

CITY COUNCIL WORK SESSION
on the Fiscal Year 2015-16 Recommended Budget & Proposed CIP
Grant Funding Discussion

Council Chambers, Plano Municipal Center
1520 Ave K, Plano, TX
Wednesday, August 5, 2015 6:00 p.m.

AGENDA

	<u>Presenter</u>
A. Call to Order	Mayor
B. Opening Remarks	Glasscock
C. Funding Requests	
1. Buffington Community Service Grants	Thomas
2. Presentation of Cultural Affairs Commission	Brockette
3. Presentation of Heritage Commission	Fox
4. Special Events Funding Recommendations	Layne
D. Council Items and Issues for Discussion	Council
E. Adjourn	

Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Municipal/L Avenue, with specially marked parking spaces nearby. Access and special parking are also available on the north side of the building. The Senator Florence Shapiro Council Chambers is accessible by elevator to the lower level. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 972-941-7120.



Memorandum

Date: July 29, 2015

To: Bruce D. Glasscock, City Manager

From: Shanette Brown, Community Services Manager

Subject: 2015 -2016 Buffington Community Services Grant Funding Recommendations

During the months of April and May, the Community Relations Commission held four public hearings to consider requests for 2015 Buffington Community Services Grant (BCSG) funding. The Buffington Community Services Grant is appropriated by City Council at \$1 per capita. Funding for FY 2015-16 has increased \$1,570 from last year due to the growth in the city's population. BCSG funds public service activities directly to Plano residents, with special consideration given to those agencies offering short-term, urgent economic assistance or care services, offering immediate relief of crisis impacting the physical and/or mental health of Plano residents.

The Commission made the following recommendations for City Council's consideration:

Agency or Program Name	2015 CRC Recommended Funding	2015 Total Request	2014 Funding
A Christian Food Pantry	\$10,500	\$12,000	N/A
Assistance Center of Collin County	\$17,000	\$25,000	\$17,000
Assistance League of Greater Collin County	\$11,700	\$15,000	\$10,000
CASA of Collin County	\$20,500	\$45,000	\$20,000
Children's Advocacy Center	\$20,642	\$28,521	\$20,000
City House - RHY	\$17,357	\$30,000	\$15,000
City House - TLP	\$15,500	\$30,000	\$15,000
Collin County Adult Clinic	\$12,857	\$47,386	\$9,330
Dental Health Programs, Inc.	\$13,571	\$40,000	\$0
Emily's Place	\$15,000	\$73,218	\$0
Family Compass - Family Outreach	\$10,000	\$15,086	\$11,000
Hope's Door	N/A	N/A	\$19,000
Health Services of North Texas - Children's Medical Clinic	\$14,985	\$27,186	\$15,000
Journey of Hope Grief Support Center	\$9,928	\$15,000	\$10,000
Strengthening Families of North Texas	\$6,250	\$12,540	\$0
Turning Point Rape Crisis Center	\$25,000	\$43,000	\$24,000
Wellness Center for Adults - Gatekeeper	\$21,700	\$36,490	\$20,000
Wellness Center for Adults - Preventative Health Care	\$28,410	\$55,965	\$20,000
Collin County Committee on Aging**	\$0	\$89,671	\$27,000
Jewish Family Services**	\$0	\$0	\$17,000
Family Promise of Collin County	\$0	\$15,500	\$0
God's Pantry	\$0	\$15,952	N/A
Minnie's Food Pantry	\$0	\$20,000	N/A

Agency or Program Name	2015 CRC Recommended Funding	2015 Total Request	2014 Funding
The Salvation Army - Plano Corps	\$0	\$25,000	\$0
This Side UP! Family Center	\$0	\$16,000	N/A
Galaxy Counseling	\$0	\$22,500	\$0
Total	\$270,900	\$666,344	\$269,330

** Agency was awarded Community Development Block Grant (CDBG) funds.

xc: Frank Turner, Deputy City Manager
Lori Schwarz, Director of Neighborhood Services
Raini Layne, Sr. Budget Analyst

FY2015 Buffington Community Services Grant Funding Recommendations

Prepared for the City Council Budget Work Session August 5, 2015

In considering the 2015 grant requests, the Community Relations Commission considered the quality and clarity of the information provided both in the application and the public hearings. Based on these and other considerations, the Commission recommended funding for 22 of the 28 applications for public service through either BCSG or CDBG. Of the 28, five applications were approved for Community Development Block Grant (CDBG) at the July 27th City Council meeting, and 17 are recommended for BCSG funding. Details of the 17 applications recommended for BCSG funding and six applications not recommended for either funding are noted as follows for City Council's consideration:

