

**PLANO CITY COUNCIL
PRELIMINARY OPEN MEETING
SEPTEMBER 24, 2012**

COUNCIL MEMBERS PRESENT

Phil Dyer, Mayor
Lissa Smith, Mayor Pro Tem
Ben Harris, Deputy Mayor Pro Tem
Pat Miner
André Davidson
Jim Duggan
Patrick Gallagher
Lee Dunlap

STAFF PRESENT

Bruce Glasscock, City Manager
Frank Turner, Deputy City Manager
LaShon Ross, Deputy City Manager
Diane Wetherbee, City Attorney
Diane Zucco, City Secretary

Mayor Dyer called the meeting to order at 5:01 p.m., Monday, September 24, 2012, in Training Room A of the Municipal Center, 1520 K Avenue. A quorum was present. Mayor Dyer then stated that the Council would retire into Executive Session in compliance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated, in order to consult with an attorney and receive Legal Advice, Section 551.071; receive information regarding Economic Development, Section 551.087 and to discuss Personnel, Section 551.074 for which a certified agenda will be kept in the office of the City Secretary for a period of two years as required.

Mayor Dyer reconvened the meeting back into the Preliminary Open Meeting at 6:47 p.m.

**Consideration and action resulting from Executive Session discussion – Personnel:
Appointments/Reappointments**

Board of Adjustment

Upon a motion made by Council Member Gallagher and seconded by Deputy Mayor Pro Tem Harris, the Council voted 8-0 to appoint Carolyn Kalchthaler as Chair, move William E. Gibson and Peter Krause to regular positions and appoint Ban Alali, Enghlab Eftekhari, and Anthony Barragan Salas as alternate members.

Building Standards Commission

Upon a motion made by Council Member Dunlap and seconded by Council Member Duggan, the Council voted 8-0 to reappoint Arthur Stone as Chair.

DART Board of Directors

Upon a motion made by Mayor Dyer and seconded by Mayor Pro Tem Smith, the Council voted 8-0 to appoint Paul N. Wageman as the City of Plano representative. Upon a motion made by Mayor Dyer and seconded by Mayor Pro Tem Smith, the Council voted 8-0 to reappoint Faye Moses Wilkins as a shared representative.

Heritage Commission

Upon a motion made by Council Member Dunlap and seconded by Mayor Pro Tem Smith, the Council voted 8-0 to appoint Michael Edward Coleman, Lisa Ann Fox and Donna Jane Wenger as members and to appoint Gary J. Graley as Chair.

Planning and Zoning Commission

Upon a motion made by Council Member Miner and seconded by Council Member Dunlap, the Council voted 8-0 to appoint William Grant Hilburn, Terri R. Murray, and Mark Christopher Pittman as members and to reappoint Christopher J. Caso as Chair.

The Arts Center of North Texas Board of Directors

Upon a motion made by Mayor Dyer and seconded by Deputy Mayor Pro Tem Harris, the Council voted 8-0 to reappoint Dr. Betty Muns as a City of Plano Director.

Personnel - Appointments

Animal Shelter Advisory Committee

Upon a motion made by Council Member Miner and seconded by Council Member Gallagher, the Council voted 8-0 to appoint Tamatha Hawley as the Animal Welfare Representative, and Lisa Ann Moore and Lynn Theresa Wolfe as citizen members and to reappoint Sunny Ruth as Chair.

Community Relations Commission

Upon a motion made by Council Member Davidson and seconded by Deputy Mayor Pro Tem Harris, the Council voted 8-0 to appoint Michael Patrick Caranfa and Barbara Oldenburg as members and to appoint Alfonso Valente as Chair.

Cultural Affairs Commission

Upon a motion made by Council Member Davidson and seconded by Council Member Gallagher, the Council voted 8-0 to appoint Sandy W. Yeh as a member for an interim term and to appoint Allen B. Safir, OD as Chair.

Library Advisory Board

Upon a motion made by Council Member Miner and seconded by Mayor Pro Tem Smith, the Council voted 8-0 to appoint Syed Arshad Ali, Sneh Lata Goyal, Satish Nagarajan and Jane T. Yancey to full terms, appoint Dustin N. Kolb to an interim term and to appoint John G. Pillow as Chair.

Parks and Recreation Planning Board

Upon a motion made by Council Member Miner and seconded by Council Member Duggan, the Council voted 8-0 to appoint Richard Dennis Horne and Eralyn McLarty and to reappoint Kayci Brooks Prince as Chair.

