

NOTICE OF MEETING

2010 CENSUS COMPLETE COUNT COMMITTEE

AGENDA

1. SUBCOMMITTEE MEETINGS – Business, Community/Networking, Institutional, and Media
2. EXECUTIVE COMMITTEE MEETING
3. ADJOURNMENT

ACCESSIBILITY STATEMENT

Plano Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Municipal Avenue, with specially marked parking spaces nearby. Access and special parking are also available on the north side of the building. Requests for sign interpreters or special services must be received 48 hours prior to the meeting time by calling the Planning Department at (972) 941-7151.

MEMORANDUM

Date: June 9, 2009
To: 2010 Census Complete Count Committee
From: Steve Sims, Senior Planner
Subject: 2010 Census Complete Count Committee Staff Report

The next meeting for the 2010 Census Complete Count Committee will take place on **Tuesday, June 9 at 5:30 PM** in the **Building Inspections Training Room** at the **Plano Municipal Center** located at **1520 K Avenue** in **Plano**. There will be no formal meeting of the committee. The Business, Community/Networking, Institutional, and Media subcommittee meetings will commence at 5:30 PM and last for an hour. At 6:30 PM, there will be an executive committee meeting composed of the subcommittee chairs, chair, vice chair and staff.

Attached is information for the June 9 subcommittee meetings. If you have not selected a subcommittee, there is still time. If you need further information to decide on a subcommittee, please contact Steve Sims at 972-941-7669.

Attachments: June 9, 2009 Meeting Packet

CC: Tom Muehlenbeck, City Manager
Frank Turner, Deputy City Manager
Phyllis Jarrell, Planning Director
Wendy Jorgensen, Senior Public Information Coordinator
Grisenia Matos, Neighborhood Services Supervisor
Monique Coleman, Neighborhood Planner

2010 CENSUS COMPLETE COUNT COMMITTEE
Agenda Packet
June 9, 2009

A. SUBCOMMITTEE AND EXECUTIVE COMMITTEE MEETINGS

Subcommittees will review their identification of target groups and outreach options discussed at the May 14 meeting. Each subcommittee should consider and evaluate their outreach options and decide which would be most cost effective and efficient to utilize. From this exercise, Subcommittees should begin the process of identifying actions, tasks, and timing for projects and assigning responsibilities for follow through.

The Executive Committee is composed of the chair, vice chair, subcommittee chairs, and staff. They will meet at 6:30 PM to provide a status update of the evening's activities.

B. JUNE 30 MEETING DETAILS

The next meeting will take place on Tuesday, June 30, 2009 at 5:30 PM in the Building Inspection Training Room. Subcommittees will meet first at 5:30 followed by the executive committee meeting at 6:30. The focus of the June 30 subcommittee meetings will be to wrap up discussion and to formulate a plan of action for outreach. A formal meeting of the whole committee will be held on July 14 to adopt the plan and begin work on promoting the 2010 Census.