Agency or Program Name	2015 CRC Recommended Funding	2015 Agency Requests	2014 Agency Funding
A Christian Food Pantry	\$10,500	\$12,000	\$0
A Christian Food Pantry provides food to Plano residents in need of food. Families receive a weekly supply of food. The organization is managed by volunteer staff.			
Assistance Center of Collin County	\$17,000	\$25,000	\$17,000
The Assistance Center of Collin County requested funds to provide information and referral assistance to Plano families and individuals needing food, shelter, employment and low cost services. Funds will allow the information and referral service to upgrade its telephone software service and add service hours during the week. The Assistance Center of Collin County operates as Plano's City Information Center (CIC) under the Texas 2-1-1 network.			
Assistance League of Greater Collin County	\$11,700	\$15,000	\$10,000
The Assistance League of Greater Collin County manages the "Operation School Bell" program which provides high-quality, new clothing and hygiene kits to Plano ISD elementary school children in need referred by school officials. The organization is coordinated strictly by volunteers who make every effort to fulfill requests within four school days.			
CASA of Collin County	\$20,500	\$45,000	\$20,000
Court Appointed Special Advocates (CASA) of Collin County serves abused and neglected children removed by emergency court order. The agency is appointed by the court as the guardian ad litem for every child removed from an unsafe home in Collin County.			
Children's Advocacy Center of Collin County	\$2,0642	\$28,521	\$20,000
The Children's Advocacy Center strives to provide safety, healing and justice through clinical therapy services for children victimized by abuse or neglect. The agency requested funding for a portion of the salary and benefits of two clinical therapists to serve Plano clients.			
City House, Inc. – Runaway Homeless	\$17,357	\$30,000	\$15,000

Agency or Program Name	2015 CRC Recommended Funding	2015 Agency Requests	2014 Agency Funding
<p>Youth (RHY) City House provides residential and non-residential care to children through the Runaway Homeless Youth (RHY) Program. Residential care includes no-cost emergency shelter for youth ages 10-17. The Runaway and Homeless Youth Program seeks to improve clients' interpersonal communication and life skills with the ultimate goal of reuniting with their families, if appropriate.</p>			
<p>City House, Inc. – Transitional Living Program (TLP) City House's Transitional Living Program provides emergency residential shelter (ages 18-21) and non-residential services (ages 16-21) to homeless youth. The Transitional Living Program offers basic needs of shelter and food, along with life skills enrichment.</p>	\$15,500	\$30,000	\$15,000
<p>Collin County Adult Clinic Collin County Adult Clinic is committed to improving the health of our community by providing primary medical care services to the indigent, uninsured and under-insured residents of Collin County. The clinic expands primary care by being a stop-gap measure for people who may not have been to a doctor in years.</p>	\$12,857	\$47,386	\$9,330
<p>Dental Health Programs, Inc. Dental Health Programs provides dental services based on patient needs which may include preventative care, restorative treatment, prosthodontia and orthodontia. The organization targets those in critical need of dental services through dental screenings, oral health education programs, participation in health fairs and community events, and collaborative partnerships targeted to at-risk populations throughout North Texas.</p>	\$13,571	\$40,000	\$0
<p>Emily's Place Emily's Place offers a two-year commitment to provide housing, counseling, addiction recovery, vocational assistance and life skills development to women and children who are victims of domestic violence.</p>	\$15,000	\$73,218	\$0
<p>Family Compass Family Compass offers parent education classes to teach parents how to create a stable, supportive and harmonious family, encourage positive child behaviors.</p>	\$10,000	\$15,086	\$0
<p>Health Services of North Texas - Children's Medical The Plano Children's Medical Clinic provides free medical care to children who are either insured by Medicaid or CHIP, or who have no insurance. The Access to Resources for Children's Healthcare (ARCH) program seeks to eliminate the use of an emergency room as a primary care facility by establishing a relationship with a primary care physician. The agency requested funds for supplies, salary and operating expenses.</p>	\$14,985	\$27,186	\$0
<p>Journey of Hope Grief Support Center,</p>	\$9,928	\$15,000	\$10,000

Agency or Program Name	2015 CRC Recommended Funding	2015 Agency Requests	2014 Agency Funding
<p>Inc. Journey of Hope provides grief counseling twice each month through support groups at no cost to children, teens, young adults, and their families. Clients are encouraged to participate in a minimum of six sessions. The agency offers the only program to provide support groups to children as young as three years on an ongoing basis and requested funds for a portion of the program director's salary.</p>			
<p>Strengthening Families of North Texas The mission of Strengthening Families of North Texas is to strengthen families by providing the tools to grow through service, support and education, providing healthier solutions to a safer, positive and living environment for children to grow.</p>	\$6,250	\$12,540	\$0
<p>The Turning Point Rape Crisis Center The mission of the Rape Crisis Center is to provide counseling, education and support to those impacted by sexual assault, harassment, or abuse. The agency requested funding for direct emergency financial assistance and a portion of one social worker's salary.</p>	\$25,000	\$43,000	\$26,000
<p>Wellness Center for Older Adults - Gatekeepers The Gatekeeper program offers in-home social work case management services to elderly and/or severely disabled Plano residents who have been identified as at risk for abuse, self-neglect, financial exploitation and housing insecurity which could lead to homelessness.</p>	\$21,700	\$36,490	\$20,000
<p>Wellness Center for Older Adults - PHC The Preventive Healthcare program provides seniors and severely disabled Plano residents with essential health care to which they may not have access due to financial restraints. Services provided include blood pressure and blood glucose screenings, low-cost lab work, low-cost foot and ear care and one-on-one consultation with a geriatric nurse.</p>	\$28,410	\$55,965	\$20,000

