

**2010 CENSUS COMPLETE COUNT COMMITTEE
 PLANO MUNICIPAL CENTER
 1520 K AVENUE
 February 9, 2010**

ITEM NO.	EXPLANATION	ACTION TAKEN
	6:00 p.m. - Regular Meeting - Building Inspections Training Room	
1	Call to Order/Pledge of Allegiance	
2	Approval of Minutes for the January 12, 2010 Census Complete Count Committee meeting.	
3	General Discussion: The 2010 Census Complete Count Committee will hear comments of public interest. Time restraints may be directed by the Chair of the 2010 Census Complete Count Committee. Specific factual information, explanation of current policy, or clarification of the 2010 Census Complete Count Committee authority may be made in response to an inquiry. Any other discussion or decision must be limited to a proposal to place the item on a future agenda.	
4	Discussion & Direction: Future Promotional Events - Wendy Jorgensen and Steve Sims	
5	Items for Future Agendas and Determination of Future Meeting Dates: March 2, 2010 meeting, closure of committee's work, and subcommittees - Steve Sims	
6	Subcommittees and Executive Committee	
7	Adjourn Council Liaisons: Council Members Pat Miner and Lissa Smith	

ACCESSIBILITY STATEMENT

Plano Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Municipal Avenue, with specially marked parking spaces nearby. Access and special parking are also available on the north side of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the Planning Department at (972) 941-7151.

MEMORANDUM

Date: January 28, 2010
To: 2010 Census Complete Count Committee
From: Steve Sims, Senior Planner
Subject: 2010 Census Complete Count Committee February 9, 2010 Meeting

The next meeting for the 2010 Census Complete Count Committee will take place on **Tuesday, February 9, 2010**, at **6:00 p.m.** in the **Building Inspections Training Room** at the **Plano Municipal Center**, located at **1520 K Avenue** in Plano. This will be a brief formal meeting with subcommittee and executive committee meetings and **will require a quorum**. Topics for the meeting discussion include:

- Approval of the January 12, 2010 minutes;
- Update on promotional activities; and
- Brief subcommittee and executive committee meetings.

Attached is the informational packet for the February 9, 2010 meeting.

xc: Tom Muehlenbeck, City Manager
Frank Turner, Deputy City Manager
Phyllis Jarrell, Director of Planning
Tina Firgens, Planning Manager
Wendy Jorgensen, Sr. Public Information Coordinator
Grisenia Matos, Community Services Supervisor
Monique Coleman, Neighborhood Planner

CITY OF PLANO

2010 Census Complete Count Committee

February 9, 2010

Agenda Item No. 4

Discussion & Direction: Future Promotional Events

DESCRIPTION:

Discussion and direction regarding future promotional events.

REMARKS:

The 2010 Census Complete Count Committee has many events and projects which must be completed by May 1, 2010. The events and projects are as follows:

- City Council Chamber display case promoting 2010 Census, February and March 2010;
- Utility bill insert, February 2010;
- Speakers Bureau, Plano Metro Rotary Club, February 10;
- Staff presentation, Plano Community Forum, February 11;
- Chinese New Year Celebrations, February 2010;
- Staff presentation, Plano Kiwanis Club, February 24;
- Speakers Bureau, League of Women Voters, February 26;
- Public Service Announcement, March 2010;
- Speakers Bureau, Greater Plano Kiwanis Club, March 9;
- Speakers Bureau, Collin County Genealogical Society, March 10;
- Unidos, Plano Police Department, March 15;
- Speakers Bureau, Daughters of the American Revolution, March 18; and
- Live Green Plano Expo, April 17, 2010.

Attached to this report is a spreadsheet with a summary of the upcoming opportunities for the Speakers Bureau. The sheet lists the date, time, location, committee members, and staff which will attend the event. Please review the sheet and inform staff if you are not able to attend the event.

Staff encourages committee members to continue promoting the 2010 Census at events the city may not be aware of at this time.

RECOMMENDATION:

Recommended the committee provide staff direction regarding availability of participation at promotional events.

Speakers Bureau Assignment Sheet

Event	Date	Time	Location	Committee Member	Staff Support
Plano Masonic Lodge #768	2/4/2010	6:00 p.m.	1414 1/2 J Avenue	Daniel Long	Steve Sims
				Dollie Thomas	
Plano Metro Rotary Club	2/10/2010	12:00 p.m.	5401 W. Park Boulevard	May Li	Wendy Jorgensen
					Steve Sims
Plano Community Forum	2/11/2010	7:30 p.m.	1304 Capital Avenue		Steve Sims
Plano Kiwanis Club	2/24/2010	7:00 a.m.	La Madeleine's, SW Park and Preston		Steve Sims
League of Women Voters	2/26/2010	11:00 a.m.	Plano Senior Center, 16th Street	Tony Mauro	Steve Sims
				Karen Wells	
Greater Plano Kiwanis Club	3/9/2010	12:00 p.m.	Primavera's, NE Park and Coit	Tony Mauro	Wendy Jorgensen
Collin County Genealogical Society	3/10/2010	7:00 p.m.	Haggard Librray Program Room	Cara Mendelsohn	Steve Sims
				Karen Wells	
Unidos	3/15/2010		Plano Police Dept., NE 14th and H Ave	Need Spanish speaker	
Daughters of the American Rev.	3/18/2010	6:30 p.m.	First Christian Church, NE 15th and H Ave	Cara Mendelsohn	Wendy Jorgensen
				Dollie Thomas	