Photographic Traffic Signal Advisory Committee

Upon a motion made by Council Member Gallagher and seconded by Council Member Davidson, the Council voted 8-0 to reappoint Doug A. Bender as Chair and Robert B. Drotman as Vice Chair.

Retirement Security Plan Committee

Upon a motion made by Council Member Dunlap and seconded by Council Member Davidson, the Council voted 8-0 to appoint Robert Marin Gehbauer as a member and to reappoint Casey Srader as Chair, thus confirming City Manager Glasscock's recommendations.

Self Sufficiency Committee

Upon a motion made by Council Member Davidson and seconded by Council Member Duggan, the Council voted 8-0 to appoint Pat Hartman as Chair.

Senior Citizens Advisory Board

The Council deferred consideration of appointments.

Tax Increment Financing Reinvestment Zone No. 2 Board

Upon a motion made by Council Member Miner and seconded by Council Member Gallagher, the Council voted 8-0 to appoint Thomas William Buning to an interim term.

Discussion and Direction Regarding Fidelity Express and Upcoming Ordinance Changes

Customer and Utility Services Manager Han spoke to the department's goal to provide multiple payment options which are easy and convenient. He spoke to establishment of an office at the Joint Use Facility (2004), installation of the automatic payment kiosk (2008) and consideration of taking payments through Fidelity Express (2012). Mr. Han spoke to challenges related to the kiosk including its reliability, costs, annual maintenance and vendor issues and to Fidelity Express's experience in taking payment from a variety of vendors and implementation in other area municipalities. He spoke to the proposal including no recurring costs to the City with a minimal convenience fee for customers and some in-house data integration and benefits including savings resulting from the discontinuation of kiosk use, consolidation and closing of offices at the Joint Use Facility and offering seven payment locations. Mr. Han reviewed the process of receiving payments and the timeline for implementation. He spoke to the potential for expansion of payment options and inclusion of other departmental payments. The Council stated a consensus in directing Staff to move forward.

Director of Policy and Governmental Relations Israelson reviewed several ordinance revisions that will be coming forward to the Council including consideration of a pro-rata billing process, eBill/bank draft deposit waiver incentives, reduced sewer charges for multi-family residences, and a supplemental deposit process.

Athletic Oriented Community Park Management

Director of Parks and Recreation Fortenberry spoke to the variety of park land in the City of Plano including 31 neighborhood parks, linear parks, trail systems, nature preserves, golf courses and community park sites and the high demand for services. She spoke to 2012 as the largest fall sports season on record with 2,274 teams, 34,110 participants and 139 fields in use at 16 sites and the transition of sports to regional participation including those from other cities. Ms. Fortenberry spoke to park land as a living asset and managing the impact of wear and tear. She advised that the rules for park use have not been revised for reserved fields and spoke to retaining a “buffer zone” to limit the impact of noise/litter on neighboring homes. She requested teams reserve fields so that traffic can be monitored and limited, thus preventing overuse and degradation. Ms. Fortenberry advised that using spaces between fields impacts the reconfiguration of boundaries for future seasons or multiple sports and requested teams utilize neighborhood parks for practice sessions. She advised that citizens and their children can use athletic oriented community parks, but that more intense uses should be moved to neighborhood locations. Ms. Fortenberry spoke to exploring possible additional locations for practice space at Russell Creek Community Park, an upcoming information session at Davis Library, conducting an athletic study to understand the impact of regionalism in sports and improvements planned for the field reservation system. Mayor Dyer requested Staff provide an update following the Davis Library session.

Comprehensive Monthly Financial Report

Director of Finance Tacke advised that the August 2012 report finds General Fund revenues up as a percentage of budget as compared to last year while Water and Sewer revenues are down slightly. She stated that actual General Fund revenues are up \$12.1 million, primarily due to an increase in ad valorem taxes and an increase in sales tax resulting from an audit adjustment. Ms. Tacke also stated revenues are up in court fines, cable franchises, and ambulance services. She advised that General and Golf Course Fund expenditures are up as a percentage of budget while Water and Sewer expenditures are down. Ms. Tacke advised that personnel services are up due to the timing and number of pay periods in August as compared to the prior year. She advised that the unemployment rate remains at 6.7% and that sales tax collections for the month are up by \$665,000.

Council items for discussion/action on future agendas

No items were discussed.

Consent and Regular Agendas

No items were discussed.

Nothing further was discussed. Mayor Dyer adjourned the Preliminary Meeting at 7:25 p.m.

Phil Dyer, MAYOR

ATTEST

Diane Zucco, City Secretary