Agencies And/or Programs Not Recommended for Funding by CRC

Agency or Program Name	2015 CRC Recommended Funding	2015 Agency Requests	2014 Agency Funding
<p>Family Promise of Collin County</p> <p>Family Promise requested funding for its Almost Home program. The program provides supportive housing and case management services to Plano residents who are homeless or at-risk of homelessness. The Commission was concerned with inconsistencies in the grant application and the agency's ability to administer grant funds.</p>	\$0	\$15,500	\$0
<p>Galaxy Counseling Services</p> <p>Galaxy Counseling Services provides child and family counseling to provide a mental health resource for breaking the cycle of dysfunction in families in need. The Commission was concerned with inconsistencies in the grant application, the agency's ability to meet current Community Development Block Grant (CDBG) contractual goals, and their ability to administer grant funds.</p>	\$0	\$22,500	\$17,430
<p>God's Pantry</p> <p>God's Pantry provides food to Plano residents in need. The Commission was concerned with the organization's ability to administer grant funds.</p>	\$0	\$15,952	N/A
<p>Minnie's Food Pantry</p> <p>Minnie's Food Pantry provides food to Plano residents in need. The Commission was concerned with inconsistencies in the grant application and the high administrative costs associated with staff salaries and the efficient use of funds.</p>	\$0	\$20,000	N/A
<p>The Salvation Army</p> <p>The Salvation Army requested funding for its summer day camp. The Commission was concerned with inconsistencies in the grant application concerning the Tax Identification Number submitted with the application, which led to questions regarding the agency's ability to legally conduct business in the State of Texas.</p>	\$0	\$25,000	\$0
<p>This Side UP! Family Center</p> <p>This Side UP! Family Center provides a family wellness program to nurture family relationships, teach family values, and develop positive connections. The Commission was concerned with the agency's capacity to adhere to grant requirements.</p>	\$0	\$16,000	N/A

Robert W. Buffington Community Services Grant

2015 Recommendations

&

**Community Relations Commission
Report**

History

- Community Services Grants established in 1998 to address community social service needs.
- Renamed to Buffington Community Service Grants (BCSG) in 2006 to honor Robert W. Buffington's 30 years of service to Plano, primarily in Community Development.
- Grants are typically funded at \$1 per capita

BCSG Requirements

Funds must go to programs that:

- Provide public service activities directly to Plano residents, with special consideration given to those agencies offering:
 - Short-term, urgent economic assistance or care services, and
 - Offer immediate relief of a crisis impacting the physical and/or mental health of Plano residents.
- Meet a Consolidated Plan Goal.

BCSG Guidelines



- Grant award is limited to 50% of any agency's annual budget by State of Texas law
 - Typically less than 25% of the annual budget
- Available to non-profit agencies who have been in operation for three years
- General categories of assistance include: food, clothing, shelter, transportation and medical or crisis counseling.

Summary of Consolidated Grant Process

- 28 requests for public service funding from 26 agencies
- 5 requests funded with Federal money at \$195,461 (Max. 15% of CDBG funds)
- 17 requests recommended for funding with BCSG at \$270,900 (\$1/Capita)
- 6 agencies not recommended for funding

Funding Challenge



- The need for funding continues to exceed the availability funds.

Total Grant Requests (considered for BCSG):	\$ 666,344
BCSG Grant Allocations:	<u>- \$ 270,900</u>
	\$ 395,444

Gap between Needs and Allocations: \$ 395,444

Activities Recommended for 2015 Funding

- At-risk youth support
- Healthcare/wellness for seniors
- Medical/dental care for adults and children
- Clothing for school children
- Homeless services
- Food pantry assistance
- Abused children and women services
- Domestic violence services
- Crisis/intervention counseling
- Information and referral assistance
- Family guidance

Questions



Memorandum

Date: July 24, 2015
To: Bruce Glasscock, City Manager
Through: Karen Rhodes-Whitley, Budget & Research Director
From: Raini M. Layne, Sr. Budget Analyst – Cultural Affairs Staff Liaison
Subject: Arts & Events Grants Funding Recommendations 2015-16

Cultural Affairs commission grant awards will be funded out of Hotel/Motel Tax from the Convention & Tourism Fund in 2015-16.

In the 2014-15 fiscal year, the Major Arts Grants Budget was capped at \$800,000; therefore, the Cultural Affairs Commission recommends a minimum funding in the amount of \$800,000 for 2015-16 Cultural Arts Grants. The Commission also recommends funding in the total amount of \$232,851 for Special Events (\$200,849) and Urban/Town Center Events Grants (\$32,002).

