooms, multi-purpose room doubling as a banquet/exhibit hall and the lack of adjacent hotel property. He spoke to consideration of several locations including east S.H. 190 which offers ample space for development and access but lacks a motel, shopping or entertainment; Collin Creek area with walk-ability, parking and proximity to venues but lacking proximity to existing hotel rooms and limited capacity; Dallas North Tollway/Legacy Drive having access, proximity to venues and hotels but having issues of site acquisition and the ability to gain control of the site along with a low degree of walk-ability; and the existing location which is owned by the City and can be expanded but lacks proximity to hotel rooms or other venues and has a low degree of walk-ability.

Mr. Hazinski spoke to preference for the Dallas North Tollway area with the current Plano Centre location ranking second. He spoke to development of a new center with exhibit/ballroom/meeting spaces that are flexible for multiple configurations, and integration with a 500-room hotel with a high-quality brand. Mr. Hazinski spoke to centers being publicly financed and hotels privately developed and significant infrastructure and investment of resources. He advised that the next steps would be to focus on a single site, define the concept, price the project, complete an economic impact analysis, determine a financial plan and determine the structure of the development process.

Mr. Hazinski responded to the Council, advising that the same characteristics that make a hotel site successful are important to a convention center and mass transit is a benefit of lesser importance. Mr. Hogan advised that findings will be presented to the finance committee for consideration before being brought back to Council and that no specific site has been determined. Naomi Hulme, president of Bridal Shows, Inc., spoke to the need for more space at Plano Centre and consideration of an expansion.

**Discussion of the FY 2009-10 Proposed Community Investment Program (CIP) (Regular Agenda Item “3”)**

City Manager Muehlenbeck spoke to focusing on those projects for which bond debt has not yet been issued and consideration of operating costs. Chief Park Planner Reeves spoke to sources of funding for improvements including the Recreation Centers Bond Program, Park Improvements Bond Program, Park Fee Program and Parks Capital Reserve Fund. He reviewed the recreation program including the Aquatic Center Renovation (\$500,000) which will have an operations/maintenance (O&M) impact and Mr. Muehlenbeck spoke to \$500,000 for design with construction costs occurring in 2010-2011 (\$3 million). He advised that the facility is located on school property and who shares in operating costs. Mr. Reeves spoke to the Carpenter Park Expansion (\$5.8 million) which includes an indoor pool for use by seniors and young children and to the O&M of \$576,000 annually. He responded to Council Member Jackson, advising that Staff would review the cost for renovation versus expansion and to use of this pool for classes rather than competitive swimming. Mayor Pro Tem LaRosiliere spoke to the concept of neighborhood recreation centers in the City.

Mr. Reeves spoke to Park Improvement Projects (\$22 million) providing renovations including irrigation, fencing, restrooms, bleacher shade, and parking; land acquisitions, and updates to Pecan Hollow Golf Course. He advised that O&M costs for the Oak Point Visitor’s Center are primarily related to facility costs (\$92,000/year) with the total projected for all projects at \$588,034 annually. Mr. Reeves spoke to the Parks Capital Reserve Fund (\$4.6 million) and Park Fee Projects (\$1.9 million) for the area of the City where funds are collected. He responded to Council Member Smith, advising that the current focus is on greenbelt acquisition and trail construction.

Director of Public Works/Engineering Upchurch advised that the engineering portion of the CIP contains the Street Improvements Program including rehabilitation projects (\$10.5 million), design projects (\$3.7 million), capacity improvements (\$9.1 million), funding continuation of previous projects (\$8 million and miscellaneous (\$3.5 million). He spoke to other funding sources including the counties, TIF, TxDOT and RTR contributing \$26.2 million. Mr. Upchurch spoke to municipal drainage (\$6.4 million) paid by the drainage fee and to water improvements (\$10.9 million) associated with road widening and reconstruction of streets. He spoke to sewer improvements (\$9.4 million) and reviewed capital reserve projects (\$9.8 million) including slab replacements, screening wall/sidewalk repair, and pump station rehabilitation. Mr. Upchurch spoke regarding the use of uninterrupted power supply for signals using funding from the red-light camera program and work on the Coit Road/Legacy Drive signals. He responded to Council Member Jackson regarding the mandate to upgrade street name/signs providing more visibility.

