

ITEM NO.: _____

RECEIPT NO. _____

RECEIPT DATE: _____

PLEASE TYPE OR PRINT USING BLACK INK:

(Street Address of Subject Property)

(Applicant) (Applicant's Phone Number)

(Applicant's Street Address) (City) (State) (Zip)

If the person Appearing at the hearing is other than the applicant, the following information must be provided:

(Name) (Phone Number) (Fax Number)

(Address) (Affiliation to Applicant)

I hereby request a hearing before the Building Standards Commission for the following reason:

- _____ Request an interpretation
- _____ Request approval of an alternate method or material
- _____ Request reinstatement of canceled contractor registration
- _____ Request for consideration of a code amendment

Subject Code/Section Number: _____

Text of Code Section: (attach copies if needed) _____

State your request (Request must be based on the reason(s) for appeal stated above. **ALL APPLICANTS REQUESTING A WAIVER, VARIANCE OR OTHER SUCH TERMINOLOGY WILL BE REJECTED**). You may use a separate sheet if needed.

Section 113.2 of the 2009 Edition of the International Building Code states: **"Limitations on Authority."** The Board of Appeals shall have no authority relative to interpretation of the administrative provisions of this code or the administrative provisions of the technical codes nor shall the board be empowered to waive requirements of either this code or the technical codes.

The undersigned officer(s) and/or agent(s) of the applicant are the properly authorized officials and have the necessary authority to execute this application on behalf of applicant hereto.

Name	Address	City	State	Zip	Date
*****	*****	*****	*****	*****	*****

I do hereby certify that the above statements are true and correct and I have read the "Limitations of Authority" of this Board and understand those limitations.

Applicant's Signature

STATE OF TEXAS
COUNTY OF COLLIN

Subscribed and sworn to before me this _____ day of _____, 20_____

Notary Public, State of Texas

(seal) My commission expires: _____

This handout is for informational purposes only and should not be relied on in place of official regulations and/or policies. The CITY OF PLANO makes no representations, guarantees, or warranties as to the accuracy, completeness, currency, or suitability of the information provided via the handout. Customers and citizens are personally responsible for complying with all local, state and federal laws pertaining to projects within the city. Copies of the CITY OF PLANO adopted codes and Zoning Ordinances can be found on the city website at www.plano.gov or at the CITY OF PLANO Municipal Center at 1520 Avenue K, Plano, Texas.