The Commission also present an alternative, “Blue Sky,” recommendation for Major Arts Grants totaling \$824,000, which represents the \$800,000 cap plus a 3% increase:

A general breakdown is as follows; specific, organizational breakdown, is attached:

	With Current Cap	With Blue Sky \$
• No Small Arts recommendations		
• Of 16 Major Arts Applicants, 14 Grants totaling	\$ 800,000	
○ Or Blue Sky totaling		\$ 824,000
• One Special Events Grant totaling	\$ 200,849	\$ 200,849
• Two Urban/Town Center Events Grants totaling	<u>\$ 32,002</u>	<u>\$ 32,002</u>
	\$ 1,032,851	\$ 1,056,851

**Major Arts Grants
2015-16 Funding Recommendations**

Applicant	FY 14-15 Award	FY 15-16 Eligible	FY 15-16 Request	Score %	Score % of Request	Final Recommendation	Blue Sky (+3%) Recommendation
Art Centre of Plano	\$ 65,129	\$ 91,094	\$ 91,094	0.91	\$ 82,896	\$ 63,526	\$ 65,432
Art Centre Theatre	\$ 40,319	\$ 97,133	\$ 74,999	0.81	\$ 60,749	\$ 46,555	\$ 47,951
Chamberlain Performing Arts	\$ 93,268	\$ 119,378	\$ 119,000	0.88	\$ 104,720	\$ 80,251	\$ 82,659
Children's Chorus of Collin County	\$ 13,482	\$ 23,033	\$ 15,000	0.84	\$ 12,600	\$ 9,656	\$ 9,946
DAAYO	\$ 11,427	\$ 28,900	\$ 28,900	0.86	\$ 24,854	\$ 19,047	\$ 19,618
**LEH Ballet/Collin County Ballet	\$ -	\$ 56,205	\$ 20,000	0.69	\$ -	\$ -	\$ -
Men of Note	\$ 7,528	\$ 12,449	\$ 10,000	0.84	\$ 8,400	\$ 6,437	\$ 6,630
*Plano Art Association	\$ 6,903	\$ 4,904	\$ 7,092	0.80	\$ 3,923	\$ 3,007	\$ 3,097
Plano Children's Theatre	\$ 167,176	\$ 262,372	\$ 262,372	0.91	\$ 238,759	\$ 182,971	\$ 188,460
Plano Civic Chorus	\$ 14,294	\$ 21,250	\$ 21,250	0.86	\$ 18,275	\$ 14,005	\$ 14,425
Plano Community Band	\$ 14,335	\$ 42,292	\$ 24,750	0.89	\$ 22,028	\$ 16,881	\$ 17,387
Plano Met Ballet	\$ 13,693	\$ 24,584	\$ 24,584	0.86	\$ 21,142	\$ 16,202	\$ 16,688
Plano Symphony Orchestra	\$ 279,415	\$ 374,525	\$ 374,525	0.94	\$ 352,054	\$ 269,793	\$ 277,887
**Repertory Company Theatre	\$ -	\$ 73,459	\$ 54,300	0.57	\$ -	\$ -	\$ -
Rover Dramawerks	\$ 50,062	\$ 75,530	\$ 75,530	0.90	\$ 67,977	\$ 52,093	\$ 53,656
Theatre Britain	\$ 12,373	\$ 28,383	\$ 28,383	0.90	\$ 25,545	\$ 19,576	\$ 20,163
	\$ 789,404	\$ 1,335,490	\$ 1,231,779		\$ 1,043,920	\$800,000	\$824,000

*Ask exceeds eligible amount.

**Ineligible applicant = score <70%

**Special Events Urban/town Center Events
2015-16 Funding Recommendations**

Applicant	FY14-15 Award	FY 15-16 Eligible	FY 15-16 Request	Final Recommendation	Cash	In-kind
Balloon Fest	\$ 185,551	\$ 356,772	\$ 200,849	\$ 200,849	\$ 25,000	\$ 175,849
*International Fest	\$ 18,507	\$ 18,940	\$ 21,280	\$ 18,940	\$ 15,940	\$ 3,000
*Asia Fest	\$ 13,760	\$ 13,062	\$ 17,500	\$ 13,062	\$ 11,062	\$ 2,000
		\$ 388,775	\$ 239,629	\$ 232,851		

*Ask exceeds eligible amount.

Cultural Affairs Commission

2015-16 ARTS & EVENTS GRANT RECOMMENDATIONS



 *City of Excellence*

CULTURAL AFFAIRS COMMISSION COMMISSIONERS

Marion
Brockette, Jr,
Chair

Lisa Foster,
Vice Chair

Ron Taylor

Janelle
Twyford-
Silvis

Tom Venner

Sharon
Hirsch

Nadia
McInnis



CULTURAL AFFAIRS COMMISSION MISSION

The Cultural Affairs Commission serves the public good by creating an environment which nurtures the expression of human creativity; encouraging culturally diverse community expression through arts and events; funding cultural groups which equalize access to the arts and serve the various segments of the City's population while fostering the recognition and appreciation of the excellence and diversity of artistic accomplishments.



CULTURAL AFFAIRS COMMISSION RESPONSIBILITIES

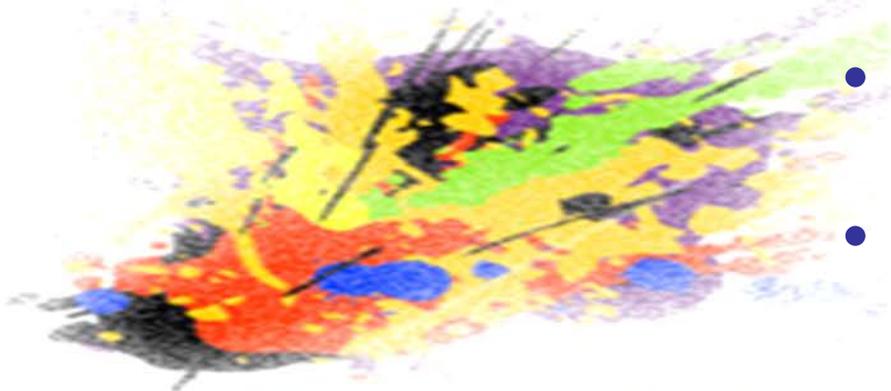
- Review annual grant applications and make funding recommendations to the City Council
- Review and improve grant application and approval process
- Encourage and support a diversified Plano-based arts community
- Support life-long learning in the arts & access by underserved communities
- Serve as liaisons to the arts community by being a contact point and by regularly attending performances, events and other activities



