

**PLANO CITY COUNCIL  
PRELIMINARY OPEN MEETING  
November 28, 2011**

**COUNCIL MEMBERS**

Phil Dyer, Mayor  
Pat Miner, Mayor Pro Tem  
Lissa Smith, Deputy Mayor Pro Tem  
Ben Harris  
André Davidson  
James Duggan  
Patrick Gallagher  
Lee Dunlap

**STAFF**

Bruce Glasscock, City Manager  
Frank Turner, Deputy City Manager  
LaShon Ross, Deputy City Manager  
Diane C. Wetherbee, City Attorney  
Diane Zucco, City Secretary

Mayor Dyer called the meeting to order at 5:03 p.m., Monday, November 28, 2011, in Training Room A of the Municipal Center, 1520 K Avenue. All Council Members were present with the exception of Council Members Harris and Duggan. Mayor Dyer then stated that the Council would retire into Executive Session in compliance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated, in order to consult with an attorney and receive Legal Advice and discuss Litigation, Section 551.071; receive information regarding Economic Development, Section 551.087; and to discuss Personnel, Section 551.074 for which a certified agenda will be kept in the office of the City Secretary for a period of two years as required.

Mayor Dyer reconvened the meeting back into the Preliminary Open Meeting at 6:12 p.m.

**Consideration and action resulting from Executive Session discussion: Denton County Appraisal District Board Representative**

Mayor Dyer advised that the Council will address the ballot during Regular Agenda Item No. "3."

**Utility Payment Kiosk**

Director of Policy and Government Relations Israelson spoke to the Customer and Utility Services Department (CUS) billing and collecting of 80,000 accounts on a monthly basis, the department's funding solely through service rates, and procurement of a kiosk in March of 2008 which provides 24/7 payment services and includes multi-lingual options. He spoke to issues beginning in 2009 including incorrect posting/processing, cash overages/shortages and hardware problems. Mr. Israelson spoke to research for an alternative system, benefits of the system, other

departments interested in participating, funds set aside and the return on investment. He responded to the Council, advising that Staff will look into the possibility of partnering with other entities to reduce costs, undetermined maintenance expenses, vendors under consideration and the use of equipment by various sectors of the population. The Council stated a consensus in directing Staff to move forward.

### **Utility Services Partner Warranty Program**

Director of Policy and Government Relations Israelson spoke to consideration of a program in which the City partners with Utility Service Partners, Inc. offering citizens the option of purchasing warranty products for water and sewer lines typically not covered by homeowners insurance in exchange for use of the City of Plano logo and compensation to the City of \$10.80 per household per year that enrolls (projected to reach more than \$236,000 per year). Brian Davis of Utility Service Partners, Inc. spoke to the enrollment of various cities, the use of Plano based contractors for services, handling of claims, and benefits for homeowners. City Manager Glasscock spoke to consideration of the program by the Council of Governments, efforts to find new revenue resources. The Council stated a consensus in directing Staff to move forward.

### **Comprehensive Monthly Financial Report**

Director of Finance Tacke advised that the October 2011 report finds General Fund and Water & Sewer revenues up slightly as a percentage of budget as compared to last year. She stated that actual General Fund revenues are up, primarily due to a increase in ad valorem taxes offset by an decrease in sales tax. Ms. Tacke advised that General Fund expenditures are slightly lower as a percent of budget with overall personnel services down due to the timing of the final September 2011 payroll and year-end accrual entries. She further spoke to Water & Sewer expenditures up slightly, advised that the unemployment rate is up to 7.4%, and sales tax collections are down by \$189,000. Ms. Tacke advised that the Water & Sewer fund actual revenues are up due to decreased rainfall.

### **Council items for discussion/action on future agendas**

No items were discussed.

### **Consent and Regular Agendas**

No items were discussed.

Nothing further was discussed. Mayor Dyer adjourned the Preliminary Meeting at 6:52 p.m.

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**Phil Dyer, MAYOR**

ATTEST

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Diane Zucco, City Secretary