

# SAME DAY INSPECTION REQUEST

## CITY OF PLANO BUILDING INSPECTION DEPARTMENT

- **THESE FEES ARE NON-REFUNDABLE**
- Any inspection requested out of sequence may not be honored.
- All inspections requests must be filled in correctly and completely, including permit number and project address.
- Same Day Inspection must be requested by 11:00 a.m.
- Specific time may not be requested.
- Reference reverse side for replacement water heater inspections.

Permit #: \_\_\_\_\_ Date: \_\_\_\_\_  
Project Address: \_\_\_\_\_  
Print Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Type of Inspection Requested: \_\_\_\_\_  
Comments/Special Instructions: \_\_\_\_\_

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**Building Inspections Department** ~ 1520 Ave K, Suite 140 Plano, TX 75074 ~ 972-941-7140 fax 972-941-7187  
[www.buildinginspections.org](http://www.buildinginspections.org)  
FM624MP016 REV. 01/19/10

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## Replacement Water Heater Inspection

For **replacement** water heaters (or other simple permit types that require a homeowner to be home) we will do our best to accommodate Homeowners schedules and reduce the number of reinspections by giving Homeowners a two-hour window in which our Inspector will perform the inspection.

The Homeowner or the contractor can request the inspection for the following day (see same day procedure for immediate inspection). AM or PM requests will not be granted at this time.

1. The Homeowner or the Contractor may call Building Inspections between 7 and 7:30 am the day of the inspection to determine a time frame. They will be transferred to the Plumbing Inspector who has their inspection.
2. The Inspector can give the homeowner or contractor the estimated two hour window of time when he can be at their home.
3. If the Homeowner calls after 7:30 am, they may speak to an Inspections Tech who will call the Inspector and relay the estimated two-hour window to the Homeowner.

If no call is made by the Homeowner, the Inspector will make the requested inspection between 7:30 am and 3 pm. There is no option for AM or PM inspections for the contractor for these types of inspections.

This process only applies to simple trade permits that require a homeowner to stay home for the inspection.

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