CULTURAL AFFAIRS COMMISSION

2014-15 ACCOMPLISHMENTS

- Comprehensive revision of Major Arts & Events Guidelines & Applications for fiscal clarity & scoring
- Increased emphasis on bringing visitors to Plano
- Increased emphasis on “Plano-centric” organizations
- Increased emphasis on keeping tax dollars in Plano
- Brought 3 new Commissioners on board



CULTURAL AFFAIRS COMMISSION

2015-16 GOALS

- Build relationships with other City departments & local groups to create a unified arts message for the City
- Streamline application process
 - Finalize comprehensive Grant Manual for year-round posting
 - Assess electronic application conversion for easy access and reporting
- Continue FY2014-15 emphasis of “Plano-centric” organizations, bringing people into Plano, and keeping dollars in Plano



CULTURAL AFFAIRS COMMISSION

2015-16 OVERVIEW

- Major Arts Applicants
 - 19 applications reviewed (22 last year)
 - 17 applicants recommended for funding
 - 2 applicants not recommended for funding (did not meet minimum score)
- Special Events & Urban/Town Center Events
 - 3 applications reviewed (5 last year)
 - 3 applicants recommended for funding



SPECIAL EVENTS & URBAN/TOWN CENTER EVENTS RECOMMENDATIONS

Enhancing cultural and ethnic diversity

\$232,851

Applicant	Eligible	Request	Recommendation	Cash	In-kind
Balloon Fest	\$ 356,772	\$ 200,849	\$ 200,849	\$ 25,000	\$ 175,849
International Fest	\$ 18,940	\$ 21,280	\$ 18,940	\$ 15,940	\$ 3,000
Asia Fest	\$ 13,062	\$ 17,500	\$ 13,062	\$ 11,062	\$ 2,000
	\$ 388,775	\$ 239,629	\$ 232,851	\$ 52,002	\$ 180,849



MAJOR ARTS RECOMMENDATIONS

\$800,000

- Meets cap set in 2014-15
- Provides minimal and immediate support to organizations

\$824,000

- Blue sky Recommendation (cap plus 3%)
- Supports Plano as an award winning city
- Meets needs of quickly increasing population
- Supports City Goals:
 - Exciting urban centers – designation for residents & guests
 - Partnering for community benefit



SPECIFIC MAJOR ARTS FUNDING RECOMMENDATIONS

Applicant	Eligible	Request	Recommendation	Blue Sky (+3%)
Art Centre of Plano	\$ 91,094	\$ 91,094	\$ 63,526	\$ 65,432
Art Centre Theatre	\$ 97,133	\$ 74,999	\$ 46,555	\$ 47,951
Chamberlain Performing Arts	\$ 119,378	\$ 119,000	\$ 80,251	\$ 82,659
Children's Chorus of Collin County	\$ 23,033	\$ 15,000	\$ 9,656	\$ 9,946
DAAYO	\$ 28,900	\$ 28,900	\$ 19,047	\$ 19,618
LEH Ballet/Collin County Ballet*	\$ 56,205	\$ 20,000	\$ -	\$ -
Men of Note	\$ 12,449	\$ 10,000	\$ 6,437	\$ 6,630
Plano Art Association	\$ 4,904	\$ 7,092	\$ 3,007	\$ 3,097
Plano Children's Theatre	\$ 262,372	\$ 262,372	\$ 182,971	\$ 188,460
Plano Civic Chorus	\$ 21,250	\$ 21,250	\$ 14,005	\$ 14,425
Plano Community Band	\$ 42,292	\$ 24,750	\$ 16,881	\$ 17,387
Plano Met Ballet	\$ 24,584	\$ 24,584	\$ 16,202	\$ 16,688
Plano Symphony Orchestra	\$ 374,525	\$ 374,525	\$ 269,793	\$ 277,887
Repertory Company Theatre*	\$ 73,459	\$ 54,300	\$ -	\$ -
Rover Dramawerks	\$ 75,530	\$ 75,530	\$ 52,093	\$ 53,656
Theatre Britain	\$ 28,383	\$ 28,383	\$ 19,576	\$ 20,163
	\$ 1,335,490	\$ 1,231,779	\$ 800,000	\$ 824,000

*Did not meet minimum score.