Facilities Manager Razinha advised the Council regarding the Facilities Capital Reserve (\$2.3 million) focusing on energy reduction including building modifications and to Facilities Projects (\$10.8 million) including Fire Station #13, renovations to Fire Station #4, technology services facility, and radio system infrastructure. He further spoke to items brought forward from prior years including the emergency operations center, environmental education building and animal shelter expansion.

**Public Hearing on the FY 2009-10 Recommended Budget and the FY 2009-10 Proposed Community Investment Program (CIP).** “This budget will raise more total property taxes than last year’s budget by \$2,991,076 or 2.5% and of that amount \$1,858,678 is tax revenue to be raised from new property added to the tax roll this year.” (Regular Agenda Item “4”)

Director of Budget and Research Rhodes-Whitley advised that the total CIP is \$112.8 million and Mayor Pro Tem LaRosiliere spoke to the total three-year O&M costs of \$6.5 million. Chief Esparza responded to the Council regarding staffing of fire stations.

Mayor Dyer opened the Public Hearing. Citizen of the City Celeste Bederka commended the City’s police force, spoke to troubled economic times, keeping small businesses viable in the City, and priorities of infrastructure/public safety and security. She stated concern regarding building expansions. No one else spoke and the Public Hearing was closed.

**A Vote on a Proposal to Consider an Increase in Total Tax Revenue** (Regular Agenda Item “5”)

Director of Budget and Research Rhodes-Whitley advised the Council regarding the requirement for a record vote should the effective tax rate rise even one cent. She spoke to the recommended rate of 48.86 per \$100 valuation with an effective tax rate of 49.04 and a rollback rate of 52.59 which can be petitioned for a vote by citizens. Ms. Rhodes-Whitley stated that the recommended rate would have an impact of \$30.16 on the average home’s tax bill, the effective rate a \$33.76 impact and the rollback rate a \$104.67 impact. She responded to Council Member Jackson regarding anticipated sales tax revenue.

City Manager Muehlenbeck spoke regarding the possible 5% reduction in property values 2010-11 (\$5.2 million), CIP projects (\$5.9 million), TMRS and health insurance increases (\$3 million), CIP O&M costs \$3 million for a total of \$24 million. He advised that the resultant tax rate impact would be 9.9 cents.

The Council discussed taking a vote on increasing the effective tax rate, addressing this year’s budget, monies that could be contributed to the shortfall for future budgets, and the cost of approving all CIP projects. Mayor Pro Tem LaRosiliere spoke to considering discussion of the rollback rate (52.59) and he, Mayor Dyer and Council Member Callison expressed support while the remaining Council members did not. No vote was taken on a proposal to consider an increase in total tax revenue.

**Public Hearing and adoption of Ordinance No. 2009-8-8 - Zoning Case 2009-12** to amend the Comprehensive Zoning Ordinance of the City, Ordinance No. 2006-4-24, as heretofore amended, granting Specific Use Permit No. 600 so as to allow the additional use of a Winery on 0.1± acre of land located 240± feet west of Preston Road and 630± feet north of Plano Parkway in the City of Plano, Collin County, Texas, presently zoned Planned Development-457-Retail/General Office; directing a change accordingly in the official zoning map of the City; and providing a penalty clause, a repealer clause, a savings clause, a severability clause, and an effective date. Applicant: Larry Epp (Regular Agenda Item “6”)

Director of Planning Jarrell advised the Council that the Planning and Zoning Commission recommended approval of the request as submitted.

Mayor Dyer opened the Public Hearing. No one spoke for or against the request. The Public Hearing was closed

Ms. Jarrell responded to Council Member Harris, advising that Council historically has not received copies of letters submitted for zoning cases. Applicant Larry Epp spoke to the process of manufacturing wine and Ms. Jarrell advised Deputy Mayor Pro Tem Dunlap that the difference in licensing is preparation of the product as opposed to sales only.

**Ordinance No. 2009-8-8 (cont'd)**

Upon a motion made by Deputy Mayor Pro Tem Dunlap and seconded by Council Member Callison, the Council voted 8-0 to grant Specific Use Permit No. 600 as requested in Zoning Case 2009-12 and recommended by the Planning and Zoning Commission and further to adopt Ordinance No. 2009-8-8.

