

RESIDENTIAL APPLICATION – NEW/ALTERATION/ADDITIONS

Application Number: _____

Project Address: _____

Subdivision: _____ Block: _____ Lot: _____

Property Owner or Tenant Name: _____ Phone: _____

<u>Contractor/Company</u>	<u>Address:</u>	<u>City, State, Zip</u>	<u>Phone</u>
General:			
Electric:			
Plumbing:			
Mechanical:			
Trash Hauler:			

NEW # of Bedrooms _____ # of Bathrooms _____ Duplex: Yes/No _____ Zero Lot: Yes/No _____ Townhome: Yes/No _____ Gas Required: Yes/No _____ # of Fireplaces: _____ Metal/Masonry _____ Exterior Finish Material: Brick _____ EIFS _____ Stucco _____ Siding _____ Square Footage: _____ First Floor _____ Garage _____ _____ Second Floor _____ Covered Porch/Patio _____ Specify Floor Plan Options: _____ Third Floor (Townhomes only) _____ Total under Roof _____ _____ Total of 1 st , 2 nd & 3 rd Floor _____	Valuation of Work: _____
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ALTERATION/ADDITIONS Square Footage: _____

Description of Work:

_____ Zoning _____	_____ Required rear yard _____	Park Zone _____	ICBO Report _____
_____ Legal & Dimensions match plat	_____ Min. 5' side setback at drive approach	Fire Sprinklered _____	Control Joints _____
_____ Easements clean & shown	_____ Circle Drive _____%	Engineered Frame _____	Horizontal Joints _____
_____ Minimum finish floor – Letter sent _____	_____ Allowed lot coverage _____%	Erosion Control _____	EIFS BI Paper-EIFS _____
_____ Subdivision/lot release date _____	_____ Provided lot coverage _____%	Underground EL ME _____	BI Insulation – EIFS _____
_____ Required front yard _____	_____ Lot square footage _____	Footing/Pier Inspection _____	BI Lath _____
_____ Required side yard _____ L _____ R		Water Meter _____	

AN ISSUED PERMIT BECOMES INVALID IF THE WORK ON THE SITE AUTHORIZED BY THE PERMIT DOES NOT COMMENCE WITHIN 180 DAYS OF ISSUANCE, OR IF THE WORK ON THE SITE IS INCOMPLETE DUE TO SUSPENSION OR ABANDONMENT, 180 DAYS AFTER THE WORK COMMENCED. **ALL PERMITS REQUIRE FINAL INSPECTION.**

I HEREBY CERTIFY THAT I AM AN AUTHORIZED AGENT OF THE OWNER, AND HAVE THE OWNER'S CONSENT TO ENTER ONTO THE PROPERTY TO COMPLETE THE WORK. AFTER CLOSE REVIEW OF THIS APPLICATION, I FURTHER CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, THE WORK SHALL COMPLY WITH ALL PROVISIONS OF LAWS AND ORDINANCES, WHETHER SPECIFIED OR NOT. THE GRANT OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY FEDERAL, STATE, OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Choose One Please: **CALL WHEN READY - MAIL**

Signature of Applicant: _____ Date: _____
 Contact Name: _____ Phone: _____
 Email address: _____ Fax Number: _____

Please Print

*****office use only*****
 Comments: _____

Rolled Plans Attached Plans Energy Compliance Sheet

Permit Technician Approval: _____ Date: _____
 Plans Examiner Approval: _____ Date: _____
 Permit Received By: X _____ Date: _____

This handout is for informational purposes only and should not be relied on in place of official regulations and/or policies. The CITY OF PLANO makes no representations, guarantees, or warranties as to the accuracy, completeness, currency, or suitability of the information provided via the handout. Customers and citizens are personally responsible for complying with all local, state and federal laws pertaining to projects within the city. Copies of the CITY OF PLANO adopted codes and Zoning Ordinances can be found on the city website at www.plano.gov or at the CITY OF PLANO Municipal Center at 1520 Avenue K, Plano, Texas.