QUESTIONS

COMMENTS





City of Excellence



Memorandum

Date: July 23, 2015

To: Mr. Bruce D. Glasscock, City Manager
Mr. Frank Turner, Deputy City Manager

From: Mr. Gary J. Graley, Chairman, Heritage Commission

Subject: Summary of 2015-2016 Heritage Preservation Grant Program Recommendations

The Heritage Commission would like to thank the City Council for the opportunity to provide input and make recommendations for the Heritage Preservation Grants Program. For Fiscal Year 2015-2016, the total amount of funding available is estimated at \$800,000. Three applications were received and their requests were as follows:

Applicant	Grant Request
Heritage Farmstead Museum	\$496,500
The Plano Conservancy for Historic Preservation, Inc.	\$250,358
North Texas Masonic Historical Museum and Library	\$35,500
Total Amount Requested	\$782,358
Estimated Total Amount Available	\$800,000

The total amount requested for the Fiscal Year 2015-2016 does not exceed the estimated available funds for the Heritage Preservation Grants Program.

There were no new applicants for the Heritage Preservation Grants this year. Heritage Farmstead Museum (HFM), The Plano Conservancy for Historic Preservation, Inc. (PCHP) and North Texas Masonic Historical Museum and Library (NTMHML) are all returning applicants that received heritage grant funds for Fiscal Year 2014-2015.

HFM and PCHP have both asked for monies to be used for operation and maintenance costs. This portion of the agencies' proposed budgets typically accounts for the majority of the grant requests. HFM and PCHP are small non-profit agencies that rely on the grant funds for their operation and have only minor financial support from other resources that could be used towards operations and maintenance costs. In Fiscal Year 2009-2010, a cap was set on the amount each agency may receive for operations and maintenance. Therefore, operations and maintenance funding for 2015-2016 may not exceed the amount each agency was awarded for their 2009-2010 heritage grants.

Heritage Farmstead Museum: The Heritage Commission is recommending complete funding of all five requested heritage projects, as well as for operations and maintenance costs. A total of \$330,000 is requested for operations and maintenance, which is the eligible threshold for this

organization. Therefore, the total amount of funds the Commission recommends to be awarded to HFM is \$496,500.

The Plano Conservancy for Historic Preservation: The Heritage Commission is recommending complete funding of all four requested heritage projects, as well as for operations and maintenance costs. A total of \$145,000 is requested for operations and maintenance, which is the eligible threshold for this organization. Therefore, the total amount of funds the Commission recommends to be awarded to PCHP is \$250,358.

North Texas Masonic Historical Museum and Library: The Heritage Commission is recommending complete funding of all five requested heritage projects. NTMHML is not eligible to receive grant funds for operations and maintenance. The total amount of funds the Commission recommends to be awarded to NTMHML is \$35,500. Additional funding from other resources will be used to complete these projects.

The Commission appreciates the opportunity to be a part of this evaluation process. A complete summary of the Heritage Commission recommendations for the FY 2015-16 Heritage Preservation grants are included as an attachment to this memorandum.

cc: Ms. Christina Day, Director of Planning
Mr. Doug McDonald, Comprehensive Planning Manager

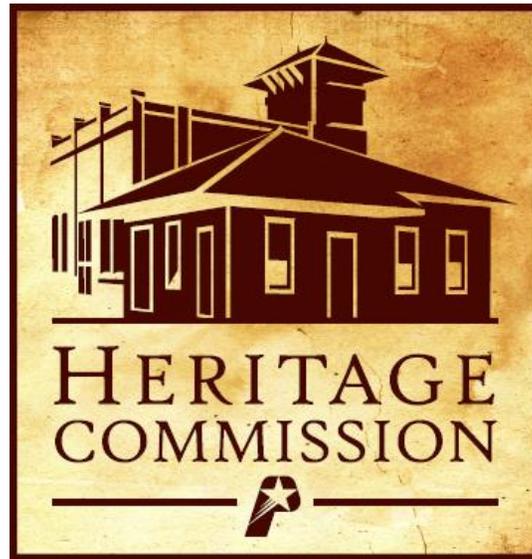
Attachment: Summary of Heritage Preservation Grant Recommendations for fiscal year 2015-2016

ATTACHMENT 1
**SUMMARY OF HERITAGE PRESERVATION GRANT RECOMMENDATIONS
FOR FISCAL YEAR 2015-2016**

Comparison Table

Organization	Grant Request for 2015-2016	Heritage Commission Recommendation	Eligible Heritage Projects (if funding available beyond O/M)	% of Total Grant Allocation	2014-2015 Grant Funds	Change from 2014-2015
Heritage Farmstead Museum	\$496,500	\$496,500	Operations and Maintenance (\$330,000) Structural Improvements (\$75,000) Collection Assessment Phase III (\$35,000) Special Events (20,000) Young House Improvements (\$30,000) Archival and Collection Supplies (\$6,500)	63.46%	\$536,500	-7.45%
The Plano Conservancy for Historic Preservation, Inc.	\$250,358	\$250,358	Operations and Maintenance (\$145,000) Wayside Signage (\$6,500) Spring Historic Preservation Event (\$10,000) Davis Cemetery (\$10,358) Old City Cemetery (\$78,500)	32.00%	\$220,000	13.80%
North Texas Masonic Historical Museum and Library	\$35,500	\$35,500	Historical Book Collection Acquisition (\$5,000) Display Creation (\$10,000) Historical Artifact and Images Acquisition (\$2,500) Marker Restoration (\$3,000) Moore House Improvements (\$15,000)	4.54%	\$22,750	56.04%
Total	\$782,358	\$782,358	NA	100%	\$779,250	0.40%

