

Withdrawal of Permit Form City of Plano

Permit Number: _____ Date: _____

Address of Project: _____

Company Name & Current General Contractor: _____

Phone Number: _____ Fax Number: _____

Project Name: _____

Reason for Withdrawal of this permit:

AS THE CURRENT GENERAL CONTRACTOR ON THE PROJECT/PERMIT LISTED ABOVE I AM NOW WITHDRAWING FROM THIS PERMIT. I UNDERSTAND THAT A PARTIAL REFUND MAY BE DUE.

Authorized representative for Current General Contractor:

Signature: _____ Print Name: _____

Section 105.8 COP 2009 IBC Amendment: Permits may be withdrawn by the applicant if no work has commenced on the project. Permit fees exceeding \$50.00 may be partially refunded. Where applicable, fees will be refunded at 80 percent of their original value, excluding the plan review and fire protection plan review deposits. Permits for which work has commenced may not be withdrawn unless a subsequent permittee has obtained a permit to complete the work, or when work has started unless an inspection has been made and the Building Official has determined that the existing work has created no violation of any code or ordinance. Withdrawn permits with fees of less than fifty (\$50) dollars are nonrefundable.

If a refund is due please provide the following information below:

COMPANY NAME/NAME _____ ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

Please note all refunds are calculated and are prorated accordingly. (reference Section 105.8 above).

This handout is for informational purposes only and should not be relied on in place of official regulations and/or policies. The CITY OF PLANO makes no representations, guarantees, or warranties as to the accuracy, completeness, currency, or suitability of the information provided via the handout. Customers and citizens are personally responsible for complying with all local, state and federal laws pertaining to projects within the city. Copies of the CITY OF PLANO adopted codes and Zoning Ordinances can be found on the city website at www.plano.gov or at the CITY OF PLANO Municipal Center at 1520 Avenue K, Plano, Texas.

