

**PLANO CITY COUNCIL  
PRELIMINARY OPEN MEETING  
March 24, 2014**

**COUNCIL MEMBERS PRESENT**

Harry LaRosiliere, Mayor  
Lissa Smith, Mayor Pro Tem  
Ben Harris, Deputy Mayor Pro Tem  
Pat Miner  
André Davidson  
Jim Duggan  
Patrick Gallagher  
David Downs

**STAFF PRESENT**

Bruce Glasscock, City Manager  
Frank Turner, Deputy City Manager  
LaShon Ross, Deputy City Manager  
Jim Parrish, Deputy City Manager  
Paige Mims, City Attorney  
Lisa C. Henderson, City Secretary  
Alice D. Snyder, Assistant City Secretary

Mayor LaRosiliere called the meeting to order at 5:00 p.m., Monday, March 24, 2014, in Training Room A of the Municipal Center, 1520 K Avenue. A quorum was present. Mayor LaRosiliere then stated that the Council would retire into Executive Session in compliance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated, in order to consult with an attorney and receive Legal Advice and discuss Litigation, Section 551.071; to receive information regarding Economic Development, Section 551.087; and Real Estate, Section 551.072; and to discuss Personnel, Section 551.074 for which a certified agenda will be kept in the office of the City Secretary for a period of two years as required.

Mayor LaRosiliere reconvened the meeting back into the Preliminary Open Meeting at 6:15 p.m. in the Senator Florence Shapiro Council Chambers.

**Consideration and action resulting from Executive Session discussion  
Personnel Appointments –**

The Arts Center of North Texas

Upon a motion made by Mayor LaRosiliere and seconded by Deputy Mayor Pro Tem Harris, the Council voted 8-0 to appoint Deputy City Manager of Development Frank Turner as an interim member with a term expiring September 30, 2015 and Director of Finance Denise Tacke as an interim member with a term expiring September 30, 2014.

Board of Adjustment

Mayor LaRosiliere advised this item will be addressed at the April 14, 2014 Preliminary Open Meeting.

## **Emergency Management Department Briefing**

Director of Emergency Management Timmons briefed the Council on the Emergency Management Department, emergency exercises, incident action plans and spoke to the importance of being prepared in emergency situations. He stated that all disasters are now being viewed as “local” and that the State and Federal governments are using the term “locals up” in regards to the local governments having a strong emergency management plan in place and looking up to the state and federal level if further assistance is needed. Mr. Timmons spoke to their initiatives which include the need to coordinate donations, management, volunteer efforts and sheltering, as well as responsibility of host sheltering. He spoke to \$560,000 in grants received over the past three years and the matching grants participation in building tornado safe rooms. Mr. Timmons advised that the Community Emergency Response Team has over 190 graduates which consist of citizens ready to assist the Emergency Management Team when the need arises.

Mr. Timmons spoke to the Wireless Emergency Alert System used in this area for the first time and that the National Weather Service will start having tornado and flash flood warnings under this same system. He stated the Emergency Management Department is working with the Marketing & Community Engagement Department to make sure notification is abundant. Mr. Timmons responded to Mayor Pro Tem Smith in regards to area coverage of wireless emergency alerts and to Deputy Mayor Pro Tem Harris regarding overlapping coverage/non-coverage of sirens and emergency alerts. He addressed Council Member Downs in regards to the trial period of the alert system.

Mr. Timmons spoke to the CASA radar project, a program by the regional Council of Governments. He stated the metroplex area is recognized as the largest, densest population center in tornado alley and that the radar will allow much greater detail down to street level. He advised there will be a site added in Addison that will cover Plano and will go on-line next month and be monitored by the National Weather Service. Mr. Timmons requested citizens not call 9-1-1 when a warning comes out in order to leave the lines free for true emergencies.

## **Discussion and Direction re Board/Commission Annual Appointment Process**

City Secretary Henderson advised regarding the calendar of events for the board/commission annual appointment process. Ms. Henderson stated notification regarding available positions will be provided on the website and in the Plano Star Courier following the reappointment process; and information regarding submission of applications and the reception will be posted on the website, sent out in small utility inserts, e-blasts, and on posters which will be located at the Municipal Center, libraries and park and recreation facilities. The Council stated a consensus to conduct board/commission reviews in 2014, receive annual attendance reports, consider reappointments in June, hold one reception in August and address appointments in September.

## **Presentation of the 2013-14 Status Report and Three-year Financial Forecast**

Director of Budget and Research Rhodes-Whitley presented the 2013-14 Status Report, Three-Year Financial Forecast and budget focus. She advised that the forecast includes 30 days of working capital for FY 2014-15, FY 2015-16 and that 2016-17 will require additional revenue or program reductions of \$4 million. Ms. Rhodes-Whitley reviewed the impact of CIP projects coming on-line and spoke to projections for assessed property values indicating that existing properties are anticipated to increase five percent and new growth will total approximately \$480 million.

Ms. Rhodes-Whitley spoke regarding the sales tax cap (\$65.9 million) with any overages applied to one-time expenditures or transferred to the Capital Reserve Fund. City Manager Glasscock and Ms. Rhodes-Whitley responded to Deputy Mayor Pro Tem Harris regarding the three-year cap. She advised regarding an increase of building and development revenues attributed to commercial development and stated that projections include attrition, do not include salary increases or inflation for operational expenditures, health insurance costs are expected to remain constant, and TMRS funded at full phase-in rate. She stated that funding for the Economic Development Incentive Program is currently at two cents on the tax rate and the Budget Department will bring back more information during the budget process.

Ms. Rhodes-Whitley spoke to the projected increase of the transfer to the Capital Reserve Fund and Community Investment Projects proposed to come on-line: expansion of Oak Point and Liberty Recreation Centers, addition of a pool at Carpenter Park Recreation Center, Jack Carter pool renovation, Oak Point Nature Retreat Center and other facility additions and expansions. She forecasted a total of \$2.7 million for operations/maintenance of Community Investment Projects with a tax rate impact of 0.92 cents. Ms. Rhodes-Whitley spoke to the forecast including new debt from the 2009 & 2013 Bond Referendums. She advised program enhancements relating to increases in mandates, growth, increased services, technology requests and other causes for the three-year period are not included in the projections.

Ms. Rhodes-Whitley spoke to the Water and Sewer Fund including 45 days of working capital, Municipal Drainage Fund with the current rate structure being re-evaluated during the budget process, and Convention and Tourism Fund. She spoke to five new hotels opening in 2014 and requested direction regarding the funding of the arts and historic preservation under the Hotel Occupancy Tax at a proposed cap of \$800,000 starting in FY 2014-15. She advised that any portion can be placed in a reserved fund for future identified uses/needs in accordance with Chapter 351 of the Texas Tax Code. City Manager Glasscock reviewed the cap, spoke to the timing of the grant process and available funds. Council stated a consensus to cap the amount at \$800,000, a 5% increase from last year's allocation.

Ms. Rhodes-Whitley stated that Sustainability & Environmental Services, Recreation Revolving and Municipal Golf Course Funds were all within their financial policy guidelines and reviewed the budget calendar.

### **Council items for discussion/action on future agendas**

No items were discussed.

**Consent and Regular Agendas**

No items were discussed.

Nothing further was discussed. Mayor LaRosiliere adjourned the Preliminary Meeting at 7:10 p.m.

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**Harry LaRosiliere, MAYOR**

ATTEST

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Lisa C. Henderson, City Secretary