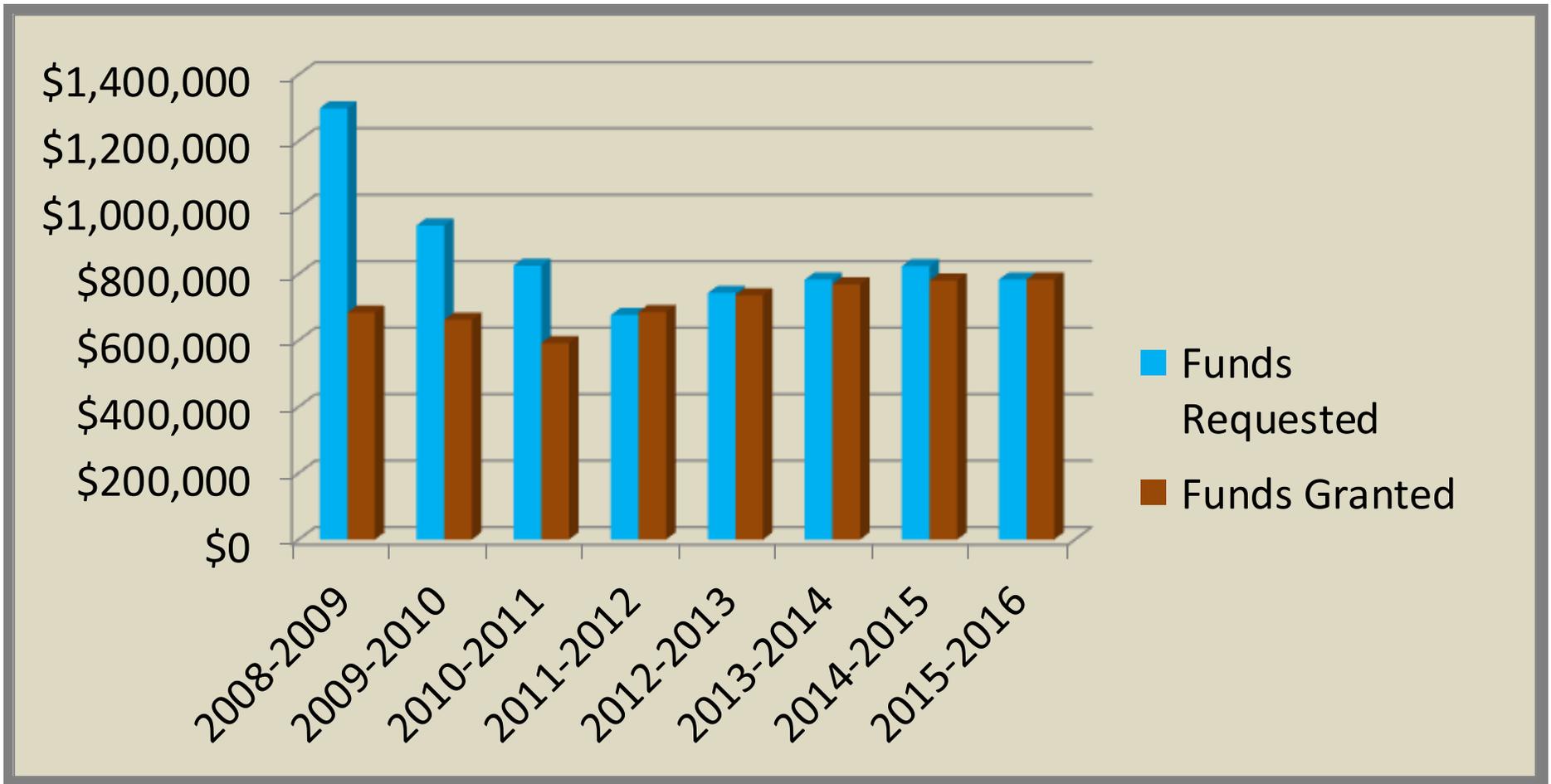
2015-2016 Heritage Preservation Grant Recommendations



Plano City Council, Work Session
August 5, 2015

Heritage Preservation Grants – Recent History

4.9% Decrease in funding requests since last year



2015-2016 Grant Funding Recommendations

Agency/Applicant	Requested Funding	Recommended Funding
Heritage Farmstead Museum	\$496,500	\$496,500
The Plano Conservancy for Historic Preservation, Inc.	\$250,358	\$250,358
North Texas Masonic Historical Museum and Library	\$35,500	\$35,500
Total	\$782,358	\$782,358



Heritage Farmstead Museum

- ❖ Operations & Maintenance (O&M) - \$330,000
- ❖ Heritage Projects (HP) - \$166,500
 1. Structural Improvements \$ 75,000
 2. Collection Assessment Phase III \$ 35,000
 3. Special Events \$ 20,000
 4. Young House Improvements \$ 30,000
 5. Archival & Collection Supplies \$ 6,500

Requested Funding	\$496,500	
Recommended Funding	\$496,500	
	O&M \$330,000	HP \$166,500



Plano Conservancy for Historic Preservation, Inc.