**Public Hearing and adoption of Ordinance No. 2009-8-9 - Zoning Case 2009-13** to amend Subsection 4.505 of Section 4.500 (Preston Road Overlay District), Subsection 4.605 of Section 4.600 (Dallas North Tollway Overlay District), Subsection 4.705 of Section 4.700 (190 Tollway/Plano Parkway Overlay District), Subsection 4.805 of Section 4.800 (State Highway 121 Overlay District), and Subsection 4.904 of Section 4.900 (Parkway Overlay District) of Article 4 (Special District Regulations) and related sections of the Comprehensive Zoning Ordinance of the City, Ordinance No. 2006-4-24, as heretofore amended, pertaining to overhead electrical regulations; and providing a penalty clause, a repealer clause, a savings clause, a severability clause, and an effective date. Applicant: City of Plano (Regular Agenda Item "7")

Director of Planning Jarrell spoke the difficulty in enforcing underground placement of electrical/communication lines, increased costs of projects, variances received from the Board of Adjustment, cities that do not require such placement and recommendations to repeal the underground placement, the requirement for placement on concrete or steel poles and the 15-foot wide easement requirement. She stated that the Planning and Zoning Commission recommended approval as follows:

Section 4.500 Preston Road Overlay District

Subsection 4.505

~~Electrical and/or communications utility lines shall be installed underground in compliance with utility service regulations as new development or redevelopment occurs. Temporary lines extended across another property to reach a site under development may remain above ground until development or redevelopment of that property occurs. Existing overhead facilities, over 60,000 volts in capacity, which follow existing routes, rights of way, and/or easements may remain and may be repaired, replaced, or upgraded. A 15 foot wide easement shall be provided adjacent to thoroughfare rights of way (Type C and above) for the underground placement of electrical and/or communications utility lines. This easement may be included in the required landscape edge described in Subsection 4.504. The requirement of an easement may be waived at the discretion of the appropriate utility provider.~~

Section 4.600 Dallas North Tollway Overlay District

Subsection 4.605

~~Electrical and/or communications utility lines shall be installed underground in compliance with utility service regulations as new development or redevelopment occurs. Temporary lines extended across another property to reach a site under development may remain above ground until development or redevelopment of that property occurs. Except as noted below, all lines including individual service lines shall be installed underground. (ZC 99-28; Ordinance No. 99-7-9)~~

- (1) ~~Overhead placement is permitted along the outside lanes of the Dallas North Tollway frontage roads for electrical distribution and communications lines sharing the same support structures. Single post concrete and/or steel support structures are required.~~

**Ordinance No. 2009-8-9 (cont'd)**

- ~~(2) Existing overhead facilities, over 60,000 volts in capacity, which follow existing routes, rights of way, and/or easements may remain and may be repaired, replaced, or upgraded.~~

~~A 15 foot wide easement shall be provided adjacent to thoroughfare rights of way (Type D and above) for the placement of electrical and/or communications utility lines. This easement may be included in the required landscape edge described in Subsection 4.604. Along the tollway frontage roads, two ten foot easements shall be required. The requirement of an easement may be waived at the discretion of the appropriate utility provider(s). This requirement shall not apply to Central Business 1 zoned property within the corridor, except along the frontage roads of the Dallas North Tollway.~~

Section 4.700 190 Tollway/Plano Parkway Overlay District

Subsection 4.705

~~Electrical and/or communications utility lines shall be installed underground in compliance with utility service regulations as new development or redevelopment occurs along all roadways (Type C or above). Exceptions to the above requirements are:~~

- ~~(1) Overhead placement is permitted along the northern right of way boundary of the 190 Tollway for electrical distribution and communications lines sharing the same support structures. Single post concrete and/or steel support structures are required.~~
- ~~(2) Existing overhead facilities, over 60,000 volts in capacity, which follow existing routes, rights of way, and/or easements may remain and may be repaired, replaced, or upgraded.~~

~~A 15 foot wide easement shall be provided adjacent to thoroughfare rights of way (Type C and above) for the placement of electrical and/or communications utility lines. This easement may be included in the required landscape edge described in Subsection 4.704. The requirement of an easement may be waived at the discretion of the appropriate utility provider.~~

