

SIGN DETAILS AND SITE PLAN

CITY OF PLANO BUILDING INSPECTION DEPARTMENT

INSTRUCTIONS TO APPLICANT

This form need not be used if two (2) copies of sign details and site plan are submitted with the permit application.

Provide the following information in the space below: sign dimensions, sign copy, height of sign above ground. For Wall Signs include width of store front/wall. For Site Plan provide the following: sign setbacks from front and side property lines, distances between new and existing signs on this or adjacent properties, show driveways and easements.

ELECTRIC SIGN YES NO (Check One)
BANNER YES NO (See note for banner)

BANNER NOTES

- Three, 6 weeks, banner permits allowed per calendar year. One (1) banner may be displayed on each elevation of the building, with a maximum of two (2) elevation per building or tenant space.
- Banners must be securely attached to the front or side of a building structure.
- Banners shall be kept in good repair and remain firmly anchored or secured to the building.
- Banners are prohibited in single family residential districts.

SIGN DETAILS

SITE PLAN

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APPROVED AS NOTED _____

DATE: _____

This handout is for informational purposes only and should not be relied on in place of official regulations and/or policies. The CITY OF PLANO makes no representations, guarantees, or warranties as to the accuracy, completeness, currency, or suitability of the information provided via the handout. Customers and citizens are personally responsible for complying with all local, state and federal laws pertaining to projects within the city. Copies of the CITY OF PLANO adopted codes and Zoning Ordinances can be found on the city website at www.plano.gov or at the CITY OF PLANO Municipal Center at 1520 Avenue K, Plano, Texas.