- ❖ Operations & Maintenance (O&M) - \$145,000
- ❖ Heritage Projects (HP) - \$105,358
 1. Wayside Signage \$ 6,500
 2. Spring Historic Preservation Event \$ 10,000
 3. Davis Cemetery \$ 10,358
 4. Old City Cemetery \$ 78,500

Requested Funding	\$250,358	
Recommended Funding	\$250,358	
	O&M \$145,000	HP \$105,358



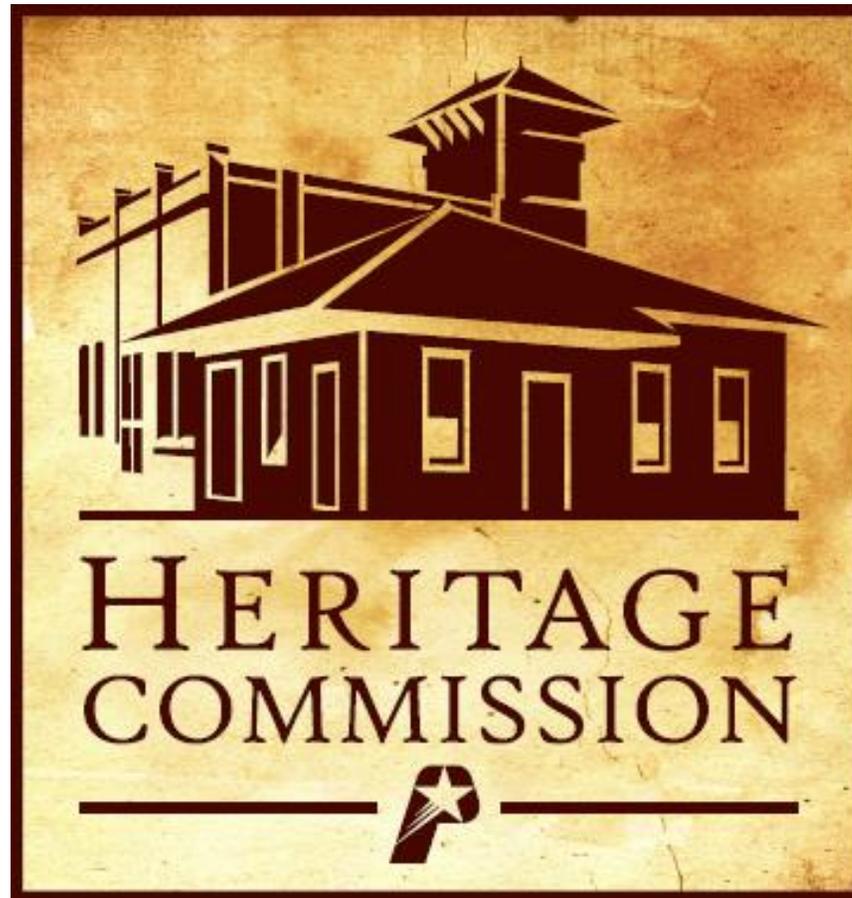
North Texas Masonic Historical Museum and Library

❖ Heritage Projects (HP) -	\$35,500
1. Historical Book Collection Acquisition	\$ 5,000
2. Display Creation	\$ 10,000
3. Historical Artifact and Images Acquisition	\$ 2,500
4. Marker Restoration	\$ 3,000
5. Moore House Improvements	\$ 15,000

Requested Funding	\$35,500
Recommended Funding	\$35,500



Questions?





Memorandum

Date: July 24, 2015
To: Bruce Glasscock, City Manager
Through: Karen Rhodes-Whitley, Budget & Research Director
From: Raini M. Layne, Sr. Budget Analyst
Subject: Special Events Funding Recommendations 2015-16

The City of Plano funds and produces three large community Special Events and provides grants to three non-profit organizations. These three non-profit organizations produce events for the community which might otherwise be produced by the City. Funding for the latter is recommended by City staff.

Special Events - Plano are funded out of the **General Fund**. The total funding for these events totals \$150,000, and includes \$104,681 for City produced events, and \$45,319 for non-profit produced events. The funding request of \$150,000 for Special Events - Plano for 2015-16 is down from \$154,530 in 2014-15.

The funding recommendation breakdown is as follows:

City event funding requests for 2015-16 include the following:

• Dickens in Historic Downtown	\$ 32,650
• Holiday Lights in Downtown	\$ 20,000
• All-American 4 th Fireworks	<u>\$ 52,031</u>
	\$ 104,681

Non-profit event funding requests primarily includes in-kind expenses which include City services, such as fire, police, and EMS. Recommendations for these events for 2015-16 include the following:

• MLK Weekend Celebration (Plano community Forum)	\$ 6,000
• Christmas Parade (Plano Early Lions Club)	\$ 15,957
• Sunset at Memorial Park (Strengthening Families of N. Texas)	\$ 7,405
• July 4 th Parade (Plano Early Lions Club)	<u>\$ 15,957</u>
	\$ 45,319

In addition, City Staff recommends funding in the amount of \$20,000 for the Lights of Legacy tree lighting event funded out of **Hotel/Motel Tax from the Convention & Tourism Fund** in 2015-16.