Section 4.800 State Highway 121 Overlay District

Subsection 4.805

~~Electrical and/or communications utility lines shall be installed underground in compliance with utility service regulations as new development or redevelopment occurs along all roadways (Type C or above). Exceptions to the above requirements are:~~

- ~~(1) Overhead placement is permitted along the southern right of way boundary of State Highway 121 for electrical distribution and communications lines sharing the same support structures. Single post concrete and/or steel support structures are required.~~
- ~~(2) Existing overhead facilities, over 60,000 volts in capacity, which follow existing routes, rights of way, and/or easements may remain and may be repaired, replaced, or upgraded.~~

**Ordinance No. 2009-8-9 (cont'd)**

~~A 15 foot wide easement shall be provided adjacent to thoroughfare rights of way (Type C and above) for the placement of electrical and/or communications utility lines. This easement may be included in the required landscape edge described in Subsection 4.804. The requirement of an easement may be waived at the discretion of the appropriate utility provider.~~

Section 4.900 Parkway Overlay District

Subsection 4.904

~~Electrical and/or communications utility lines shall be installed underground in compliance with utility service regulations as new development or redevelopment occurs. Temporary lines extended across another property to reach a site under development may remain above ground until development or redevelopment of that property occurs. Existing overhead facilities, over 60,000 volts in capacity, which follow existing routes, rights of way, and/or easements may remain and may be repaired, replaced, or upgraded. A 15 foot wide easement shall be provided adjacent to thoroughfare rights of way (Type C and above) for the underground placement of electrical and/or communications utility lines. This easement may be included in the required landscape edge described in Subsection 4.903. The requirement of an easement may be waived at the discretion of the appropriate utility provider.~~

Mayor Dyer opened the Public Hearing. Cheryl Williams spoke in support of the request, the need for variances under the current regulations and cost burdens for property owners. No one else spoke for or against the request. The Public Hearing was closed.

Ms. Jarrell advised that the intersection of Parker/Custer Roads is not subject to the underground requirements

Upon a motion made by Deputy Mayor Pro Tem Dunlap and seconded by Council Member Miner, the Council voted 8-0 to amend sections of the Comprehensive Zoning Ordinance as requested in Zoning Case 2009-13 and recommended by the Planning and Zoning Commission and further to adopt Ordinance No. 2009-8-9.

**Staff Briefing on Public Safety Radio Replacement Project & RFP – Interoperability Issue** (Regular Agenda Item “8”)

Deputy City Manager Glasscock spoke to eminent release of the Request for Proposal (RFP) related to the radio replacement project, the limited number of vendors for the system and interoperability between systems scored as a pass/fail factor. Director of Public Safety/Communications Timmons spoke to the wide range of stake holders, the need for compatibility with coverage in neighboring cities, and reviewed the timeline with selection in 2010 and “cut-over” to the new system in spring 2011.

**Discussion and Direction Concerning Neighborhood Roundtable Meetings** (Regular Agenda Item “9”)

Deputy City Manager Glasscock spoke to evolution of the program and the current format in which Staff works with the Mayor and Council district member to develop an agenda, Staff presentations and a general question and answer period. He spoke to attendance average of 55 individuals, notification via postcards, and follow-up responses provided via e-mail. Mr. Glasscock reviewed the total cost of \$60,093 including printing, mailing, postage, rental and refreshments and recommended continuing one meeting per district each year, discontinuing postcard notification saving \$5,000 per year, monitoring effectiveness and reporting to Council.

The Council discussed providing more interaction with those in attendance including a possible Council presentation in the agenda. City Attorney Wetherbee advised that Staff will review parameters for the roundtables and to Council offering policy or factual information. Mayor Pro Tem LaRosiliere spoke to Council discussing long-term planning with Staff addressing specifics. Council Member Harris spoke to referring to the sessions as general roundtables rather than identifying them by specific districts and inclusion of information in the utility bills. The Council stated a consensus to continue with the same format, remove reference to a specific district, revise notification procedures to decrease costs, and possibly a Council Member presentation.

There being no further discussion, Mayor Dyer adjourned the meeting at 10:00 p.m.

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**Phil Dyer, MAYOR**

ATTEST:

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Diane Zucco, City Secretary